

## FACULTY SENATE MEETING

Oak Redbud Room  
Morris University Center  
Approved Minutes  
February 6, 2014

The regular meeting of the Faculty Senate was called to order at 2:30 p.m. on February 6, 2014 in the Oak Redbud Rooms, Morris University Center, by Susan Yager, President.

**Present:** Agustin, Anop, Banker, Berger, Bell-Scriber, Cairo, Carr, Carstens-Wickham, Celik, Sarah VanSlette alt for Cheah, Stacie Kirk alt for Chleboun, Comrie, DeMeo, Durbin, Ferguson, Fuchs, Gaehle, Gillespie, Goebel-Parker, Guehlstorf, Heil, Hester, Hildebrandt, Hunt, Ibroscheva, Jack, Johanna Schmitz alt for Jarrell, Kerber, S. Kirk, Ko, Leem, Liebl, Matthew Cashen alt for Littmann, Moffett, Msengi, Nieto, G. O'Brien, L. O'Brien, Ozcan, Pettibone, Sabby, Santanello, Springer, Staples, Taylor, Thornton, Wrobbel, Yager, Yu

**Excused:** Evrensel, Foster

**Absent:** Demirer, Fujinoki, ~~Gillespie~~, E. Kirk,

**Guests:** Tom Jordan, Dean Regina McBride, Jennifer Vandever, Jeff Laughlin-Smith

Susan Yager introduced Jennifer Vandever, CIO, and turned the floor over to her.

Jennifer Vandever introduced the new Chief Information Security Officer, Jeff Laughlin-Smith, who came to SIUE from LSU Health Center in December and welcomed him. He will working with security initiatives and audit findings.

Jennifer talked about the following topics:

- Wireless and cell phone signals:
  - \$250,000 has been spent since August for upgrades. 175 access points were broken and have been replaced and increased. There is a new plan for improving access points and adding more.
  - Faculty Offices will have more access points added this summer or later.
  - Repeaters in Library and Dunham Hall. FCC banned previously; last year the law changed, and now they can be used. First they will be placed in Rendleman and Peck Halls and then in the Science Building. There was a question about possibly limiting wireless access based on e-id. Jennifer said they are looking at that right now, but a new piece of software will be required to do this.
- Initiatives:
  - Security of confidential information, including social security numbers. They are in the process of getting a new identity finder program that will search for records on computers prior to Banner, when social security numbers were used. A major audit finding has prompted ITS to work on this problem.

- Starfish will replace ‘Grades First,’ an early alert system to identify students with issues.
- Curriculum review software being considered.
- EMS, software used to schedule meeting rooms currently, will be expanded to include academic spaces as well – will be rolling out Fall 2015.

Susan Yager introduced Regina McBride, Dean of Library and Information Services and gave her the floor.

Dean McBride provided a handout and reported on the topic of Open Access as follows:

- Dean McBride is chairing an SIU-wide Taskforce on Open Access.
- Open Access Policy: research articles as a result of state or federal money need to be available to taxpayers.
- Responding to a mandate to meet requirements of the law.
- Goal of free access to research, made available to use to find out/discover more.
- Elected officials and the President recently stressed the importance that taxpayers have already paid to have research done, but tax payers are locked out if they want to have access to the research
- Meeting tomorrow in Carbondale to draft how SIU will be keeping up with the new law. Dean McBride will follow up with SIUE after the meetings.
- After drafting the policy, the task force will bring it to the Senate for feedback.
- Model is no longer sustainable; access to journals = inflation is 3X other inflation, partnership with publishers, extreme increase with pricing, digital new model, licensing agreements, scholarly communication, and scholarly publication.
- Need to develop a relationship with the publishers.

There was a discussion of cost to faculty to publish and other options.

Susan Yager introduced Tom Jordan, Coordinator for Policy, Communication, and Issues of Concern, and turned the floor over to him. Tom presented the SIUE Smoking Policy, which the Policy Council has created to replace the Clean Air Policy. The following points were made:

- After getting feedback from the Executive Committee, it was decided to remove from line two: “in and within 15 feet from University buildings.”
- This policy will not make SIUE campus smoke free. The rationale is that the campus is too large to consider it, unrealistic for people to go off campus to smoke.
- The rationale for banning e-cigarettes is that it is distracting and discourteous in the classroom and roommates in dorms are complaining.

There was a discussion, but no new feedback.

**Announcements** (from agenda)

1. Open Meetings Act training certificate to Governance secretary
2. Appointments:
  - School of Nursing Dean Search Advisory Committee: Leah O'Brien will serve as a Faculty Senate representative
  - Four Year Review Committee for Dean of School of Engineering: Jonathan Pettibone will serve
  - IBHE FAC alternate for Spring 2014 semester (appointed by Faculty Senate Executive Committee): Sue Wiediger will serve
3. Sent by e-mail, dates for: Provost Finalist Meetings with Senate (3/27, 3/31, 4/7, 4/17, 4/24); IBHE Faculty Fellows Program Information (apply by 3/3)
4. Funds in Foundation Account: \$15,631.12

**Consideration of Minutes:** Typos were corrected; and the December 5, 2013, minutes were approved as corrected.

### **Action Item**

Digital Scholarship: Mark Hildebrandt brought the proposed revision to the *Faculty Handbook, Promotion Policy and Guidelines, I. Introduction* forward on behalf of the Welfare Council. There was a question about changing the original footnote – was under scholarship and, as pointed out at the December Faculty Senate meeting, the revision included digital teaching; but Welfare Council decided to not make that change. The proposed revision was **approved** with two opposed.

**UPBC:** Morris Taylor reported that Governor Quinn's Budget Address has been pushed back to March 26, 2014. There is no evidence that the budget will be flat again like last year, which places SIUE in reactive mode.

**IBHE-FAC:** No report.

**Faculty Development Council:** Faith Liebl submitted a report that is filed with the minutes. Faith reminded everyone that "Teaching Talks" will be in two weeks (2/21/2014) in Dunham Hall and to put the event on their calendars. The schedule is on the Faculty Development web site.

**Graduate Council:** Steffany Chleboun submitted two reports that are posted on SharePoint and filed with the minutes.

**Curriculum Council:** E. Duff Wrobbel submitted a report that is filed with the minutes. In addition, he reported that a class time issue has surfaced and is being reviewed. Two classes are taught at the same time in the same room by the same instructor with two different courses: a 300 level content course, and a 400/500 level content course. The Council is gathering information to see why they are being taught concurrently and are not cross-listed.

**Rules and Procedures Council:** Shelly Goebel-Parker submitted a report that is filed with the minutes.

**Welfare Council:** Mark Hildebrandt submitted a report that is filed with the minutes. He added that Ari Belasen gave him an updated draft of the FSE plan (Faculty Salary Equity) and is working on an internal Faculty Salary Equity Plan and operating papers. In 2007, there was a Faculty Salary Equity Working Group. The committee is working on the internal Equity Studies and Plan and gender equity, looking at numbers. They will be coming to Welfare Council when ready.

**Past President:** No report

**President Elect:** No report

### **Unfinished Business**

Memorandum of Understanding for the SIUE Emeriti Faculty Association was approved by Legal Counsel. Steve Hansen is present to answer any questions.

Q. Is the document that establishes a group as a friends organization approved by the Chancellor yet?

A. Foundation and Provost has approved.

Q. Is the addendum regarding granting activity shared with the Senate?

A. Addendum A to bylaws explains granting activity. The Bylaws were posted on SharePoint in the December folder and have not changed. The rationale for adding the Senate money with the Emeriti Faculty Association is to double or triple the impact.

The documents will come to the Senate next month.

Copies of the Bylaws and Memorandum of Understanding will be posted in both the February and March Faculty Senate SharePoint folders immediately.

Steve Hansen summarized how the money would be available for use.

### **New Business**

Policy 1C1: The revised/clean copy of the policy and the corresponding report are posted in SharePoint. Susan Yager reported that she went to the Graduate Council meeting last month to present the report and revised policy. It was approved by the ERP. The plan is to have the policy revisions in place by the AQIP Quality Check-up visit in March.

Annual Update: Susan Yager requested feedback of any additions or corrections to the update, and it will be filed. There are two corrections to be made regarding the Ombuds (pages 13 and 14)

Susan Yager reported that the *Faculty Grievance Operating Papers* and *Faculty Handbook, Faculty Grievance Procedure* proposed revisions were approved by the

Faculty Senate Executive Committee at their last meeting on January 23, 2014, according to the Faculty Senate Bylaws, Section IV., Item A.

(<http://www.siu.edu/ugov/faculty/bylaws.shtml>). Mark Hildebrandt expressed his appreciation to Kay Gaehle, Ken Moffett, Steve Kerber, the General Counsel, Tom Jordan, and Executive Committee for all they did to make it possible for the Faculty Grievance policy revisions to get processed and approved by the Chancellor in four days.

President Elect Nominations: Rules and Procedures Chair Shelly Goebel-Parker called for nominations from the floor. There were none at the time.

**Adjournment:** The meeting was adjourned at 3:43 p.m. (Carr/Liebl).

*Approved as submitted (with a correction in attendance) March 6, 2014 by the Faculty Senate Vicki Kruse/University Governance*

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### **Faculty Development Council Report, January 2014**

The FDC met Thursday, January 16 to discuss the Teaching Excellence Award and the upcoming Teaching Talks Conference.

#### **Teaching Excellence Award**

McKenzie Ferguson, Chair of the TEAC, presented recommendations from the TEAC regarding the amount of number of teaching awards. The committee currently distributes \$5000 over several awards. The Teaching Excellence Award is \$2000 and awarded to tenure track faculty. The Teaching Distinction Award is \$500 and awarded to non-tenure track faculty including instructors and clinical faculty. Additional Teaching Distinction Awards are often distributed in addition to Teaching Recognition Awards, which are \$250 and awarded to unit nominees.

The TEAC recommended an increase in the amount of the Teaching Excellence Award and that all faculty and instructors should be eligible for the award. One award of a larger amount may provide more incentive to potential nominees thereby increasing the pool of nominees. Further, there are challenges to teaching regardless of faculty status i.e. tenure vs. non-tenure vs. clinical faculty. Since it is the responsibility of the nominee to make his/her case for teaching excellence regardless of faculty status, good teaching should be recognized equally.

There was extensive discussion amongst the FDC members regarding keeping a separate award for non-tenure track or clinical faculty. Several members of the FDC thought that the teaching activities of tenure vs. non-tenure track were different and this could potentially disadvantage the non-tenure track nominees. For example, non-tenure track faculty may have fewer opportunities for university supported faculty development, have larger teaching loads, and do not have the opportunity to address teaching students through their involvement in research.

The FDC passed two motions. The first was to keep a separate award for non-tenure track faculty. The second was to increase the amount of the award for non-tenure track faculty from \$500 to \$1500 and reduce the number of Distinction Awards to three. The FDC will also make two recommendations to the TEAC. First, to increase the pool of nominees, the TEAC should revisit the materials required of the nominees. If the requirements for the dossier were simplified, more faculty might be willing to submit the requisite materials. Second, FDC could assist with the review of TEAC nominees perhaps by submitting reports of classroom observations. Although the FDC would not vote on the TEAC, it could alleviate the time constraints on the classroom observations.

### **Teaching Talks: Shifting Pedagogy Towards the New Reality**

Members of the FDC met with three of the Teaching Talks presenters on January 9. The workshop will take place on February 21, 2014 in the Dunham Hall Theater. The 10-15 minute presentations will focus on experiential learning, international programming, e-learning, and enhancing learning in face-to-face and online and blended formats with concluding remarks presented by the Provost or Associate Provost. The schedule for the presentations is as follows:

Time	Presenter	Topic
9-9:25	Vicki Scott	Experiential Learning
9:30-9:55	Mary Sue Love	International Programs and Studies
10-10:25	Laurie Puchner	Enhancing Face to Face Learning
10:30-10:55	Josie deGroot-Brown	Online Faculty and Student Development
11-11:25	Adam Weyhaupt	Online Pedagogy
11:30-11:55	Provost Office	Concluding remarks/wrap up

Members of FDC must promote the Teaching Talks as much as possible at departmental faculty meetings and School or College Meetings. In addition, FDC will advertise on the Faculty Development website and send announcements to listserves.

### **Graduate Council Report**

mtg from December 12, 2013

#### Announcements:

- Lynn Mauer left the Graduate School and SIUE to pursue another position. The Chancellor and Provost have approved a reorganization plan for the GS that includes a 100% appointment for Associate Dean and three 100% appointments for directors of Graduate Programs (vacant), Post Award (Ryan Dodd) and Pre Award.
- School and college Deans have agreed to return at least 10% of ICR funds to primary investigators/co-PI.

The Graduate Council reviewed 2 program change request, reviewed 1 interim program review reports, and approved 1 policy revision. Details of the work appear below.

I) Program changes: The following program changes were approved.

1) Form 91A – Civil Engineering (ENG-14-03)

The program requested to changing three options of Environmental Engineering/Water Resources, Structural Engineering, and Transportation Engineering to specializations.

2) Form 91A – Economics & Finance (BUS-13-24)

The program requested to dropped admissions requirement of GMAT/GRE for applicants with undergraduate degrees in business from AACSB-accredited universities who have GPAs of 3.5 or higher; change retention requirement of “at least a C” in each core course with “an overall GPA of 3.0 in core courses with no more than one C”; and replace exit requirement of graduate portfolio with oral research presentation.

II) Program Interim Review Report

1) Program: Art Studio

The Art Studio program continues to work toward meeting requirements of NASAD (accrediting body) which includes completion of building, safety studies and student handbook. The program continues to make adequate progress toward addressing program review concerns in anticipation of next review.

III) Policy Revision

1) Graduation Requirements—1F1 (GC13/14-07) The approved changes were primarily minor and/or for clarification and included: using the terms ‘exit requirement’ instead of ‘final examination’ and Graduate School’ instead of ‘Graduate Studies and Research’; revising the information regarding timeline for program completion in section on doctoral degree and transfer credit; and admissions requirements to cooperative doctoral degrees (Engineering Science, and Historical Studies) were amended.

Other: the Graduate Council has requested an annual report from the GS Dean with information on research expenditures (based on data provided from the units) for research during the prior year.

Graduate Council Report  
mtg from January 30, 2014

Announcements:

- S. Belobrajdic reported on the Graduate Admissions Task Force, briefly discussing 8, prioritized areas of consideration before the Task Force
- S. Belobrajdic and Dean Weinberg presented a graduate enrollment update
- Provost Search Committee is in the process of evaluating resumes and identifying those applicants who meet minimum requirements and will further discussed
- Graduate School Spring Symposium will be April 1, 2014.
- S. Chleboun needs representative from Grad Council at BOT on April 10 in Carbondale

Guests: S. Hansen presented information on the Emeritus Faculty Association.

The Graduate Council reviewed 2 program change requests, reviewed 3 interim program review reports, and approved 4 policy revisions. Details of the work appears below.

I) Program changes: The following program changes were approved.

1) Form 91A – Biological Sciences (CAS13-61)

The program requested a change in credit hour for BIO 592 from 3 to 2 (to be taken up to 4x) to accommodate space and meet needs of seminar goals and student schedules. The change will continue to provide ample opportunity for students to learn about outside research.

2) Form 91C – Master of Arts in Teaching (SOE-13-993)

The program requested to be placed on moratorium. Considerations for the request included low enrollment and time to re-design the program to be more flexible and efficient (e.g., class schedule, hybrid/on-line, strengthen program assessments, integrated ed TPA). In the redesign, the program will be dropping the foreign language option. The program is working with enrollment management for recruiting and hopes to start a new cohort in 2015. The Programs Committee was in support of the request to be placed on moratorium but did request a more detailed plan of bringing the program out of moratorium.

II) Program Interim Review Reports

- 1) Program: English Language Literature  
The program has revised assessment plans, streamlined their advising and academics since the previous program review—all suggestions identified in the review. The Programs Committee recognizes that the program has made considerable changes to the program and are responsive and advancing the program.
- 2) Program: Speech-Language Pathology  
Since the previous review, the program has shifted to using an on-line application system, uses software to track student progress and hired 2 new, tenure track faculty. The program continues to discuss the re-classification of the clinic coordinator.
- 3) Program: Instructional Technology  
The program has implemented an aggressive recruiting and marketing plan to help recruit prospective students. They have received approval to move to a fully 'on-line' program, have aligned their advising/mentoring process, and offer service courses available to students outside of the program (including a freshman seminar, Healthcare Informatics, and summer electives for non-IT majors).

### III) Policy Revision

- 1) University Admission Policy 1E1—changes included clarification of: TOEFL/comparable scores; submission of academic records from schools located in a primarily English-speaking country; ACT score requirements; and Bologna member institutions.
- 2) Research Center Promotion Policy —this was approved previously by Graduate Council but following discussions with the Provost's Office, the Graduate Council re-vised the policy to clarify terminology (e.g., removing reference to teaching/mentoring and service) and better coordinate sections.
- 3) Cost Sharing on Sponsored Projects —updated to better reflect practice; changes also to language to make it more applicable across the university (making it more a university level policy whereas it is currently a GC policy).
- 4) Courses: Guidelines for Class Scheduling and Publications 1C1—this was brought to the Graduate Council from the Faculty Senate Executive Committee requesting changes required in anticipation of the HLC visit this semester.

Other: per Graduate Council's previous request, Dean Weinberg has requested the requested data related to ICR distribution (for scholarship and research) from the Deans by 2/10/2014.

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## **Curriculum Council Report for FSEC January 23, 2014**

It was a quiet month in Lake Wobegone...

New course and program information is on Sharepoint; Spreadsheet

Academic Standards and Policies is reviewing the plagiarism procedure and will have recommendations shortly;

Preparations are under way to adjust to the elimination of Summer commencement and allow Summer graduates to participate in the Spring ceremony;

Educational Outreach has completed their interviews for the new Director of Online Program Development and Summer Sessions and will announce a candidate shortly;

Tyler Phelps has been named the new Assistant Director for Transitional Services;



The SOE is now pilot-testing teaching its own introductory Physics course, and this is being monitored by the Provost's office;  
There was discussion about departments teaching two differently number classes at two different levels in the same classroom, at the same time, with the same instructor. More information is being sought; and

Denise Cobb became a discussion of DQPs (Degree Qualifications Profiles) and their potential utility at SIUE.

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### **Rules and Procedure Council 1/23/14 Report to Faculty Senate & Executive Committee**

Rules and Procedure met on January 16, all members were in attendance. Wai Hsien Cheah found an alternate to serve during his sabbatical - Sarah Van Slette

#### **Definition of a Faculty Member**

Picking up from the work of Senator Cheah, Jon Pettibone will convene a meeting with the subcommittee (Pettibone , Thornton,& Van Slette along with FSEC members Comrie & Foster,) to write up an executive summary based on Cheah's interviews, this council's deliberations and recommendations for moving the process forward.

After finalizing this summary, the R & P Council will address the issue of Administrative duties and how those impact the definition of faculty.

#### **Elections**

The nominating committee (the President of the Faculty Senate, the President-Elect of the Faculty Senate, and the Chair of the Rules and Procedures Council) will send out the request for candidates to put forward for Faculty Senate President Elect candidates. A slate will be put together to provide to the Senate at it's February meeting. Nominations can also be taken from the floor.

#### **Reapportionment**

Chair is working with Phil Brown to get current numbers. Standing definition of faculty from the Welfare Committee will be used for this as it has been in the past few years. Elections for senators will be conducted according to the apportionment. Unit s will be notified in February as to which vacancies need to be filled.

#### **Evaluations**

For the Chancellor & Provost will be conducted following the senate elections.

Respectfully Submitted, Shelly Goebel-Parker

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## Welfare Council Report

1. The Welfare Council met on January 16, 2014, in the Board Room of the MUC as originally scheduled
  - a. Ken Moffett was welcomed back to the WC.
  - b. Mary Sue Love spoke to the WC about the role of the Ombuds Program and fielded questions about the upcoming Ombuds search.
  - c. Tom Jordan plans to attend the February meeting to discuss Family Friendly Leave.
  - d. Ari Belasen, Chair of Faculty Salary Equity Committee, was invited to the January meeting but could not attend for personal reasons. He also cannot attend the February meeting. Mark will discuss the status of the draft with Ari later in January or in early in February.
2. Digital Scholarship will be before the Faculty Senate for its second read at the February FS meeting.
3. Instructional Use of Social Media underwent its second read, amendments were made and the revised draft passed.
4. Ombuds applications were received. Mark posted the applications to SharePoint, and he requested letters of recommendation from each applicant. Review of the applications will begin immediately.
5. Due to upcoming issues of concern, staffing issues, and a busy agenda this term, Mark requested (former WC chair) Ken Moffett's assistance as an informal 'co-chair' for the remainder of the semester. Ken agreed.
6. A pair of emergency meetings will be held on January 23 to address revisions to the FGC Operating Papers.

Respectfully Submitted by Mark Hildebrandt, Chair of Welfare Council  
1/22/14