

Faculty Senate Meeting
Mississippi Illinois Room
Morris University Center
Approved Minutes
September 5, 2013

The Regular meeting of the Faculty Senate was called to order at 2:30 p.m. on September 5, 2013 at Morris University Center Mississippi Illinois Room by Susan Yager, President.

Present: Agustin, Banker, Melodie Rowbotham for Bell-Scriber, Cairo, Carr, Carstens-Wickham, Celik, Cheah, Chleboun, Comrie, Durbin, Evrensel, Ferguson, Foster, Fuchs, Gaehle, Gillespie, Goebel-Parker, Heil, Hester, Hildebrandt, Hunt, Ibroscheva, Jack, Johanna Schmitz for Jarrell, Kerber, E. Kirk, S. Kirk, Ko, Leem, Liebl, Littmann, Carly Hayden Foster for Moffett, Msengi, Nieto, Kathleen Tunney for G. O'Brien, L. O'Brien, Ozcan, Sabby, Santanello, Springer, Staples, Taylor, Thornton, Wrobbel, Yager, Yu

Excused: Anop, Pettibone

Absent: Berger, DeMeo, Demirer, Fujinoki, Guehlstorf, Jain,

Guests: Chancellor Julie First-Bowe, Kim Durr

Morris Taylor, Chair of UPBC, introduced by Susan Yager will give a presentation on the Budget. UPBC is a long term advisory council to the Chancellor. Morris described how the council works and went over the list of members. Topics that will come up this year are: retention, enrollment to degree, performance based budgeting and formula. Morris provided a handout which will be filed with the minutes. On September 20, Phil Brown will give a presentation to UPBC and Morris will follow-up with a report back to the Senate. Morris noted that 40% of students are in remediation courses.

Susan Yager encouraged everyone to attend the All Faculty Meeting on October 10 at 1:30 in the Conference Center, Morris University Center. Bill Winters will be a key speaker.

Announcements: The Chancellor's reception dinner for the Faculty Senate will be Thursday, September 12 at 5:00 p.m. at Berger Hall. October 10, bring electronic devices to the All Faculty Meeting. The IBHE sent an invite (posted on Faculty Senate SharePoint) for a Faculty Fellows Program.

It was agreed to suspend the order of the agenda to accommodate the Chancellor's schedule.

Chancellor Julie Furst-Bowe addressed the Faculty Senate after introductions were made around the room. The topics addressed by the Chancellor were:

- Budget (updates can be found on the web site: <http://www.siue.edu/budget/index.shtml>)
- The State owes SIUE more than \$10 M for the current year
- A 2% salary increase for unrepresented employees will go before the Board of Trustees Thursday, Sept. 12
- SIUE is making progress

- Enrollment down 200 (second year in a row it is down)
- Graduate enrollment down 5%
- The Provost's address to campus
- Paul Rose chaired the Strategic Plan committee; the 'Mission Statement' will go before the BOT for approval Thursday, Sept. 12
- President Poshard's retirement
- Search for a Vice Chancellor for Advancement, send feedback
- Provost search; the committee will consist of six faculty. A pool of ten names from different areas will be sent to the Chancellor
- The Chancellor's Address will be held September 18 at 10:00 a.m. in the Meridian Ballroom
- October 10 is the Faculty Senate Budget Forum (All Faculty Meeting)
- Chancellor's BBQ reception for the faculty on September 12 at 5:00 p.m. in the back of Berger Hall
- The Chancellor clarified that a statement about the budget according to her note from Bill Winter stating 'As of August 31, the State owes SIUE \$10.5 M'

The Chancellor expressed her gratitude to the faculty and Past President Rhonda Comrie and looks forward to working with current President Susan Yager.

Announcements *(continued)*

IBHE has began a new Faculty Fellows Program. If anyone is interested please see the letter posted on SharePoint from IBHE.

Appointments to committees: ATSIC – Jeffrey Sabby; UPBC – Rakesh Bharati; Video Surveillance Review Committee – Rhonda Comrie

Bill Retzlaff sent an email to Susan Yager regarding a "Smoke-free Campus", but will not be on the agenda until further interest is displayed.

Susan requested that everyone subscribe to the Faculty Senate RSS feed

Please, turn in your OMA training certificates for filing

Calendar Committee feedback can be sent to Susan Yager

Provost Search: please forward names to Susan Yager for committee

CHAPA: a few seats need to be filled by October when the committee meets

Consideration of Minutes: The May 2, 2013 minutes were filed as amended with a few technical changes.

UPBC: Morris Taylor directed everyone to the web site for future news and updates on the budget: <http://www.siu.edu/chancellor/upbc/index.shtml> and <http://www.siu.edu/budget/index.shtml>

IBHE-FAC: A letter is posted to SharePoint from Calvin Jarrell. Susan Yager gave the floor to Rhonda Comrie. Rhonda Comrie gave a summary of the work of the IBHE Faculty Advisory Council and made a request for an alternate. Please, contact Susan Yager if interested or know someone that may be interested.

Reports from Council Chairs

Faculty Development Council: Faith Liebl reported that she will be meeting with Denise Cobb for charges for Faculty Development.

Graduate Council: Steffany Chleboun reported that the Graduate Council met over the summer with the School of Education for expectations for this year and support related to the Doctoral programs. A report from the outgoing chair is filed with the minutes.

Curriculum Council: E. Duff Wrobbel reported that the Curriculum Council will be working on a way to fast track the 120 hour conversion.

Rules & Procedures Council: Shelly Goebel-Parker reported that they are developing instructions for a form 95 for names changes to a department/school or college; working on an alternative structure of the Senate president's term and definition of faculty in the Spring work on the evaluations of the Chancellor and Provost.

Welfare Council: Mark Hildebrandt reported a list for their agenda this year including: Faculty Salary Equity, revisions to the Discipline or Dismissal of a Tenured Faculty Member Policy, drafting a digital scholarship policy, conducting a new Ombuds search, the Family Leave Policy was signed by the Chancellor for stopping the tenure clock for family leave.

Past President: Rhonda Comrie reported she will serve on the UPBC and the Enrollment Management Council this year.

President Elect: Tom Foster reported that he will serve on the University Quality Council and the University Fellowship and Scholarship Committee.

Unfinished Business: None.

New Business

Sabbatical Policy: Ken Moffett presented some history for the policy with revisions. Topics covered in the question and answer session were:

- The formal review process and review by the department committee, chair or unit director
- Scholarly merit
- Estimated annual cost of sabbaticals \$1 M.
- Required presentation
- The presentation and whether it is a University policy, research to be discussed in public forum
- International or National forum, conferences, public forum of non experts.
- Untenured people on committee
- No more than one third could be assistant professor rank

- Selection issues
- First read, second read and vote question

The proposed Sabbatical Leave Policy, Personnel Policies, SIUE II 6-7B will be an action item on the October Faculty Senate agenda.

Policy for Retired and Emeriti Faculty Members, Faculty Handbook: Ken Moffett presented revisions to the policy originating from an IT audit. There were no questions.

The revised Policy for Retired and Emeriti Faculty Members, Faculty Handbook will be an action item on the October Faculty Senate agenda.

Adjournment: The meeting was adjourned at 4:00 p.m. (Agustin/Hildebrandt).

Approved as amended on October 3, 2013 by Faculty Senate

Vicki Kruse/University Governance

UPBC handout:

Description of Major Fund Groups

State Operating Budget:

- **Appropriated Funds**
State appropriated funds include General Revenue Funds which come from Illinois tax dollars.
- **Income Funds**
Income Fund revenue includes:
 - **Tuition revenue**
Tuition revenue is a direct result of student enrollment, student residency, credit hours, and tuition rates and is the largest component of the Income Fund.
 - **Off-campus program revenue**
Off-campus program revenue is based on charges sufficient to cover all instructional and administrative costs of the programs.
 - **Interest earnings on income fund deposits**
 - **Certain miscellaneous fee revenue**
The State of Illinois Legislative Audit Commission (LAC) guidelines require that certain fee revenues such as application fees, course-specific fees, and graduation fees be deposited into the income fund.

Non-State Operating Budget:

- **Grants and Contracts**
Grants and contracts include funds received from governmental entities and private foundations and corporations for the support of various research projects, instructional and training programs, public

service activities, student financial aid, and other programs. The specific use of these funds is restricted by contractual agreement with the sponsoring agency. Generally, revenues will equal expenditures over the life of the grant or contract.

- **Indirect Cost Recovery**

Indirect cost funds are recovered as overhead allowances on grants and contracts. They are used to help cover a share of expenses for such items as operation and maintenance, library services, sponsored project administration, and general administration.

- **Revenue Bond Operations**

Operations of revenue bond financed facilities are reported in this fund group. Revenue Bond enterprises are funded primarily from student fees, operating charges, and sales and services of various activities and include such facilities as residence halls, student centers, and student recreation centers.

At SIUE, the Revenue Bond units include: University Housing, Morris University Center, Student Success Center, Student Fitness Center, and Parking and Traffic.

- **Self-Supporting Activities**

Self-Supporting Activities include a wide range of operations which are directly related to Instructional, Research, or Public Service units or support the overall objectives of the University. They may be Self-Supporting in whole or in part. Revenue is generally derived through student fees or sales of services.

Examples at SIUE include the Dental Clinic, textbook services, and athletic fees.

- **Service Departments**

Service Departments provide specific types of services to University departments and are supported by internal charges to using departments. Such services might be purchased from outside sources but for reasons of convenience, costs, or control are often provided more effectively by an in-house service department.

Examples at SIUE include Facilities Management and Transportation Services.



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August 13, 2013

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I am pleased to inform you about the new Faculty Fellows Program approved by the Board of Higher Education Board on Tuesday, August 6, 2013.

This program is a new opportunity for faculty to conduct research relevant to higher education in Illinois and for the faculty to gain a perspective on higher education policies and priorities that can be shared with the home institution. The fellowship was proposed by the Board's Faculty Advisory Council (FAC), a representative group of faculty members from public and private postsecondary institutions.

An eligible applicant must be a full time faculty member at a public or private institution of higher education in Illinois. Fellowships will be awarded on a competitive basis for the purpose of encouraging research in specified higher education topics and professional development for the mutual benefit of the Board, the institution of higher education, and the faculty member.

The faculty fellow will conduct targeted research, participate in meetings, and carry out other activities appropriate to the goals of his/her fellowship. The fellow may participate in the program under a number of possible scenarios including the following: as a regular academic sabbatical; as part of a research project; or as tasked by the appropriate authorities at his/her home institution to gain additional knowledge and experience in a specific area related to higher education.

Applications are now being accepted for fellowships in Spring 2014, Summer 2014, Fall 2014, or Spring 2015. Requests for fellowships that could extend over two semesters will be considered.

For more information about this program and the application forms, visit our website at www.ibhe.org/Fellows/facultyFellows.htm or contact Karen Helland at helland@ibhe.org or 217-557-7358.

- Student Members**
- Justin McDermott
Crystal Lake
- Adrian Miller
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- Executive Director**
Dr. Harry J. Berman

Sincerely,

Harry J. Berman, Ph.D.
Executive Director

HJB/crd

September 5, 2013

IBHE-FAC Report, August 6, 2013/Calvin Jarrell,

Here is the basic outline for what the FAC 4-year state university caucus discussed in our August 6th meeting. We met in the morning at The University of Chicago's Booth School of Business's Harper Center and then attended the IBHE meeting that afternoon. I am not including any information regarding the IBHE meeting because I'm assuming that the Chancellor will present that information to the Faculty Senate.

- We discussed what are the most significant and pressing issues facing Illinois higher education and identify those which the caucus and FAC should have a voice and can affect the outcome. Part of this discussion included Alan Phillips' slide presentation "The Future of Higher Education: Issues, Policy and Trends," that was presented to the FAC last November. It is an important, but a rather bleak, report that serves as a useful guide and includes almost all the issues about which our caucus and FAC have expressed concern. I can send you the power point of that presentation if anyone is interested
- Our primary discussion focused on the ongoing and ever-changing state pension issue in the state legislature. The FAC supports SB 2404, which is much more palatable, and opposes SB 2591 (Madigan's Bill)

"Currently there is a list of several of the pension reform items that have been sent to the actuaries for study by the pension reform conference committee.

The overall list is projected to save \$145.6 billion through Fiscal Year 2045, reduce the pension funds' unfunded liability by \$18.1 billion and produce a 100 percent-funded system in 20 years. The projected savings are much higher than the union-negotiated \$47 billion, but significantly lower than the \$187 billion in Speaker Madigan's bill.

One of the most controversial items on the table will be the „reduction“ of employee pension contributions by a percentage point. That appears to be designed to provide workers with some „consideration“ in exchange for reducing other benefits.

Compounded annual cost of living increases for retirees would remain, but instead of the current flat three percent raises, they could be set at half the rate of inflation, with various floors and caps.

Rep. Fortner's plan for using current bond payments to make pension payments when the bonds are paid off is also on the table.

One proposal would change the way the state determines its contributions. The current system is „Projected Credit Unit," which is an actuarial method the growth in salaries, etc. over someone's career. The new system would be "Entry Age Normal" starting after FY2015, which is a far more widely used actuarial method.

There has also been discussion of staggering the start-time for COLAs, which has been in previous proposals.

Currently, there is a proposal to set the interest rate for „money purchases“ by SURS and TRS to the interest rate for 30 year treasury bonds plus 0.75 percent."

Summary: One way or another state university employees are going to take a hit in their pension.

Graduate Council Report to FSEC
August 22, 2013

The Graduate Council reviewed 3 program change requests, reviewed 2 programs. The Council also completed the annual evaluation of the Graduate School Dean and elections for the R&D, RPAB committees and sub-committees of the Graduate Council. Details of the work appear below.

- I) Program changes: The following program changes were approved
 - 1) Form 91A – Pharmacy (PHAR-13-19)

The graduate program wishes to merge PHPR748 and 750 (Medication Management Training I and II), which are currently one hour each into 748 and change the title to Medication Therapy Management Services for two credit hours.
 - 2) Form 91A – Special Education (SOE-13-925)

The Post Masters Degree Program in Special Education allows students who currently hold a masters degree and Illinois teaching certification to gain a certification in special education without completing an additional masters program. Currently, Advanced Field Study (SPE 578) is only required for those students who are not currently teaching. New NCATE standards now require that all students should have documented field experience. To meet this, all students are required to take a minimum 3 hours of SPE 578 (Advanced Field Study). With no other change in the program, this increases the minimum program length by 3 hrs (from 24 hours to 27 hours).
 - 3) Form 91A – Speech-language Pathology (SOE-13-934)

The graduate program wishes to address the continually changing requirements for different certifications by modifying the language to be “more general and encompass current and (potential, likely) future changes.” In this way, the graduate program can continue to address the current certifications and licensures through advising. It also wishes to remove completion of the Illinois Test of Basic Skills from the exit requirements.
- II) Program Reviews:
 - 1) Program Review Report: Biotechnology Management

The issues of this graduate program is a lack of faculty ownership, lack of staff support, an inactive Advisory Board, lack of internships for students, and confidentiality support that limits evaluation of internship experience. Since the program had three years to improve after it was rated “needs improvement,” and has not improved, the graduate program was rated “suspend enrollment.” The Chancellor will notify IBHE. There is a five-year limit before the program is terminated. The Programs Committee would like to pursue other options to redefine the program; however, “suspend” is the only voting option available at this time. The Programs Committee (and Graduate School) intends to evaluate the purpose, mission, student population, and structure of the program and explore other structural and administrative options (where it will be housed) in the coming years. Progress reports will be due every year while the program is on suspension.
 - 2) Program Review Report: Environmental Science Management

One impediment to the health of the graduate program is that Environmental Sciences does not have its own department, and has a relatively small budget. The program needs stronger ties with industry and an internship coordinator, although the previous attempt to have an internship coordinator didn’t work out. The thesis was removed as a requirement in favor of an internship report, but faculty felt that the program lacked rigor and have initiated paperwork to restore the thesis requirement. There should be more effective and relevant selection of business courses, but as is the case in the Biotechnology Management graduate program, the School of Business has limited access to the courses for students outside the School of Business. The graduate program’s advisory board meets once per year. The graduate program needs to have a conversation with the School of Business about a buy-in and improved communication, and there are still economic issues to be addressed. The graduate program was rated “needs improvement.” Its enrollment is sustainable and its graduation rate is satisfactory.
- III) Annual Evaluation of the Dean:

The annual Dean’s evaluation was sent to Dean Weinberg. After he responds, the committee will send it to the Provost. The report will be submitted to the Graduate Council and disseminated to the graduate faculty in the fall semester.
- IV) Elections:
 - 1) RPAB: Shrikant Jategaonkar, Economics and Finance, and Carolyn Pryor, Curriculum and Instruction, were elected to serve on the RPAB.
 - 2) R&D: Bryan Smith, Kinesiology and Health Education, was elected to serve on the Life Sciences, Nursing, Pharmacy, Dental Medicine panel of the Research and Development Committee. Song Foh Chew, Mathematics and Statistics, was elected to serve on the Physical Sciences and Engineering panel of the Research and Development Committee.
 - 3) Programs Committee: Koung Hee Leem was elected as chair for the 2013-14 term
 - 4) Educational and Research Policies Committee: Andrea Hester was elected as chair for the 2013-14 term