Faculty Senate Executive Committee

February 27, 2014
Approved Minutes

The regular meeting of the Faculty Senate Executive Committee was called to order at 2:30 p.m. on February 27, 2014 in the Board Room, Morris University Center by President Susan Yager.

Present: Comrie, Chleboun, Foster, Liebl, Wrobbel, Yager

Excused: Goebl-Parker, Hildebrandt, Moffett, Taylor

Announcements

- The Emeriti Faculty Association (EFA) “challenge” – up for second read/vote at FS March 6 meeting
- Ken Moffett will serve as Co-Chair of Welfare Council – Spring semester (announce at FS meeting)
- Staff and Student Senate Presidents will attend next FS meeting, March 6

Consideration of Minutes: The February 13, 2014 minutes were approved as submitted.

Reports from Councils Chairs

UPBC: No report.

Faculty Development Council: Faith Liebl submitted a report that is filed with the minutes. Faith added that the EUE application requests are now at $261,000 NOT $161,000. The proposals are down by 13 this year from last year; a total of 21 this year. There was a discussion about the “Teaching Talks” presented by Faculty Development Council last week.

Curriculum Council: E. Duff Wrobbel submitted a report that is filed with the minutes. The Council is looking at a possible change to 1H2 regarding the Honors Program; a change to the course repeat policy coming up; they will sit on streamlining until software and other actions from the REALITY project come through from the Provost Office.

Rules and Procedures Council: Shelly Goebl-Parker submitted a report that is filed with the minutes. There was a discussion about definition of faculty. Duff pointed out that there may be some inconsistencies in department operating papers regarding different department rules concerning eligible voting faculty. Susan Yager will bring up at the full Senate meeting and encourage Senators to go back to their departments for feedback of their operating papers and any conflicts regarding the definition of faculty. There are no candidates on the ballot for President Elect, yet. Susan Yager will follow-up with Shelly about elections and definition of faculty. Tom Foster will contact a potential candidate for President Elect.
**Welfare Council:** Mark Hildebrandt submitted a report that is filed with the minutes. Susan Yager reported that Welfare Council is meeting at the same time as the executive committee today. There was a discussion.

**Graduate Council:** Steffany Chleboun submitted a report that is filed with the minutes.

**Past President:** Rhonda Comrie reported that she attended the UPBC meeting. Two meetings ago, Denise Cobb gave a presentation about the AQIP Check up visit. Denise described how the UQC and UPBC will possibly interact. In the future, presentations from the Vice Chancellors may include what their area has accomplished in addition of requests for funds for future wish lists.

Enrollment Management meets Monday of Spring Break.

**President Elect:** Tom Foster reported on the Provost’s Search as it continues. The final three candidates should be chosen by the end of the day tomorrow (Friday) and names sent to the Chancellor. The campus visit dates are tentatively scheduled. There was a discussion.

**President:** Susan Yager met today with the Provost. Sue Thomas requested help from the Faculty Senate on how to help improve relations with the Registrar’s Office regarding specific questions on the Form 94 online and hybrid (the form used for delivery method of a course), such as the date/s when classes meet face to face in order. The students need to be informed in order to plan for classes. After a discussion, it was suggested that maybe send the question to the Dean’s Council. Susan Yager will be meeting with the Dean’s Council in March and will bring the conversation to their table. The next meeting with the Provost will be on March 18.

Other items from the Provost are a policy about Academic misconduct and plagiarism.

After discussion, and due to the overwhelming response of faculty volunteers for the Student Conduct Hearing Committee, it was decided to send five (5) names for the service: Stacey Staples, Aminata Cairo, Huaibo Xin, Allison Fahsl, Dan Segrist and five (5) names to be available as alternates: Charles Berger, Dayna Henry, Phillip Buckley, Anthony Denkyirah, Susanne James.

University Diversity Council: The Council last met on February 18. The President of Faculty Senate has been invited to join and assist with communicating to constituencies about the events and service opportunities of the Council. Susan will add something on the Faculty Senate SharePoint on Friday.

The Chancellor met with the Student, Staff and Faculty Senate (Susan) presidents on February 18.

- The Chancellor was recently quoted in the Post Dispatch about the new SIU president.
- Enrollment looking good for Fall and Spring.
- No news on budget.
- Pension reform is in court because of several lawsuits.
• The Chancellor’s spring forums have been delayed for now.
• Students will be having events for Sexual Health Awareness, Sex on Beach, Sex in the Dark, handing out condoms, etc.

Lobby Day will be in April and the Faculty Senate Executive Committee are invited to go with the Staff Senate executive Committee and the students. There will be a training session ahead of time. Hoping 40 students go.

Smoking Policy: The students had discussions about e cigarettes. They thought they were going to be able to vote on this policy revision and were disappointed that they were not able to vote.

Unfinished Business

Council Membership: what can be accomplished?

FDC / New REALITY, an idea for a three legged stool: The Provost Office has space in the library to be used as a center for collaboration, etc.; an Advisory Council of Associate Deans (Administrators); and the third leg would be a Planning Council of Faculty Development Council members and others.

Duff suggested setting up meetings with Faculty Senate Executive Committee or President when the new Provost arrives to simultaneously reorganize the Senate with the Provost’s Office. There was discussion.

Volunteer Database: Tom Foster hopes to release in the Fall.

Social Media Policy: Legal Counsel sent the Social Media Policy back to Welfare Council with some suggested revisions about the release form.

President Elect nominations: The election was discussed under the President Elect report.

Student Hearing Panel: was discussed above.

Credit Union handouts: Susan received some handouts from the Credit Union. It was decided that she will bring them to the Faculty Senate meeting in March to sit on the sign-in table.

Adjournment: The meeting was adjourned at 4:04 p.m. (Comrie/Liebl).

Approved as submitted March 27, 2014 by the Faculty Senate Executive Committee
Vicki Kruse/University Governance

Faculty Development Council Report, February 2014

The FDC met Thursday, February 20 to discuss the EUE review process.
EUE Applications: 21 EUE applications requesting ~$160K in funding were received. Given the number of applications, FDC will not require outside reviewers to review the EUE proposals. Wayne Nelson will post the proposals to the Sharepoint site and assign panels for review. Reviewers will evaluate proposals and submit his/her reviews before March 14. During the FDC meeting March 20, proposals will be reviewed and final funding recommendations will be made.

It is unknown if the EUE program will be supported at the same amount (~$150K) as it has been in previous years.

Teaching Talks: The Teaching Talks, a series of short, anecdotal presentations organized by the FDC, were given on February 21 in the Dunham Hall Theatre. There were approximately 40 attendees including the Provost.

Curriculum Council Meeting 21 February 2014

1. Discussed 3 specific ideas for process streamlining that could be accomplished now with existing infrastructure – 1. smart forms, 2. fast-tracking, and 3. use of collaboration software. It was reported that one of the REALITY teams was also preparing to provide recommendations, and that the Provost’s Office was reviewing new Curriculum software that would accomplish items 1 and 3 above. It was decided, therefore, to wait on those items until the software was in place and the REALITY report was made available, but to explore options for fast-trackable items.

2. Laura Strom reported her determination that teaching 2 courses in the same place at the same time was not an acceptable practice under current policy, and this issue had been resolved to everyone’s satisfaction.

3. A question was received from a faculty member regarding the feasibility/necessity for establishing a classroom electronics policy (i.e. use of cell-phones, lap-tops, tablets, and other wifi devices etc.). After a robust discussion, it was concluded that there seemed to already be sufficient policies in place covering these issues. It was decided that Duff Wrobbel would verify this with Tom Jordan and report back to the Council. If it is determined that this conclusion is in error, the Council will pursue.

4. A question was raised by a department Chair concerning the Course Repeat Policy. After some discussion, it was concluded that there was, indeed, a “loophole” in the existing policy such that a student who had tested out of a lower-level prerequisite course and then taken and completed the following higher-level course could, under existing policy, still take that lower-level course for a grade. This is inconsistent with the spirit and intent of the Course Repeat Policy 1J2, section 5, which states: “A student may not repeat for credit a course which is a prerequisite for a course the student has successfully completed.” It was moved that the policy be amended in 2 ways. First, the title should be changed from “Course Repeat Policy” to Course Repeat & Prerequisite Policy.” Second, that under item 5, the word “repeat” should be replaced with the word “take” as follows: “A student may not take for credit a course which is a prerequisite for a course the student has successfully completed.” The Council will discuss and vote at the next meeting.

5. It was determined that the changes in the Honors Program paperwork sought by Eric Ruckh will come though the CC beginning with the next scheduled meeting.
Report to Faculty Senate Executive Committee - for 2/27/14 Meeting

The Rules and Procedure Council is determined to get the Definition of Faculty issue before the senate this year. In our investigation we are finding misalignment in practice vs. rules - so clarification of faculty definition in our FS Constitution should put that to rest.

Jon Pettibone is writing up a report and recommended language for addressing clinical faculty in the definition. Rhonda was part of the meeting we had concerning the clinical faculty discussion. In the Rules and Procedure Council meeting we discussed the administrative part of the definition and went over some history on how that has been handled in the past. After the clinical faculty part is pushed forward we would like to get this other question a little more fully explored.

So far it appears that the language for this will need to identify titles and perhaps percentage of appointed time in clarifying who is represented by the senate. Are you all aware of any other issue that defines administrative positions that we may want to consider or any other issues with regard to representations and rights of faculty members who are also administrators?

We identified homework we need to do on this issue and will complete that prior to our next council meeting in March so that we will have language options we can bring to the March 27 meeting of FSEC in preparation for the Senate meeting on April 3 for a first read & discussion. Any recommendations about this are welcome!

I still have NO one who has agreed to be on the Ballot for Faculty Senate President-Elect – Ideas?

Respectfully Submitted,

Shelly Goebl-Parker
Rules & Procedures

Faculty Senate Welfare Council Meeting Update
February 20, 2014

1. Announcements
   a. WC Chair Hildebrandt asked that Ken Moffett be approved as co-Chair. FSEC approved. Still needs to be announced at the March Faculty Senate meeting to be in effect.
   b. Ari Belasen, Chair of Faculty Salary Equity Committee, and the entire committee are now working on an internal equity raise plan to be combined with the external plan. Jane Gillespie offered to help. Ken Moffett will assist as well.
   c. WC will meet on Feb 27, 2014 to discuss Family Friendly Leave (with Tom Jordan).

2. New Business
   a. Suggested Revisions to the “HR Faculty Policies” were discussed with Tom Jordan and Sherrie Senkfor. Some changes warrant prudent
attention. In some cases, HR policies are more generous than the Faculty Handbook.

3. Unfinished Business
   a. Feedback from the Provost’s Office was discussed pertaining to the “Instructional Use of Social Media for Instruction” draft. Revisions have been made, and a new vote is possible on 2/27/14.

4. Other Business
   a. Ombuds Candidates Interviews will happen in March
   b. Staffing of committees (FGC and Faculty Salary Equity)

Respectfully Submitted,
Mark Hildebrandt, Welfare Council Chair (2/26/14)

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Graduate Council Report
mtg from February 20, 2014

- GC took a moment to thank Jo Barnes for her service
- Dean Weinberg provided a report on Indirect Cost Recovery Distribution

The Graduate Council reviewed 1 interim program review report and approved 2 policy revisions. Details of the work appear below.

I) Interim Program Review:
   1) Program: Art Therapy Counseling
      The program has hired a new faculty and has new physical space located closer to the Art Department. Because of the change of location, the program is able to include more Art faculty as research project committee members. The program is also now providing an explicit opportunity for students to visit the library and familiarize themselves with all of the available resources. The Programs Committee and no major concerns with the report and agrees that the program is making adequate improvements to their program based on feedback from the original program review.

II) Policy Revisions
   1) Graduate Committee on Assessment Operating Papers—added review of annual performance reports to committee responsibilities and designated Associate Dean of Graduate School as liaison to GCOA.
   2) Human Subject Policy (GC13/14-10)— pulled information from the university policy Assurance of Compliance with Federal Regulations for the Protection for Human Subjects and made as a stand-alone policy.

Other:

- 3 members of GC volunteered to complete the Graduate School Dean’s Annual Evaluation.