Faculty Senate Executive Committee  
February 13, 2014  
Approved Minutes

The regular meeting of the Faculty Senate Executive Committee was called to order at 2:30 p.m. on February 13, 2014 in the Board Room, Morris University Center by President Susan Yager.

Present: Comrie, Chleboun, Foster, Goebl-Parker, Hildebrandt, Liebl, Wrobbel, Yager

Excused: Taylor

Guest: Eric Ruckh

Guest Speaker: Susan Yager introduced Eric Ruckh, Interim Director of Honors Program and gave him the floor.

Eric Ruckh asked for feedback from the Executive Committee regarding the decision to appoint someone to serve on the Council. It was decided that Charles Berger would serve as the Faculty representative on the University Honors Advisory Council. Susan Yager will contact both volunteers.

Eric opened discussion about considerations of the relationship between Faculty Senate and the Council. Interim Provost Anne Boyle has no conceptual concern with the connection of the two. It needs to be decided how it will function and how to make the association with both the Provost’s Office and Faculty Senate. Eric pointed out that a concern of the Council was that it will be involved with more than curriculum; and that those other things, like fundraising, selection of faculty, or other things, would not fall under operations of the Curriculum Council. After discussion, it was decided that Rules and Procedures would meet with key people to suggest revisions to appropriate operating papers within the Senate. In addition, it was suggested to fast track the curricular process when initially setting up the program and courses in order to have them in effect for fall semester. This would require changes to Form 90s. It was decided that the following time-line could allow the University Honors Advisory Council to proceed with their work and allow the program to start this fall: March 27 – present final drafts of proposed revisions to relevant operating papers, etc. to Faculty Senate Executive Committee; April 3 - present to the Faculty Senate as a first read; and May 1 - present to Faculty Senate as action item. Another discussion began regarding the possibility of Faculty Development Council being involved in the development of Honors professors, but no decision at this time was made. Shelly will contact Eric, and Susan Yager will follow up.

Announcements: none

Consideration of Minutes: The January 23, 2014 minutes were approved as corrected (typo).

UPBC: See report under Past President.

Faculty Development Council: No report.

Curriculum Council: No report.

Welfare Council: No report.

Graduate Council: Steffany Chleboun submitted a January report that is posted on the Faculty Senate SharePoint for the February meeting. It is filed with the minutes.

Past President: Rhonda Comrie reported for Morris Taylor that UPBC listened to Denise Cobb’s presentation about the upcoming Quality Checkup visit. Rhonda will attend the Enrollment Management Council meeting next Monday.

President Elect: Tom Foster had a question about the status of the definition of faculty? It is still in committee (Rules & Procedures Council). Rhonda gave a summary of the progress. Tom posed the question to Kim Durr: what would it take to change the definition of faculty at the Board of Trustees level? She responded that the Provost’s Office is working on it.

President: Susan Yager reported that she met with Provost Boyle on the morning of the February 6, prior to the last Faculty Senate meeting. Provost Boyle is willing to visit with FSEC or FS sometime during the rest of the semester. Susan is scheduled to visit with the Dean’s Council the middle of March. Susan conveyed to Provost Boyle that the executive committee does not have enough information to make a recommendation regarding her request for a topic for a speaker to use for closing the REALITY project. She is considering bringing an expert to campus to address Competency-based, Experiential, or Online teaching. Next Tuesday all Senate presidents meet with Chancellor.

Unfinished Business

Emeriti Faculty Association (EFA) challenge grant will be up for a vote at the March meeting:

Tom Foster will approach ITS about sending out the survey requesting volunteer interests university wide.

Social Media Policy: Mark Hildebrandt reported that Legal Counsel has sent it back to Welfare Council with suggested revisions.

Council Membership: Susan tabled until it can be a priority at the next meeting.

President Elect Nominations: No report. A ballot is to go out in February and the results will be presented at the March meeting.

Annual Update: The Annual Update was made available on SharePoint for the executive committee to review. It was decided to have the Annual Update ready for the Faculty Senate Executive Committee meeting in August of each year and available at the September Faculty Senate meeting.
New Business

Mark Hildebrandt, Chair, on behalf of the Welfare Council brought forth the name of Ken Moffett to be considered as co-chair of the Council. It was unanimously approved. It will be an announcement on the March Faculty Senate agenda.

E. Duff Wrobbel posed a question about the Annual Review of Deans and would it be better if the Faculty Senate administered them. Duff is chairing the CAS annual review this year.

Public Comment: None.

Adjournment: The meeting was adjourned at 4:08 p.m. (Hildebrandt/Liebl).

Approved as submitted February 27, 2014 by the Faculty Senate Executive Committee
Vicki Kruse/University Governance

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Graduate Council Report

mtg from January 30, 2014

Announcements:

- S. Belobrajdic reported on the Graduate Admissions Task Force, briefly discussing 8, prioritized areas of consideration before the Task Force
- S. Belobrajdic and Dean Weinberg presented a graduate enrollment update
- Provost Search Committee is in the process of evaluating resumes and identifying those applicants who meet minimum requirements and will further discussed
- Graduate School Spring Symposium will be April 1, 2014.
- S. Chleboun needs representative from Grad Council at BOT on April 10 in Carbondale

Guests: S. Hansen presented information on the Emeritus Faculty Association.

The Graduate Council reviewed 2 program change requests, reviewed 3 interim program review reports, and approved 4 policy revisions. Details of the work appears below.

I) Program changes: The following program changes were approved.

1) Form 91A – Biological Sciences (CAS13-61)
   The program requested a change in credit hour for BIO 592 from 3 to 2 (to be taken up to 4x) to accommodate space and meet needs of seminar goals and student schedules. The change will continue to provide ample opportunity for students to learn about outside research.

2) Form 91C – Master of Arts in Teaching (SOE-13-993)
   The program requested to be placed on moratorium. Considerations for the request included low enrollment and time to re-design the program to be more flexible and efficient (e.g., class schedule, hybrid/on-line, strengthen program assessments, integrated ed TPA). In the redesign, the program will be dropping the foreign language option. The program is working with enrollment management for recruiting and hopes to start a new cohort in 2015. The Programs Committee was in support of the request to be placed on moratorium but did request a more detailed plan of bringing the program out of moratorium.

II) Program Interim Review Reports

1) Program: English Language Literature
The program has revised assessment plans, streamlined their advising and academics since the previous program review—all suggestions identified in the review. The Programs Committee recognizes that the program has made considerable changes to the program and are responsive and advancing the program.

2) Program: Speech-Language Pathology
Since the previous review, the program has shifted to using an on-line application system, uses software to track student progress and hired 2 new, tenure track faculty. The program continues to discuss the re-classification of the clinic coordinator.

3) Program: Instructional Technology
The program has implemented an aggressive recruiting and marketing plan to help recruit prospective students. They have received approval to move to a fully ‘on-line’ program, have aligned their advising/mentoring process, and offer service courses available to students outside of the program (including a freshman seminar, Healthcare Informatics, and summer electives for non-IT majors).

III) Policy Revision
1) University Admission Policy 1E1—changes included clarification of: TOEFL/comparable scores; submission of academic records from schools located in a primarily English-speaking country; ACT score requirements; and Bologna member institutions.
2) Research Center Promotion Policy —this was approved previously by Graduate Council but following discussions with the Provost’s Office, the Graduate Council re-visied the policy to clarify terminology (e.g., removing reference to teaching/mentoring and service) and better coordinate sections.
3) Cost Sharing on Sponsored Projects —updated to better reflect practice; changes also to language to make it more applicable across the university (making it more a university level policy whereas it is currently a GC policy).
4) Courses: Guidelines for Class Scheduling and Publications 1C1—this was brought to the Graduate Council from the Faculty Senate Executive Committee requesting changes required in anticipation of the HLC visit this semester.

Other: per Graduate Council’s previous request, Dean Weinberg has requested the requested data related to ICR distribution (for scholarship and research) from the Deans by 2/10/2014.