Faculty Senate Executive Committee
September 26, 2013
Approved Minutes

The regular meeting of the Faculty Senate Executive Committee was called to order at 2:35 p.m. on September 26, 2013 in the Board Room, Morris University Center by President-Elect Tom Foster.

Present: Chleboun, Comrie, Foster, Goebl-Parker, Hildebrandt, Liebl, Taylor, Wrobbel
Excused: Susan Yager
Guest: Interim Provost Ann M. Boyle

Guest Speaker: Interim Provost Ann Boyle addressed the executive committee on the following topics:

- 120 hours,
- tenure, sabbatical
- BIS Integrated Studies is in Curriculum Council now. Flexible, not General Studies, more specific.
- Streamlining Curriculum review, asked Jennifer to move up on the priority list.
- HLC site visit, from AQIP
- Federal Compliance rules document, not in classroom must have an assignment.
- Denise Cobb-General Education Assessment needs data and will be coming to get data from your area, example Senior Assignment, need faculty/FS support.
- Searches: Vice Chancellor of University Advancement, four candidates, the committee is giving recommendations to Chancellor by first of next week.
  - Provost search will begin
  - Two Interim Deans-Nursing and Business, searches will begin in spring and have someone by July
    - Nursing – one-year appointment, search will begin in spring 2014 and have someone by July
    - And-Business – two year appointment, searches will begin in spring 2015 and have someone by July
  - President Search, BOT has hired a search firm and requested an advisory committee, should have by end of Spring
- URCA and EUE were approved at the September BOT meeting.
- A 2% salary increase going back to first of July was approved.
- The State Comptroller sent a letter to President Poshard and said money will flow better to the Universities.
- An external firm has been hired one of the things they will be checking is the Curriculum Process.
- Goals: SIU President's for 2nd year will provide program reviews to BOT
- Improve collaboration between two campuses
- Faculty community service activities, need portfolio in spring
- Online grow appropriately
• President Poshard wants to do a Campus climate survey, maybe asking Senate for questions soon
• Monthly reports to Paul Sarvela, SIU VP Academic Affairs (enrollment and retention)
• Changing Landscape
• Competency Based and Priority Learning
• REALITY Project Teams will be up on Web soon, fast track this, by January start work, e-learning part of it

Announcements
September 19 draft policy regarding Instructional Use of Social Media handed off to Welfare Council
September 20 announce listserv message sent regarding All Faculty Meeting
September 24 nominees for Presidential Search Advisory Committee (PSAC) sent to Executive Secretary of the SIU Board of Trustees included
October 3 FS meeting President Elect Foster will run meeting
October 10 All Faculty Meeting, 1:30-4:30 Budget, Performance-Based funding, use technology similar to conversation with the Provost
November 7 FS meeting Provost Annual visit, meeting at Birger Hall

Consideration of Minutes: The September 12, 2013 minutes were approved as submitted (grammatical corrections made).

Reports
UPBC: Morris Taylor submitted a report, which is filed with the minutes.
Faculty Development Council: Faith Liebl submitted a report, which is filed with the minutes.
Curriculum Council: E. Duff Wrobbel submitted a monthly report including all summer approved courses that the Undergraduate Courses Committee worked on this summer. The report is filed with the minutes. Duff pointed out that the policy regarding the 120 credit hours was posted on the Web site prematurely and that students want to take advantage of it now. Duff explained #8 on his report concerning fast-tracking plan for programs only to drop free electives to reach 120 credit hours (in order to graduate with 120 hours instead of 124). Duff answered a question about a caseload system in advising and clarified that it was in general advising.
Rules & Procedures: Shelly Goebel-Parker submitted a report, which is filed with the minutes. There was some discussion about different scenarios of the Faculty Senate president’s term. With the discussion about the Form 95, Tom recommended when creating the new Form 95 for department/school/college name changes to go to the Form 91A and remove the line item option for department/school/college name. Rhonda Comrie is interested in working with Jonathan Pettibone on the definition of faculty. Shelly will set up a meeting.
Welfare Council: Mark Hildebrandt reported that Tom Jordan attended the meeting. The Council will be looking to revise language for the process of discipline and dismissal for clarification in the future at the request of the Ombuds Office.
new revised version of the Family Friendly Policy will possibly be ready by November. Digital Scholarship draft has gone to Faculty Status Committee and they have a draft. Hope to have a first read at October meeting. Social Media policy for Instructional use is in subcommittee at this time. Second reads for the Sabbatical Policy revisions and Faculty Emeritus will be on the agenda for the October Faculty Senate meeting.

**Graduate Council:** Steffany Chleboun submitted a report, which is filed with the minutes

**Past President:** Rhonda Comrie reported that the Video Surveillance Advisory Committee meets on October 31 and that she will attend. Rhonda attended an Enrollment Management and UPBC meeting.

**President Elect:** Tom Foster reported that the University Quality Council meets tomorrow.

**President:** Susan Yager provided a list (included on the agenda) of the Federal Compliance Program Working Group members. Their initial meeting was September 24.

Tom Foster gave a brief summary about a request for information for open forums from Dave Cluphf about Dual Credit. Three open forums have been scheduled for October 10th, October 15th and October 17th at the request of David Cluph, Chair of the Dual Credit committee.

**Unfinished Business**
Digital Scholarship: discussion in Welfare Council report
OMA CC and R&P go to FS in October
Assessment Director: no report.
Task Force for improving summer term/enrollment: Tom Foster will ask Charles Berger.
Action items for October Faculty Senate meeting: Sabbatical Policy revision and Emeritus Faculty Policy
Emeriti Faculty Association, discussion about the funds. The executive committee will need to discuss further and not ready for Faculty Senate agenda yet.

**New Business**
Annual update: It is not complete yet.
Welfare Council and Faculty Development Council Annual Reports will be on the October Faculty Senate agenda.

**Adjournment:** The meeting was adjourned at 4:26 p.m. (Comrie/Wrobbel).
Approved as amended on October 24, 2013 by the Faculty Senate Executive Committee
Vicki Kruse/University Governance

**UPBC Report**
FSEC meeting Sept. 26, 2013
Bill Winter gave update on budget indicating SIUE still has cash flow issues, but still in pretty good shape.
Enrollment continues to be an issue.
Only 4 public universities of the 12 state universities showed positive enrollment growth over the last five years, which include SIUE and 3 of the U of I campuses. A major issue continues to be that, there are fewer students overall and they are not just going to community colleges in lieu of four year institutions. Some are opting for smaller private colleges.
Pension reform remains the unknown wildcard.
Gillian Acheson has agreed to serve on CHAPA and her name will be brought forward for consideration to this subcommittee of UPBC at the executive meeting on Thursday.
Morris A. Taylor, Ph.D.

Faculty Development Council Report, September 2013

The FDC met Thursday, September 19 to discuss several items of business and begin planning the Continuous Improvement Conference. Agenda items/discussion included:

- Advertising by word of mouth Faculty Development workshops. Lynn Bartels commented that attendance of Faculty Development workshops has significantly decreased this year. The Chair asked Council members to volunteer to attend unit meetings and department meetings to announce relevant upcoming workshops and elicit feedback from faculty regarding the type of workshops they would like offered. Lynn Bartels passed around a sign-up sheet and offered to provide handouts.

- The possibility of making non-tenure track/clinical faculty eligible for the Teaching Excellence Award. Currently non-tenure track/clinical faculty are only eligible for Teaching Distinction Awards. The committee did not come to a resolution but will continue discussion at October’s meeting after it is determined whether the monetary amount for the Distinction Awards can be increased.

- Ideas for the Continuous Improvement Conference. Associate Provost Denise Cobb has indicated that the Office of Innovation and Effectiveness will support a Continuous Improvement Conference but cannot organize it. Therefore, the FDC will need to organize the conference. The Chair proposed a few ideas for discussion including bringing in an external speaker such as Saundra McGuire or Kerry Ann Rockquemore and organizing sessions around the REALITY topics. The Council discussed the cost-benefit of bringing in an external speaker. It was decided that the cost of bringing in Kerry Ann Rockquemore would be prohibitive considering the seminar would focus on writing and accountability in your writing. Although this would benefit faculty, there is currently a writing club organized by the Office of Innovation and Effectiveness that is effectively addressing this topic. There was discussion of bringing Saundra McGuire back
but being more proactive in advertising her seminar. There was no discussion of REALITY topics that could be incorporated into sessions. The Chair indicated that the Council will need to decide by the next meeting to begin planning.

- Ideas for additional Council initiatives. No ideas were proposed by Council members.

Faculty Development Council
2012-2013 Annual Report

The FDC experienced another successful year in its promotion of faculty development. While it continued to question its place among the Faculty Senate, the FDC continued to meet its prescribed responsibilities while working to add an additional duty. The following were the main functions performed by the FDC during this academic year:

1) Annual Faculty Symposium: the FDC agreed to forego its own annual symposium and instead help the Provost’s Office in the development and implementation of the “Continuous Improvement Conference” which consisted of morning presentations and a town hall meeting with afternoon tracks designed for faculty discussion.

2) Review of the EUE proposals: the FDC and EUE panel members reviewed submitted EUE proposals and recommended to the Provost those proposals thought to be worthy of funding.

3) FDC Funds: the FDC was informed that it would receive funds (around $9,000) previously designated for a faculty club. Rhonda Comrie, the President of the Faculty Senate, indicated that she would work on finding out how the funds could be transferred.

4) Diversity Initiative: The Department of Anthropology asked the FDC if it would be willing to contribute funds to a diversity initiative it was planning. The FDC decided to contribute $1000 of the funds it was told it would acquire to this project.

5) Teaching Excellence Award Committee: The Teaching Excellence Award Committee awarded both Teaching Excellence and Teaching Recognition awards per its charge.

Report from Curriculum Council Meeting, 19 September 2013
E. Duff Wrobbel, Chair

Items of Interest:
1) UPC approved the following programs:
   SOE 12-818; BS Health Education (2nd approval)
   SON-UG-13-01; BS Nursing 100% online
   SOE 11-774, 777; SPE 290, 100
   BUS 12-3, 4, 5, 6; changes to support transfer students, time to graduation and alignment with Lincoln Plan.
   BUS 12-10; Entrepreneurship specialization
Also, the following faculty members were appointed to UPC for the 2013-14 term: Amie King (Speech Pathology and Audiology) and Bryan Jack (Historical Studies).

2) UPC approved the following Courses:
(see attached)

3) There was discussion over the time it takes from proposed changes to approval. CC Committee will have extra meetings dedicated to program review in Spring.

4) Until full approval of the University Calendar Committee proposal, all changes are recommendations, not mandates. However, please schedule as much “on the grid” as possible, and justify class schedules that are not on the grid.

5) Academic Advising has gone to a caseload system.

6) The Dual Credit subcommittee is meeting and will have an open forum in October.

7) The 120 hour minimum was approved by the administration and put on the website in June. Current students are already aware of the new policy.

8) Fast-tracking plan will be that if a program ONLY drops free electives to reach 120 hours, the committee will give blanket approval. All other changes will still need to go through the usual approval process. A vote on this is scheduled for the next meeting.

9) CC Operating paper revisions to comply with the Open Meetings Act are completed and are pending approval by University Council.

### Courses Approve from Late spring through 9/4/13 by Undergraduate Course Committee

<table>
<thead>
<tr>
<th>SON-UG</th>
<th>13-05</th>
<th>NURS 472RN</th>
<th>Scholarly Inquiry: Connecting Research to Practice</th>
<th>A-7-29-13</th>
</tr>
</thead>
<tbody>
<tr>
<td>SON-UG</td>
<td>13-06</td>
<td>NURS 484RN</td>
<td>Quality, Safety and the Professional Nurse</td>
<td>A-7-29-13</td>
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<tr>
<td>SON-UG</td>
<td>13-07</td>
<td>NURS 480RN</td>
<td>Nursing Leadership in Healthcare Systems</td>
<td>A-7-29-13</td>
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<tr>
<td>BUS</td>
<td>13-01</td>
<td>X</td>
<td>X</td>
<td>A-7-29-13</td>
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<tr>
<td>BUS</td>
<td>13-02</td>
<td>90A</td>
<td>1/25/2013</td>
<td>ME 432</td>
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<td>Vehicle Dynamics and Technology Approved with changes ME 432 packets F 7/25</td>
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<tr>
<td></td>
<td>13-09</td>
<td>90A</td>
<td>4/26/2013</td>
<td>NURS 351</td>
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<td></td>
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<td>Basic ECG Interpretation Approved by UCC 7-25-13</td>
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<tr>
<td></td>
<td>13-11</td>
<td>90A</td>
<td>4/26/2013</td>
<td>NURS 482-I</td>
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<td></td>
<td></td>
<td></td>
<td>Professional practice Role-Internship Approved by UCC 7-25-13</td>
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<tr>
<td>SOE</td>
<td>13-922</td>
<td>90A</td>
<td>SPPA 310</td>
<td>Fundamentals of Language Analysis Approved by UCC 7-25-13</td>
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<tr>
<td>CAS</td>
<td>12-156</td>
<td>90C</td>
<td>1/25/2013</td>
<td>ANTH 340</td>
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<td></td>
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<td>Cultural Ecology A-7-25-13</td>
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<td>CAS</td>
<td>12-159</td>
<td>90C</td>
<td>1/25/2013</td>
<td>ANTH 404</td>
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<td>Anthropology and the Arts A-7-25-13</td>
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<tr>
<td>CAS</td>
<td>12-161</td>
<td>90C</td>
<td>1/25/2013</td>
<td>ANTH 410</td>
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<td></td>
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<td>Anthropology of Religion A-7-25-13</td>
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Rules and Procedure Council 9/19/13 Report to Faculty Senate
Executive Committee

Rules and Procedure met on September 19 and most members were in attendance. We apparently have two members who have been scheduled for classes on Thursday afternoons. Cristina DeMeo sent an alternate, but she will be trying to arrange to be at the meetings. We discussed the various items on our agenda, timelines, and delegated point people on tasks.

Wendy Fuchs agreed to be secretary.

Form 95
Erik Kirk will be working with Wendy to complete the creation of the Form 95 for programs submitting a name change.

Definition of a Faculty Member
Wai Hsien Cheah has agreed to help make sure we take care of the definition of a faculty member issue. We discussed this being divided into two main issues: clinical faculty’s need for representation and faculty with administrative duties. We will be picking up where things were left off. I would like to check with you all about what other entities on campus are part of this discussion.

Elections/Evaluations
We know we are conducting the Chancellor’s Evaluation in the Spring and there was discussion about the Provost’s Evaluation and whether she needs to be evaluated. We did not come to an agreement on this issue.

Responses to Queries
Charles Thornton agreed to be help me with consideration on issues that spring up and need our timely consultation. For instance, the issue of elections for new members of the Faculty Grievance Committee. I would like for us to discuss this briefly in FSEC.

Presidential Term

We briefly went over the history on this and decided that we need to ask: What does the FSEC want to do in terms of having us bring this back to FS?

Respectfully Submitted, Shelly Goebl-Parker
Faculty Senate Welfare Council Annual Report for 2012-2013 Academic Year

This report represents the period beginning August 2012 and ending May 2013.

I. Completed Tasks

<table>
<thead>
<tr>
<th>ISSUE</th>
<th>WHERE IT STANDS</th>
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<tbody>
<tr>
<td>Faculty Grievance Committee 2011-12</td>
<td>Conducted by Ken Moffett, September 19, 2012; Duff Whobbel Elected Chair for the 2012-13 Academic Year, Chris Lynch Elected Chair Elect for the 2012-13 Academic Year and will be Chair for the 2013-14 Academic Year; reported to Provost Boyle by e-mail on September 19, 2012; reported to Welfare Council on October 18, 2012. Future Grievance Committees will be responsible for conducting their own Chair and Chair-Elect Selections.</td>
</tr>
<tr>
<td>Honorary Degree and Distinguished Service Awards Committee</td>
<td>Steve Kerber was approved to serve in this capacity on September 11, 2012 for service on this committee during the 2012-13 academic year.</td>
</tr>
<tr>
<td>Faculty Salary Equity Committee Chair Election</td>
<td>Chair Election Completed in April 2012.</td>
</tr>
<tr>
<td>Faculty Salary Equity Committee Elections</td>
<td>Completed in May 2013.</td>
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<tr>
<td>Tenure and Tenure Track Faculty HR Policies</td>
<td>Discussions were completed on the Video Surveillance Policy on February 28, 2013. Presented to the Faculty Senate on April 4, 2013.</td>
</tr>
<tr>
<td>Welfare Council Operating Papers Revisions (Compliance with Open Meetings Act)</td>
<td>Approved by the Welfare Council on March 11, 2013, and by the Faculty Senate on April 4, 2013. Approved by the Chancellor on May 1, 2013.</td>
</tr>
<tr>
<td>Faculty Grievance Committee Operating Papers Revisions (Compliance with Open Meetings Act)</td>
<td>Approved by the Welfare Council on March 11, 2013: Approved by the Faculty Senate on April 4, 2013. Approved by the Chancellor on May 1, 2013.</td>
</tr>
<tr>
<td>Tenure and Promotion Guidelines VII and X</td>
<td>Policy returned by then-Provost Ferguson in December 2010. With the understanding that a more comprehensive Family Leave Policy proposal is forthcoming, changes to this policy to allow for one year extensions of the tenure clock under certain circumstances were approved by the Welfare Council on February 28, 2013. Approved by the Faculty Senate on May 2, 2013. Approved by the Chancellor May 20, 2013.</td>
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</table>
I. Completed Tasks (Continued)

<table>
<thead>
<tr>
<th>ISSUE</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Sabbatical Policy Revisions</td>
<td>Approved by the Welfare Council on April 10, 2013. Scheduled for a First Read by the Faculty Senate on September 5, 2013.</td>
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</tbody>
</table>
II. Annual business that will need to be completed in 2013-2014

<table>
<thead>
<tr>
<th>Welfare Council Annual Report 2012-13</th>
<th>Carry Over: report written by Welfare Council Chair, needs to be approved by Welfare Council in September 2013, then presented to Faculty Senate in October 2013.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Honorary Degree and Distinguished Service Awards Committee</td>
<td>Carry Over: In September 2013, the Welfare Council Chair will need to appoint a Welfare Council member to the HDDSA Committee for 2013-2014. Committee's work completed in Spring semester.</td>
</tr>
<tr>
<td>Faculty Salary Equity Committee</td>
<td>Carry Over: Report election of Chair when completed in Fall 2013, Report to Welfare Council in Fall and Spring semesters.</td>
</tr>
<tr>
<td>Ombuds Evaluation and Evaluation Report 2014</td>
<td>Survey to be conducted in Spring 2014, report written, then approved by Welfare Council, then to Executive Committee, then to Faculty Senate, then to Chancellor by May 2014.</td>
</tr>
<tr>
<td>Ombuds Service Annual Report 2013</td>
<td>Carry Over: This is due first week of March 2014.</td>
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<tr>
<td>Permanent Ombudsman Search for a New Three Year Term (beginning Fall 2014)</td>
<td>This is to replace Sarah Aktuna, as her term expires at the end of the Summer 2014 term. Recruitment of Candidates begins in November 2013 pursuant to the time frame outlined in the Ombuds Service Policy.</td>
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Graduate Council Report
mtg September 19, 2013

The Graduate Council was presented with the 2013-2014 Academic Year Charge to the Graduate council by Dean Weinberg. His slide presentation is available on the Graduate School webpage. Scott Balelobrajdic presented the Graduate Enrollment Report which included an enrollment update and introduction of assistant director and for graduate and international admissions. The Council also approved the following:

I) Program changes:

1) Form 91A – Mechanical Engineering (ENG-13-07)
   The graduate program wishes clarify choice of mathematics courses to be taken by students by providing an approved list. This practice is consistent with other engineering programs to ensure that students are taking the appropriate courses.

2) Form 91A – Industrial Engineering (ENG-13-06)
   The program requested to add the option of a 3 + 2 program for students to pursue a combined five-year program leading to the B.S. and M.S. degrees.

3) Form 91A—Mathematics (CAS-12-226)
The program requested a change to exit requirements for two specializations *Pure Mathematics* and *Statistics and Operations Research* to require the thesis or research project be in the respective specialization.

4) 91A from Nursing
   i) Family Nurse Practitioner MS (SON-G-13-01)—changed and clarified admissions requirements
   ii) Family Nurse Practitioner PM (SON-G-13-02)—changed and clarified admissions requirements
   iii) NCNA MS (SON-G-13-03)—changed and clarified admissions requirements
   iv) NCNA PM (SON-G-13-04)—changed and clarified admissions requirements
   v) Nurse Educator MS (SON-G-13-05)—changed and clarified admission requirements
   vi) Nurse Educator PM (SON-G-13-06)—changed and clarified admission requirements
   vii) Nurse Anesthesia MS (SON-G-13-07)—changed and clarified admission requirements
   viii) Nurse Anesthesia PM (SON-G-13-08)—changed and clarified admission requirements

5) 91A—Nursing/Doctor of Nursing Practice (SON-G-13-09)—The program is requesting to establish a *Nurse Anesthesia* specialization within the existing DNP program. The accrediting body of Nurse Anesthesia Programs is requiring that all master’s nurse anesthesia schools convert to doctoral level programs. The transition from the master’s program to doctoral was already approved by IBHE and HLC and will ultimately result in the elimination of the master’s program (once all students have matriculated). The requested change will increase credit hours and associated faculty salaries. This increase in budget will be incorporated into current School of Nursing budget without anticipated problems. The School of Nursing is in the process of hiring more part-time prepared faculty to prepare for the transition. The requested changes do impact a course currently being taught in PAPA—which is working with the School of Nursing to transition this course to doctoral students and will continue to offer for the nursing students.

II) Policy changes:
   1) Research Faculty Promotion Policy (GC13/14-01)—This policy was revised to clarify terminology related more specifically to research-track faculty.
   2) English Requirement for the Graduate School-1L3 (GC13/14-02)—request to rescind because another policy (1E1 and 1L4) cover English proficiency requirements elsewhere.
   3) Teaching Responsibilities Assigned to Graduate Students-1L4—changes added teaching assistant language because 3 + 2 students who are not officially graduate students until after completing the bachelor’s degree sometimes serve as teaching assistants.
   4) Policy Statement on Classification Pending-1L5 (GC13/14-04)—grammatical changes
   5) Travel Awards Guidelines—increased funding to $900 and restricted support for 2 trips for those faculty or staff with externally sponsored grants.

III) Elections:
   1) Vice-Chair/Chair-elect: Congratulations to Andrea Hester!!