The regular meeting of the Faculty Senate Executive Committee was called to order at 2:31 p.m. on August 22, 2013 in the Morris University Center Board Room by Susan Yager, President.

**Present:** Chleboun, Comrie, Foster, Gillespie, Goeb-Parker, Hildebrandt, Liebl, Moffett, Pannirservam, Taylor, Wiediger, Wrobbel, Yager

**Absent:** Duckham, Kirk, Schoenecker

**Guest:** Rakesh Bharati

Susan Yager initiated introductions around the table.

**Announcements:** Susan announced that the Chancellor will address the Senate and the UPBC Chair will have a PowerPoint budget presentation at the September 5 meeting. An AQIP forum will be held October 3 so the Provost will address the Senate at the November 7 meeting. The Chancellor’s Dinner Reception for the Faculty Senate will be September 12 late afternoon and on campus. Susan announced as an FYI that Zenia Agustin sent an email about IS courses taught by two faculty current cap is set at 65 students. The two faculty teaching were agreed to allow two students in over the cap. The question ‘should it be allowed?’ to Susan Yager as Faculty Senate President stems from the Lincoln Plan classroom limits.

**Consideration of Minutes:** The April 24, 2013 minutes were approved as submitted with exception of a few minor typos to be corrected.

**UPBC:** Morris Taylor made a recommendation to nominate Rakesh Bharati to serve on the UPBC (since CAS is well represented the nomination gives representation to another area) as a Faculty Senate appointee (faculty representative). There was a motion from Rhonda Comrie to accept Morris’ recommendation and a second by E. Duff Wrobbel. Rakesh expressed his interest to serve. The motion was approved. The appointment will be announced to Faculty Senate at the September meeting.

Morris continued with his report. As of August 16 the State has paid SIUE about 100% of what was owed for FY12 ending June 30. The State still owes SIUE $6.3 M for FY14.

**Concerns:**

- The cash flow
- So much concerning the budget is driven politically
- Declining student population
- Tuition and fees are what runs the University
- Enrollment numbers need to go up
- University of Missouri, Columbia seems to be a major competitor at this time.

**Other topics mentioned:**

- The negative credit rating in Illinois because of a $96.8 billion shortfall
- Illinois has the lowest % of fund ratings in all the states
• Performance based budgeting
• Housing population is down
• Sequestration is an issue to come up in the near future
• Pension reform will probably be done piece meal
• 2% salary increase for unrepresented and those represented whose contract allows has been approved by the Chancellor

Morris reported that more information on these topics will be shared at the September 5 Faculty Senate meeting during his presentation.

Susan Yager at this time mentioned that the All Faculty Meeting to be held on October 10 will be focused on the Budget.

Faculty Development Council: Faith Liebl reported that the Council will meet the third week of September. There is not too much unfinished business from last year. The Council helped to fund the diversity seminar being held next week.

Curriculum Council: Susan Wiediger reported that the Courses and Programs Undergraduate Committees have worked over the summer and Duff has already started transitioning. Courses Chair Kay Gaehle and Programs Chair Stacie Kirk have processed forms over the summer. E. Duff Wrobbel reported the Council will continue their work in September.

Rules and Procedures Council: Shelly Goebl-Parker reported that a new, proposed Form 95 (instead of Form 91A) for changing a name of a department/college/school is on their agenda. Susan Yager informed Shelly that the Staff Senate may be coming to Rules and Procedures for help with their papers.

Welfare Council: Ken Moffett reported that there is a long list of carry over and new items. Mark Hildebrandt reported that there will be a search for a new Ombuds position, part II of the Family Leave, Discipline and Dismissal Policy, Digital charge for the Provost’s Office, parts of the Faculty handbook concerning military leave, Sabbatical Policy, and Emeriti Faculty Policy will be on September 5 agenda as first reads. Salary Equity will be on the Welfare Council agenda again this fall. Part I of the Family Leave for stopping the tenure clock for family leave is approved by the Chancellor. Mark Hildebrandt agreed to serve as chair of the Welfare Council for the 2014 academic year.

Graduate Council: Gertrude submitted a report which is filed with the minutes.

Past President: Jane Gillespie is serving on the search committee for the Vice Chancellor for University Advancement. Four candidates will be coming to SIUE for interviews beginning next week and running through the first three weeks of September. The open forums will be the second day of each interview. They will be around 11:00 a.m. The announcement will come out tomorrow as well as the web site launch telling about the candidates.

Recent Past President: Rhonda Comrie had no report.

President Elect: Susan Yager had no report and gave the floor to Tom Foster who attended the UQC meeting over the summer where they are trying to set benchmarks tied to the mission that are easy to assess and collect. There was a discussion.

Outgoing President: Rhonda Comrie and Susan Yager met with the Provost jointly in May. Rhonda was pleased that last year the presidents from Student Senate, Staff Senate and Faculty Senate met monthly with the Chancellor. The final meeting for the past year included the incoming presidents. A few concerns the Chancellor had were the number of students being down and the Enclave Housing is affecting Housing numbers. These meetings with the three constituency presidents with the Chancellor will continue to meet on a monthly basis for the upcoming year.
Susan Yager reported on the following three items:

- The policy for Instructional use of social media working group will meet next week; their work will shift to the Welfare Council and then brought to the Faculty Senate.

- Federal Compliance Working Group: Florence Maatita, Sociology; Gillian Acheson, Geography; Rakesh Bharati, School of Business; Liz McKenney, School of Education; Amelia Perez, School of Nursing; Erin Tempe, School of Pharmacy; Marcelo Azambuja, School of Engineering and Thad Duhigg representing the Fine Arts area (Shelly Goebl-Parker will communicate to Thad since computers are down in his area and Susan has not been able to contact him). There is an audit next March, but first this group will develop policies and guidelines for assuring consistency of class credit hours. The group will possibly meet within the next couple of weeks.

- The campus wide calendar committee needs feedback to go to the Chancellor. Please, let Susan know by next week if you have anything to share with the Chancellor.

**Unfinished Business**

Orientation for New Senators is Thursday, August 29 in the Willow Room, from 2:30 to 3:30. Susan invited the Council Chairs to attend and talk about what your Council does. The new Senators will know by then what Council they will be serving on.

Digital Publications Charge: Ken Moffett described what the charge was about. Mark Hildebrandt explained further that the Welfare Council will be looking at what other universities are doing and peer institutions are adopting. Then it will be addressed at the Faculty Senate.

Rules and Procedures will possibly have a first read at the September meeting for revisions to their operating papers concerning the Illinois OMA and public comment. Curriculum Council will also be making a similar revision, but it will not be ready for the September meeting.

There was a discussion about a Faculty Senate representative appointment for ATSIC. Some names were brought up, but it was decided to make the request at the New Senator Orientation next week.

IBHE FAC: The IBHE Board approved a new Faculty Fellows Program. Susan will provide the letter to be posted on the Faculty Senate SharePoint. The IBHE FAC still needs an alternate. It was suggested to ask Carl Springer. The information needs to be organized and sent to Susan for her to send to Carl.

A representative is needed for the Video Surveillance Policy Advisory Committee. The committee will meet annually to review surveillance policy and issues. Rhonda Comrie volunteered to serve on the committee. The appointment will be announced at the Faculty Senate September meeting.

September agenda will include a first read on the Sabbatical Policy revisions. Ken Moffett will lead the discussion at the meeting. It will also include the revised Emeriti Faculty Policy.

Emeriti Faculty Association submitted their By-laws and a memorandum of Understanding for the Faculty Senate to review. The documents were sent as a follow-up from the spring meeting when Steve Hansen came to the Executive Committee meeting requesting funds to help the Association in their scholarship challenge endeavors. Steve Hansen welcomes the opportunity to speak with the Faculty Senate on a continuing basis about funds to be used for the Emeriti to match as Challenge Grants. Susan would like this to stay under Unfinished Business on the agenda for a while.
Consideration of the Minutes: The May 2, 2013 Faculty Senate Executive Committee Special meeting minutes were approved as submitted.

Announcements: The All Faculty meeting will be held on October 10 from 1:30-4:30 in the Conference Center in place of the Executive meeting. A three person panel is planned for the beginning with Provost Boyle, UPBC Chair Morris Taylor and Budget Director Bill Winter. There will be time for faculty suggestions. It will be suggested that faculty bring their electronic devices and interact during the meeting.

Susan Yager spoke at the New Faculty Orientation.

Illinois OMA certificates for new faculty senators. The link is on the Faculty Senate homepage and SharePoint.

The Rules and Procedures Council discussion on faculty representation will continue this fall.

New Business

Council Membership: The Council seats were filled as follows and Susan Yager will send an email out to the Faculty Senators:

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<tr>
<th>Name</th>
<th>Department</th>
<th>Council</th>
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<tbody>
<tr>
<td>Cristina De Meo</td>
<td>Chemistry</td>
<td>Rules &amp; Procedures</td>
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<tr>
<td>Ayse Y. Evrensel</td>
<td>Economics &amp; Finance</td>
<td>Faculty Development Council</td>
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<tr>
<td>Wendy Fuchs</td>
<td>Special Education &amp; Communication Disorders</td>
<td>Rules &amp; Procedures</td>
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<tr>
<td>Hoo Song Ko</td>
<td>Mechanical &amp; Industrial Engineering</td>
<td>Curriculum Council</td>
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<td>Gerald O’Brien</td>
<td>Social Work</td>
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<tr>
<td>Jonathan Pettibone</td>
<td>Psychology</td>
<td>Rules &amp; Procedures</td>
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<tr>
<td>Jeffrey Sabby</td>
<td>Physics</td>
<td>Curriculum Council</td>
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<tr>
<td>Carl Springer</td>
<td>English Language &amp; Literature</td>
<td>Curriculum Council</td>
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<tr>
<td>(Xudong) William Yu</td>
<td>Computer Science</td>
<td>Welfare Council</td>
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There was discussion about shuffling the terms of members of Councils so that they are staggered more evenly.

Annual Update: Susan Yager wants to continue the Annual Update. The Governance secretary will help put together with past president Rhonda Comrie.

Add the Welfare Council and Faculty Development Council Annual Report to the October Faculty Senate agenda.

Susan presented an email request from a student regarding the library hours. There was a discussion. It was decided that Susan would draft a letter to acknowledge the student’s concern about library hours. Susan will confer with Rhonda for the letter. It might be appropriate to voice concerns also with the Student government.

Susan received an email from Denise Cobb about forming a task group for e-learning evaluation and assessment. Needs a faculty tenured track person. There was discussion and a possible suggestion of someone from the School of Nursing or Education.

Tom Foster brought up that Bill Retzlaff is pursuing to have ‘smoke free’ campus. The Student Government wants a smoke free campus. There was discussion.

The Provost is speaking next week.
Susan wants everyone to have a goal to make meeting time action time. Please send reports by noon on Monday to post to SharePoint.

**Adjournment:** The meeting was adjourned at 4:02 p.m. (Moffett/Hildebrandt).

*Approved as amended on September 12, 2013 by Faculty Senate*

*Vicki Kruse/University Governance*
The Graduate Council reviewed 3 program change requests, reviewed 2 programs. The Council also completed the annual evaluation of the Graduate School Dean and elections for the R&D, RPAB committees and sub-committees of the Graduate Council. Details of the work appear below.

I) Program changes: The following program changes were approved

1) Form 91A – Pharmacy (PHAR-13-19)
   The graduate program wishes to merge PHP748 and 750 (Medication Management Training I and II), which are currently one hour each into 748 and change the title to Medication Therapy Management Services for two credit hours.

2) Form 91A – Special Education (SOE-13-925)
   The Post Masters Degree Program in Special Education allows students who currently hold a masters degree and Illinois teaching certification to gain a certification in special education without completing an additional masters program. Currently, Advanced Field Study (SPE 578) is only required for those students who are not currently teaching. New NCATE standards now require that all students should have documented field experience. To meet this, all students are required to take a minimum 3 hours of SPE 578 (Advanced Field Study). With no other change in the program, this increases the minimum program length by 3 hrs (from 24 hours to 27 hours).

3) Form 91A – Speech-language Pathology (SOE-13-934)
   The graduate program wishes to address the continually changing requirements for different certifications by modifying the language to be “more general and encompass current and (potential, likely) future changes.” In this way, the graduate program can continue to address the current certifications and licensures through advising. It also wishes to remove completion of the Illinois Test of Basic Skills from the exit requirements.

II) Program Reviews:

1) Program Review Report: Biotechnology Management
   The issues of this graduate program is a lack of faculty ownership, lack of staff support, an inactive Advisory Board, lack of internships for students, and confidentiality support that limits evaluation of internship experience. Since the program had three years to improve after it was rated “needs improvement,” and has not improved, the graduate program was rated “suspend enrollment.” The Chancellor will notify IBHE. There is a five-year limit before the program is terminated. The Programs Committee would like to pursue other options to redefine the program; however, “suspend” is the only voting option available at this time. The Programs Committee (and Graduate School) intends to evaluate the purpose, mission, student population, and structure of the program and explore other structural and administrative options (where it will be housed) in the coming years. Progress reports will be due every year while the program is on suspension.

2) Program Review Report: Environmental Science Management
   One impediment to the health of the graduate program is that Environmental Sciences does not have its own department, and has a relatively small budget. The program needs stronger ties with industry and an internship coordinator, although the previous attempt to have an internship coordinator didn’t work out. The thesis was removed as a requirement in favor of an internship report, but faculty felt that the program lacked rigor and have initiated paperwork to restore the thesis requirement. There should be more effective and relevant selection of business courses, but as is the case in the Biotechnology Management graduate program, the School of Business has limited access to the courses for students outside the School of Business. The graduate program’s advisory board meets once per year. The graduate program needs to have a conversation with the School of Business about a buy-in and improved communication, and there are still economic issues to be addressed. The graduate program was rated “needs improvement.” Its enrollment is sustainable and its graduation rate is satisfactory.

III) Annual Evaluation of the Dean:
   The annual Dean’s evaluation was sent to Dean Weinberg. After he responds, the committee will send it to the Provost. The report will be submitted to the Graduate Council and disseminated to the graduate faculty in the fall semester.

IV) Elections:

1) RPAB: Shrikant Jategaonkar, Economics and Finance, and Carolyn Pryor, Curriculum and Instruction, were elected to serve on the RPAB.

2) R&D: Bryan Smith, Kinesiology and Health Education, was elected to serve on the Life Sciences, Nursing, Pharmacy, Dental Medicine panel of the Research and Development Committee. Song Foh Chew, Mathematics and Statistics, was elected to serve on the Physical Sciences and Engineering panel of the Research and Development Committee.

3) Programs Committee: Kunig Hee Leem was elected as chair for the 2013-14 term

4) Educational and Research Policies Committee: Andrea Hester was elected as chair for the 2013-14 term