The regular meeting of the Faculty Senate Executive Committee was called to order at 2:30 p.m. on January 23, 2014 in the Board Room, Morris University Center by President Susan Yager.

Present: Chleboun, Foster, Goebl-Parker, Hildebrandt, Liebl, Taylor, Wrobbel, Yager

Excused: Comrie

Guests: Eric Ruckh, Thomas Jordan

Guest Speaker: Susan Yager introduced Eric Ruckh, Interim Director of the University Honors Program and turned the floor over to him. Introductions went around the table. Eric addressed the executive committee about the Honors Program and preparation for the new Director and provided an electronic copy of the proposed Operating Papers of the University Honors Advisory Council for feedback. Membership has been established, except for one faculty member to be appointed by the Faculty Senate for a three year term and one appointed by the School of Business. Susan will make a request to the Senate for someone interested in serving on the council.

Questions for Eric about the Honors Program
- Where does it fit in at the University?
  - It doesn’t have a presence at this time.
- Where should it fit?
  - It is to provide the best/brightest students to have liberal arts education then go out and perform well and be beacons in the community or world.
- Who will run the program?
  - The Director, working through the Provost’s Office, because the Honors Program will cross schools and professional levels. The Council will have oversight of curriculum, (see Section II.A.2 of the University Honors Advisory Council Operating Papers), although the Council is advisory only.

Eric Ruckh will check with General Counsel whether the Council is subject to comply with the Illinois Open Meetings Act and look into whether the Council can vote electronically. Susan Yager suggested the Council report to the Faculty Senate instead of the Executive Committee. There was a discussion about the possibility that it could exist independently in Curriculum Council. Eric Ruckh will pose the Curriculum Council question to the Provost. The Council needs representation from the Faculty Senate, soon. Duff will ask Jerry O’Brien; Susan will follow up on this?

Guest Speaker: Susan introduced Tom Jordan (Coordinator for Policy, Communication and Issues of Concern) and gave him the floor.

Tom Jordan provided a handout of a draft of the Buildings and Facilities, SIUE Smoking Policy - 6A2 originally the Clean Air Policy. There was a discussion. No action was taken, but the executive committee gave feedback to Tom Jordan to take back to the committee. Tom Jordan asked what the faculty would like regarding the format of the online Faculty Handbook. He will be revising it, possibly into a word searchable item, such as an iBook or
Google search document. Dual-listed policies, such as University Policy and Faculty Handbook, will be linked so only one policy is posted. E. Duff Wrobbel suggested connecting the interrelated policies that are posted in different places; maybe revise to have the ability to reference.

Tom will come to the Faculty Senate on February 6, 2014, with the proposed smoking policy for feedback.

**Announcements:**
At the last meeting of the Provost and Susan Yager, the Provost requested feedback on the idea of having expert speakers on campus in conjunction with the REALITY project. Funds are available for the project for a few speakers from the University of Illinois. Feedback from members of the FSEC suggested that results from the REALITY committees could be helpful in moving forward with this.

Susan asked where the Integrative Studies program form 91 was at this time. She explained that Pharmacy could benefit from this type of degree because they do not have a Bachelor degree, only a professional degree. Their numbers do not count in the retention numbers. There was a discussion.

**Consideration of Minutes:** The December 12, 2013 minutes were approved as submitted.

**UPBC:** Morris Taylor reported that of the $59.7 million total appropriations from the State of Illinois, SIUE has been paid $20.9 million. They still owe SIUE $31.9 million as of January. Upcoming state appropriations are **not** expected to be flat.

**Faculty Development Council:** Faith Liebl submitted a report that is posted on SharePoint and is filed with the minutes.

**Curriculum Council:** E. Duff Wrobbel submitted a report that is filed with the minutes.

**Rules and Procedures Council:** Shelly Goebl-Parker reported that Jon Pettibone will take over the charge for the definition of faculty with Rhonda Comrie. The committee has not met yet. Shelly will be sending out an email for the slate for nominees for President Elect to be presented at the February meeting. Susan Yager, Tom Foster, and Shelly serve as the nominating committee. The Council is preparing for the Provost evaluations.

**Welfare Council:** Mark Hildebrandt posted his report to SharePoint. It is filed with the minutes.

**Graduate Council:** Steffany Chleboun provided a report and will send an electronic copy to the Governance Secretary to be posted on FSEC SharePoint and Faculty Senate for the February meeting. The report is filed with the minutes.

**Past President:** Susan Yager reported for Rhonda Comrie that she attended the Enrollment Management Council meeting, where they discussed the targets and benchmarks for recruiting strategies for the next five years and identified the number of enrolled students who SIUE can
reasonably serve. She also attended UPBC, where Vice Chancellor Kenn Neher presented his office’s request for funding changes in the next fiscal plan.

**President Elect:** Tom Foster sent a survey out to the Faculty Senate Executive Committee designed to capture faculty members’ areas of interest and willingness to serve the SIUE community.

He attended the UQC meeting, where they are getting ready for the AQIP review team’s visit on March 19 – 21, 2014. The Quality check-up is a two person visit. In preparation, SIUE is putting together performance indicators that align with the strategic plan and goals for the strategic plan. The Chancellor has requested items that are easily acquired from already-collected data. One oddity is the definition of what makes a good faculty member. Presently that measure is research. Susan explained SIUE’s AQIP membership change.

**President:** Susan Yager reported that she is on two more committees: Employee Appreciation Event Committee and University Diversity Council.

**Unfinished Business:**
- Susan Wiediger agreed to serve as the IBHE FAC alternate for Spring 2014 semester. E. Duff Wrobbel motioned to approve her appointment. Tom Foster seconded. The motion was approved.
- Annual Update: Susan Yager requested feedback on the Annual Update before it gets posted for the Faculty Senate meeting.
- Emeriti Faculty Association: Susan received information today from Steve Hansen regarding the Memorandum of Understanding. General Counsel is reviewing the paperwork. Please, read and give Susan any feedback by next Thursday, end of day.
- Volunteer list data base: Tom Foster covered in his report above (survey).
- 1C1 Policy Revisions: Susan visits with the Graduate Council ERP tomorrow to answer questions. Since the last version, there have been changes from the Provost’s Office (#6 and #8). One of the changes makes it consistent with 1Q8. Please give Susan Yager feedback on the 1C1 proposed revisions. Please, share draft with colleagues for their input. There was a discussion.
- Social Media for Instructional Use Policy: Susan will send some edits to Mark for further consideration. Mark will follow up. The revised policy will go to General Counsel before going to the Senate.

**New Business:**
- Council Structure:
  - Faculty Development Council: 10 members, no subcommittees. They review the EUE proposals. Challenges: maybe FDC can populate the TEAC committee.
  - Curriculum Council: 12 members plus ex officio and student members, six subcommittees. Challenges: Undergraduate Courses Committee experiences jams with large numbers of submissions at one time, run into scheduling issues when program reviews come up in spring. Consider scheduling CC meetings on an alternating basis to get through reviews.
- Rules & Procedures Council: 7 members, 3 subcommittees. Challenges: the spring brings work that lies in the Chair’s lap, not possible at the time to delegate.
- Welfare Council: 11 members, 2 subcommittees, but several groups under these. Challenges: many issues for one person to delegate and distribute at one time.
- Faculty Grievance Committee: Mark Hildebrandt reported that the committee is running into a problem with populating Panels at this time. The committee is populating panels as best as they can. A solution may be to tap alternates, but the bylaws may prevent this. Mark Hildebrandt asked the Faculty Senate Executive Committee to act on behalf of the Faculty Senate to approve Faculty Grievance Committee Operating Papers and Faculty Handbook, Faculty Grievance Procedure…SIUE, II 12-19 proposed revisions per Faculty Senate Bylaws, Section IV., Item A:

**IV. Executive Committee**

A. The officers of the Faculty Senate and the Chairpersons of the Councils will constitute the Executive Committee of the Faculty Senate, with power to act for the Faculty Senate between meetings on matters which must be dealt with immediately where a week's delay would constitute a decision. All other items shall be reported to the Senate for consideration. The actions of the Executive Committee shall be subject to review by the full Faculty Senate. No one serving as dean, associate dean, assistant dean, chancellor, vice-chancellor, associate vice-chancellor, assistant vice-chancellor, assistant to the vice-chancellor, or equivalent positions, shall be a member of the Executive Committee.

E. Duff Wrobbel motioned for the Faculty Senate Executive Committee to act for the Faculty Senate according to the Faculty Senate Bylaws, Section IV, Item A. and approve the revisions to the Faculty Grievance Committee Operating Papers and Faculty Handbook, Faculty Grievance Procedure…SIUE, II 12-19 that will enable the committee to populate the panels with alternates. It was seconded by Faith Liebl. The motion was approved, unanimously.

**Adjournment:** The meeting was adjourned at 4:40 p.m.

*February 13, 2014 approved as submitted (typo) by the Faculty Senate Executive Committee*

_Vicki Kruse/University Governance_

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**Faculty Development Council Report, January 2014**

The FDC met Thursday, January 16 to discuss the Teaching Excellence Award and the upcoming Teaching Talks Conference.

**Teaching Excellence Award**

McKenzie Ferguson, Chair of the TEAC, presented recommendations from the TEAC regarding the amount of teaching awards. The committee currently distributes $5000 over several awards. The Teaching Excellence Award is $2000 and awarded to tenure track faculty. The Teaching
Distinction Award is $500 and awarded to non-tenure track faculty including instructors and clinical faculty. Additional Teaching Distinction Awards are often distributed in addition to Teaching Recognition Awards, which are $250 and awarded to unit nominees.

The TEAC recommended an increase in the amount of the Teaching Excellence Award and that all faculty and instructors should be eligible for the award. One award of a larger amount may provide more incentive to potential nominees thereby increasing the pool of nominees. Further, there are challenges to teaching regardless of faculty status i.e. tenure vs. non-tenure vs. clinical faculty. Since it is the responsibility of the nominee to make his/her case for teaching excellence regardless of faculty status, good teaching should be recognized equally.

There was extensive discussion amongst the FDC members regarding keeping a separate award for non-tenure track or clinical faculty. Several members of the FDC thought that the teaching activities of tenure vs. non-tenure track were different and this could potentially disadvantage the non-tenure track nominees. For example, non-tenure track faculty may have fewer opportunities for university supported faculty development, have larger teaching loads, and do not have the opportunity to address teaching students through their involvement in research.

The FDC passed two motions. The first was to keep a separate award for non-tenure track faculty. The second was to increase the amount of the award for non-tenure track faculty from $500 to $1500 and reduce the number of Distinction Awards to three. The FDC will also make two recommendations to the TEAC. First, to increase the pool of nominees, the TEAC should revisit the materials required of the nominees. If the requirements for the dossier were simplified, more faculty might be willing to submit the requisite materials. Second, FDC could assist with the review of TEAC nominees perhaps by submitting reports of classroom observations. Although the FDC would not vote on the TEAC, it could alleviate the time constraints on the classroom observations.

**Teaching Talks: Shifting Pedagogy Towards the New Reality**

Members of the FDC met with three of the Teaching Talks presenters on January 9. The workshop will take place on February 21, 2014 in the Dunham Hall Theater. The 10-15 minute presentations will focus on experiential learning, international programming, e-learning, and enhancing learning in face-to-face and online and blended formats with concluding remarks presented by the Provost or Associate Provost. The schedule for the presentations is as follows:

<table>
<thead>
<tr>
<th>Time</th>
<th>Presenter</th>
<th>Topic</th>
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<tbody>
<tr>
<td>9-9:25</td>
<td>Vicki Scott</td>
<td>Experiential Learning</td>
</tr>
<tr>
<td>9:30-9:55</td>
<td>Mary Sue Love</td>
<td>International Programs and Studies</td>
</tr>
<tr>
<td>10-10:25</td>
<td>Laurie Puchner</td>
<td>Enhancing Face to Face Learning</td>
</tr>
<tr>
<td>10:30-10:55</td>
<td>Josie deGroot-Brown</td>
<td>Online Faculty and Student Development</td>
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<tr>
<td>11-11:25</td>
<td>Adam Weyhaupt</td>
<td>Online Pedagogy</td>
</tr>
<tr>
<td>11:30-11:55</td>
<td>Provost Office</td>
<td>Concluding remarks/wrap up</td>
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Members of FDC must promote the Teaching Talks as much as possible at departmental faculty meetings and School or College Meetings. In addition, FDC will advertise on the Faculty Development website and send announcements to listserves.
It was a quiet month in Lake Wobegone...
New course and program information is on Sharepoint; Spreadsheet
Academic Standards and Policies is reviewing the plagiarism procedure and will have recommendations shortly;
Preparations are under way to adjust to the elimination of Summer commencement and allow Summer graduates to participate in the Spring ceremony;
Educational Outreach has completed their interviews for the new Director of Online Program Development and Summer Sessions and will announce a candidate shortly;
Tyler Phelps has been named the new Assistant Director for Transitional Services;
The SOE is now pilot-testing teaching its own introductory Physics course, and this is being monitored by the Provost's office;
There was discussion about departments teaching two differently number classes at two different levels in the same classroom, at the same time, with the same instructor. More information is being sought; and Denise Cobb began a discussion of DQPs (Degree Qualifications Profiles) and their potential utility at SIUE.

Welfare Council Report
1. The Welfare Council met on January 16, 2014, in the Board Room of the MUC as originally scheduled
   a. Ken Moffett was welcomed back to the WC.
   b. Mary Sue Love spoke to the WC about the role of the Ombuds Program and fielded questions about the upcoming Ombuds search.
   c. Tom Jordan plans to attend the February meeting to discuss Family Friendly Leave.
   d. Ari Belasen, Chair of Faculty Salary Equity Committee, was invited to the January meeting but could not attend for personal reasons. He also cannot attend the February meeting. Mark will discuss the status of the draft with Ari later in January or in early in February.

2. Digital Scholarship will be before the Faculty Senate for its second read at the February FS meeting.

3. Instructional Use of Social Media underwent its second read, amendments were made and the revised draft passed.

4. Ombuds applications were received. Mark posted the applications to SharePoint, and he requested letters of recommendation from each applicant. Review of the applications will begin immediately.

5. Due to upcoming issues of concern, staffing issues, and a busy agenda this term, Mark requested (former WC chair) Ken Moffett’s assistance as an informal ‘co-chair’ for the remainder of the semester. Ken agreed.

6. A pair of emergency meetings will be held on January 23 to address revisions to the FGC Operating Papers.

Respectfully Submitted by Mark Hildebrandt, Chair of Welfare Council
1/22/14
Announcements:

- Lynn Mauer left the Graduate School and SIUE to pursue another position. The Chancellor and Provost have approved a reorganization plan for the GS that includes a 100% appointment for Associate Dean and three 100% appointments for directors of Graduate Programs (vacant), Post Award (Ryan Dodd) and Pre Award.
- School and college Deans have agreed to return at least 10% of ICR funds to primary investigators/co-PI.

The Graduate Council reviewed 2 program change request, reviewed 1 interim program review reports, and approved 1 policy revision. Details of the work appear below.

I) Program changes: The following program changes were approved.

1) Form 91A – Civil Engineering (ENG-14-03)
   The program requested to changing three options of Environmental Engineering/Water Resources, Structural Engineering, and Transportation Engineering to specializations.

2) Form 91A – Economics & Finance (BUS-13-24)
   The program requested to dropped admissions requirement of GMAT/GRE for applicants with undergraduate degrees in business from AACSB-accredited universities who have GPAs of 3.5 or higher; change retention requirement of “at least a C” in each core course with “an overall GPA of 3.0 in core courses with no more than one C”; and replace exit requirement of graduate portfolio with oral research presentation.

II) Program Interim Review Report

1) Program: Art Studio
   The Art Studio program continues to work toward meeting requirements of NASAD (accrediting body) which includes completion of building, safety studies and student handbook. The program continues to make adequate progress toward addressing program review concerns in anticipation of next review.

III) Policy Revision

1) Graduation Requirements—IF1 (GC13/14-07) The approved changes were primarily minor and/or for clarification and included: using the terms ‘exit requirement’ instead of ‘final examination’ and Graduate School’ instead of ‘Graduate Studies and Research’; revising the information regarding timeline for program completion in section on doctoral degree and transfer credit; and admissions requirements to cooperative doctoral degrees (Engineering Science, and Historical Studies) were amended.

Other: the Graduate Council has requested an annual report from the GS Dean with information on research expenditures (based on data provided from the units) for research during the prior year.