The regular meeting of the Faculty Senate Executive Committee was called to order at 2:30 p.m. on April 24, 2014 in the Board Room, Morris University Center by Susan Yager, President.

Present: Chleboun, Foster, Goebl-Parker, Hildebrandt, Liebl, Moffett, Taylor, Wrobbel, Yager

Excused: Comrie

Guests: Sherrie Senkfor, Tom Jordan

Announcements

Susan Yager announced that a request was made by Jennifer Vandever for a faculty representative to serve on the IT Security Committee. Please contact Susan Yager if interested.

Several announcements were listed on the agenda including: nine action items and four guest speakers will be on the May 1, 2014 Faculty Senate agenda.

Consideration of Minutes: The April 10, 2014 minutes were approved as submitted.

Reports from Council Chairs

UPBC: Morris Taylor reported that there is no information at this time.

Faculty Development Council: Faith Liebl submitted a report, which is filed with the minutes.

Curriculum Council: E. Duff Wrobbel submitted a report, which is filed with the minutes. Duff added that Curriculum Council is meeting today, also for program reviews. There is a discussion between the General Education Committee and the School of Nursing regarding the acceptance of Humanities courses in lieu of IS courses. Duff will follow up and report to FSEC what they decide.

Rules and Procedures: Shelly Goebl-Parker was in a Rules and Procedures meeting at the time of the report and reported later when she arrived at the FSEC meeting.

Welfare Council: Mark Hildebrandt submitted a report, which is filed with the minutes.

Graduate Council: Steffany Chleboun reported that they have not met and will meet on May 8.

Past President: No report.

President Elect: Tom Foster reported that the committee has forwarded their recommendations from the Provost Search to the Chancellor.

President: Susan Yager met with the Deans Council, yesterday. Susan’s report to the Deans Council is filed with the minutes. Susan pointed out to the Deans that two of the action items were the product of
working groups that created a draft to present to a Council as opposed to originating in a Council. Procedures of a working group were followed instead of the traditional method of working through a Council first. Susan would like for the working group process to be used in the future when there is limited time to move something forward. Susan Yager met with the Provost before the FSEC meeting today, and the Provost expressed concerns about potential budget cuts; enrollment looks good at this time, but could possibly go down as the fall semester approaches. A discussion followed. Susan is set to meet with the Chancellor on April 29, which will be a transitional meeting for all three Senate Presidents and Presidents Elect (Faculty, Staff and Students).

Unfinished Business

E. Duff Wrobbel made a motion to approve the slate of Council Chairs and Mark Hildebrandt seconded. The slate was approved with one abstaining. The slate will go forward to the Faculty Senate May meeting.

- Faculty Development Council: Belinda Carstens-Wickham and Elza Ibrovsheva – Co-Chairs
- Curriculum Council: Jeffrey Sabby
- Rules and Procedures Council: Shelly Goebel-Parker
- Welfare Council: Tim Ozcan and Erin Heil – Co Chairs

Steffany Chleboun reported that Andrea Hester will be the Graduate Council Chair next year.

Ken Moffett made a motion to approve the General Education Committee Chair for a second term and Morris Taylor seconded. The motion was approved unanimously. This will be on the agenda for the May Faculty Senate meeting.

- General Education Committee Chair: Anne Flaherty

Since there are no General Education Committee faculty terms expiring, the committee will remain the same except for two undergraduate students appointed by the Student Senate.

Morris Taylor brought forward two names for UPBC appointments. Shelly Goebel-Parker made a motion to approve new UPBC appointments and E. Duff Wrobbel seconded. The motion was approved. The names will be presented to the Faculty Senate May meeting for approval.

- Stephen Marlette (School of Education)
- Nancy Lutz (College of Arts & Sciences)

Guest Speaker: Tom Jordan made an announcement about the development site for the Faculty Handbook. It will be made live by the end of May 2014. The update looks successful, is searchable and includes a link to policies and procedures made searchable with the handbook since some things are in one location or the other. There will not be a downloadable PDF because of updating issues and possible confusion. Tom Jordan will leave the comment period for the Faculty Senate Executive Committee open until after exams and then, after hearing all feedback, will have Emily Macios from ITS open it up for everyone.
Academic Affairs – Tom Jordan sits on the Policy Council as an Academic Affairs representative. The BOT directed the SIU system to prepare policy to comply with the law.

Firearms Policy: The SIUE policy is for the prohibition of firearms on campus and is created to be compliant with the new Conceal and Carry law.

Clear and Present Danger Reporting Policy: Tom Jordan introduced New Care Reports that will be used in regards to this policy; web based online reporting forms that will get routed to proper people and Campus Care Team. The forms will be accessible from the Provost’s web site. There will be a separate link for plagiarism and academic misconduct which will be made live and accessible this summer. Tom Jordan will attend a Faculty Senate meeting this fall to inform faculty and point to these things on the web.

Workplace Violence Policies and Procedures (2C6 and 3C5): the policy is a revised policy to include the addition of language for sexual assault and to update some language.

Tom took questions and concerns. There was a discussion.

Next week Tom is scheduled to present these policies as information to the Faculty Senate at the May 1 meeting.

**Guest Speaker:** Sherrie Senkfor presented HR policy “Full Time Clinical, Tenure and Tenure Track Faculty”.

First Sherrie defined ‘Affected Annuitant,’ which is a term that comes from pension reform and SURS. It will affect all SURS entities.

Sherrie asked about clinical and research faculty. A point was made that there are three categories: Faculty, Instructors and Adjunct. Then, another question about whether research faculty have Faculty rank. Sherrie will amend the policy with an introduction. That would include something like: “Full time faculty not represented by a collective Bargaining agreement…” She will present to FS stating that the FSEC came to a consensus about adding the statement with an introduction.

**New Business**

Post on SharePoint: Ombuds Evaluation

Welfare Council submitted three different names for the Ombuds position to Provost. The top contender is Joel Hardman. Joel will be the new Ombuds representative, replacing Seran Aktuna whose term is up.

**Adjournment:** The meeting was adjourned at 4:12 p.m. (Wrobbel/Hildebrandt).

*Approved as amended, August 28, 2014, by the Faculty Senate Executive Committee*  
*Vicki Kruse/University Governance*
Faculty Development Council Report, April 2014

Announcements: Lynn Bartels announced that the Mid-Week Mentor workshops will continue through May. Wayne Nelson announced that letters were sent to all EUE recipients and applicants. He is in the process of updating the EUE website.

Teaching Excellence and Award Committee (TEAC) Chair and Application Revisions: TEAC elected Bryan Smith as the Chair for 2014-15. FDC unanimously approved the new TEAC Chair (Serdar/Staples). FDC read the proposed revisions to the application process of the Teaching Excellence Award (TEA). Briefly, TEAC has proposed page limits for the statements, limiting the number of supporting examples (e.g. syllabi, assignments, etc.), and restricting the submission of duplicate examples or content. FDC supported these changes and hopes it will increase the number of future TEA applicants.

FDC Responsibilities: There was discussion of the FDC taking over or at least helping with the Curriculum Council’s (CC) duties. The CC has several subcommittees including six standing committees and ad hoc committees. Two alternatives were discussed briefly:
1. Make FDC responsible for program review. The program review process could inform faculty development and would expand faculty representation on program review panels. FDC, however, does not have the representation from other offices at meetings. CC meetings are attended by diverse non-faculty representatives that help inform the program review process.
2. Appoint FDC members to an additional committee including TEAC, program review, and other Faculty Senate positions.

Community-Based Scholarship: Cairo announced that faculty members are trying to organize a work group that focus on community-based scholarship. Bartels commented that students helping with such projects would benefit from experiential learning. There was some discussion about the work of various faculty members on campus. FDC will discuss this in the fall as a potential initiative and focus area for a symposium.

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Curriculum Council Report for FSEC meeting April 24, 2014

Revisions to Plagiarism policies 116 and 3c2 are completed;

Updated language for policy 1J2 from Faculty Senate was reviewed by the Council, and are recommended to FS for a second reading at next meeting;

Request was made to combine all forms 93 and 94: an ad hoc committee from the Provost’s Office and Faculty Senate will make a recommendation;

Fast Tracking: The committee is reviewing recommendations;

New Chair: Jeffrey Sabbey will serve as CC Chair next year;, and Anne Flaherty was confirmed as GE Chair

General Education Waiver for Missouri Community Colleges for students who earn AA or AS degrees from Missouri community colleges was approved;
There is practice in the School of Nursing to accept a 200+ level humanities course in place of the IS requirement. There is a recommendation that IS courses are readily available online and on-ground and the substitution should be discontinued. Nursing has been asked for input, and this item will be discussed at a future meeting.

The CC heard and accepted program reviews from Electrical and Computer Engineering, Computer Sciences, and Civil Engineering.

Respectfully submitted,

E. Duff Wrobbel

Welfare Council Report (FSEC April 24, 2014)

The Faculty Senate Welfare Council met on April 17 in the Board Room of the MUC.

We approved a revised version of the "Social Media for Instruction" policy.

We also approved the Spring '14 Reports from the Faculty Salary Equity Committee. These reports included revised "External" and "Internal" Faculty Salary Equity Plans.

We approved the 2014 Faculty Survey of the Ombuds Service.

Erin Heil and Tim Ozcan agreed to serve as co-Chairs of Welfare Council for Fall '14-Spring '15.

Respectfully submitted by,

-Mark Hildebrandt
Co-Chair of FS Welfare Council

Deans’ Council Meeting
April 23, 2014

Faculty Senate Update and Questions (Susan Yager)
Accomplished this year:

Sabbatical Leave Policy, Personnel Policies, SIUE, II 6-7B (October 2013)
Policy for Retired and Emeriti Faculty Members (October 2013)
Curriculum Council Operating Papers – OMA (November 2013)
Rules and Procedures Council Operating Papers – OMA (December 2013)
Faculty Grievance Committee Operating papers and Faculty Handbook, Faculty Grievance Procedure (Faculty Senate Executive Committee, January 2014)
Digital Scholarship Policy (February 2014)
Memorandum of Understanding with SIUE Emeriti Faculty Association (March 2014)
Guidelines for Class Scheduling and Publications, Policy 1C1 (March 2014)

**Action Items for May 1, 2014, meeting:**

Curriculum Council:
- Grading and Evaluating: Course Repeat Policy – 1J2
- General Education: General Education Requirements for Honors Scholars Students – 1H2

Faculty Development Council:
- Faculty Development Council Operating Papers revisions
- Teaching Excellence Award Committee (TEAC) Operating Papers revisions

Rules & Procedures Council:
- Proposal for Clinical Faculty Representation in the Faculty Senate

Welfare Council:
- Policy on Instructional Use of Social Media
- Family Friendly:
  - Faculty Parental, Family, and Extended Leave
  - University Committee for Family-Friendly Policy Implementation Operating Papers
  - Faculty Temporary Leave Policy

Planned for next academic year:

Welfare Council – Faculty Salary Equity Committee reports:
- Proposed Methodology for Faculty Salary Equity
- Proposed Methodology for Internal Faculty Salary Equity