

FACULTY SENATE MEETING

Oak Redbud Room

Morris University Center

Approved Minutes

February 7, 2013

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The regular meeting of the Faculty Senate was called to order at p.m. on February 7, 2013 at Morris University Center Oak Redbud Room by Rhonda Comrie, President.

Present: Agustin, Anop, Banker, Cairo, Carr, Carstens-Wickham, Celik, Cheah, Chen, Allison Fahsl for Chleboun, Comrie, Durbin, Mck. Ferguson, Foster, Fries, Gaehle, Gillespie, Guehlstorf, Heil, Hershberger, Hester, Vicki Van Tuyle for Hunt, Jason Yu for Ibroscheva, Jack, Jarrell, Kerber, E. Kirk, S. Kirk, Leem, Liebl, Littmann, Moffett, O'Brien, Ozcan, Santanello, Savoie, Schober, Schoenecker, Staples, Thomeczek, Thornton, Wiediger, Wrobbel, Pannirselvam, Yager

Excused: Carstens-Wickham, Duckham, E. Ferguson, Msengi

Absent: Bell-Scriber, Demirer, Duvernell, Goebel-Parker, Hildebrandt, Jain, Yan

Guests: Provost Ann Boyle, Denise Cobb, Prince Wells, Robyn Berkley, Vicki Dean and Laurie Puchner

Announcements: Rhonda Comrie announced speakers for the meeting; Vicki Dean from Safe Zone with Laurie Puchner presenting, Prince Wells and Robyn Berkley from the University Diversity Council and Provost Ann Boyle. Jennifer Vandever is unable to be here because of illness.

The Senate agreed to go out of order of the agenda to accommodate speakers.

Guest Speakers

Vicki Dean gave an introduction to the Campus Climate Index. Safe Zone is a volunteer committee that recently entered the SIUE campus in a National assessment. The goal of Safe Zone is to ~~Increase and~~ improve the environment here and improve campus life. If anyone has a question they are to contact Vicki Dean, Laurie Puchner or Dayna Henry. A link to the campus report is provided from the Safe Zone web site: http://www.siu.edu/lgbt/pdf/Campus_Pride_Assessment_Report_Overview.pdf

Prince Wells and Robyn Berkley Co-Chairs of the University Diversity Council presented the first campus University Diversity Plan. Although, currently, SIUE has a diversity statement in the strategic plan, it has no plan. The Council is seeking support on campus and have presented to the Chancellor, Chancellor's Council, the Provost's Office and will present to the Staff Senate and Student Senate. ~~After covering some important aspects of the plan, Robyn and Prince answered questions from the Senate.~~

- Broaden definition of diversity.
- Institutional Leadership

- Inclusion
- Campus Climate
- Looking for feedback from Faculty,
- Faculty Welfare issues
- Curriculum issues.

After covering some important aspects of the plan, Robyn and Prince answered questions from the Senate and welcome feedback.

Announcements: Textbook Services- list of obsolete texts; disposition

Student Senate is hosting “Tunnel of Oppression” 12:00-5:00 in the Meridian Ballroom, March 13 and the Dr. Jamie Washington to speak at 6:30 p.m.

Review of campus calendar, need faculty April 26, Friday to look at different suggestions for calendar.

Need LPIAC volunteers

Faculty Staff appreciation Day, 2nd annual, April 19 and will be during the week of the Chancellor’s formal induction.

All Faculty meeting March 18, Faculty Senate Action items at end or beginning

Action Items

1. University Pet and Animal Policy: This was brought forward from the Executive Committee from General Council as a revision to combine two policies. The policy revisions **passed** 24 yes to 10 nays.
2. Faculty Senate By-Laws change: A change is being proposed by Rules & Procedures Council to be in compliance with the Open Meetings Act about ‘public comment’. The change was **passed** unanimously that complies with the By-Laws requiring a 2/3 vote for a change to be made to the Faculty Senate By-Laws.
3. UPBC Operating Papers: A change was being proposed by the UPBC to be in compliance with the Open Meetings Act, also for the Past President of the Senates to be able to send an alternate when they cannot attend a meeting. The change **passed**.

UPBC: Timothy Schoenecker reported that Higher Education should expect a 4.6% cut this year, 7% next year and 13.6% decline in State appropriations. In 6 years that would mean a loss of 35%. Timothy answered questions.

Guest Speaker

Provost Ann Boyle addressed the Senate about the request for 120 credit hours for graduation. Of the Lincoln Plan, 71 of the 113 programs could do it easily. Some other points:

- Nationally looks like: 120 credit hours is the maximum in several states. SIU System is mandating instead of state. ~~The state~~ There are mandates 4 with of a minimum of 120 credit hours in 4 states.
- *Program Requirements for Associate's and Bachelor's Degrees: A National Survey, By Nate Johnson, Leonard Reidy, Mike Droll, and R.E. LeMon. Commissioned by HCM Strategists, LLC, for Complete College America was provided by Provost Boyle and posted on Faculty Senate SharePoint prior to the meeting.
- Thanks to CC for putting together questions for Provost.
 - trading academic rigor for, cheap monetarily, cheap academically
 - weak evidence that it will increase retention
- Easiest or quickest degrees? Affect enrollment? Don't know. Not mandated by IBHE, but SIUE is the only university that is not offering and Poshard is wanting SIUE to do it.
- Accreditation: exceptions for these reasons.
- Will need to justify why if not making the change.
- Complete College America—
- Zenia is looking at templates for each department to look at and see if it works.
- Not appropriate for every single program.
- Students will take as long as it is going to take.
- Even though there are no mandates, there are clear expectations out of the President's office.
- ~~Curriculum Council is looking at other issues around it.~~

There were questions and a discussion.

- 96.8 billion Shortfall in pension system and growing every day.
- Tuition increase for freshman year only.
- 75% of total budget is salary, 17-20% fixed costs, utilities. No wiggle room,
- Online classes
- Increase international enrollment

IBHE-FAC: Calvin Jarrell reported -
Senator Miguel del Valle, Chair of the P-20 Council [was at the meeting for a discussion.](#)

<http://www.ibhe-fac.org/Meetings.html>

ATSIC: Melissa Thomeczek submitted a report via email.

Digital Measures:

- CAS is moving forward as planned.
 - Faculty should be inputting data now for 2012 annual report
 - 12 CAS faculty are using Digital Measures for Promotion & Tenure process for Fall 2013
 - Those going through Mid Point in Spring 2013 will all be paper based but volunteers will be asked to use Digital Measures as well to ensure that the generated report is the same as the paper copy. There are 4 or 5 faculty who have volunteered to go through this dual process.

- Task Force was asked to go back to their schools to see if using Digital Measures for P&T is acceptable.
 - Does it violate school Operating Papers?
 - Question that needs to be answered: Does the Faculty Welfare Council or the Personnel Committee need to weigh in on this first?
 - All Schools need to consider how they want to implement using Digital Measures. Information needed:
 - ☐ Who is using it? (Need names for the Spring pilot)
 - ☐ What are they doing with it? (Annual Report, current year only, retroactive, etc.)
- Student Assessment Tool:
- Getting quotes for Task Stream, TK20, and Live Text.

Curriculum Council: Sue Wiediger submitted a report and is filed with the minutes.

Faculty Development Council: Bryan Duckham submitted a report and is filed with the minutes.

Graduate Council: Gertrude Pannirselvam submitted a report and is filed with the minutes.

Rules & Procedures: Erik Kirk submitted a report and is filed with the minutes.

Welfare Council: Ken Moffett submitted a report and is filed with the minutes.

Past President: No report.

President Elect: Susan Yager submitted a report and was read into the minutes by Rhonda Comrie.

President Elect Report: Susan Yager

February 7, 2013

Two items:

1) Instructional Use of Social Media Policy Working Group:

a. First meeting was Tuesday, February 5, with 7 of the 8 members in attendance.

Working group includes the following faculty (sorted by last name within unit name):

CMIS: Susan Yager

Instructional Technology: David Knowlton, Melissa Thomeczek

Library & Information Services: Chris Bulock

Speech Communication: Josie DeGroot, Duff Wrobbel

STEM Research Center: Pamela Gay, Nicole Gugliucci

b. A target completion date is the end of March to allow for Faculty Senate first read on April 4 and Faculty Senate second read and vote on May 2.

c. Draft Preamble created and routed to Provost Boyle to make certain we are on the correct path:

“We seek to create a policy that allows faculty the academic freedom they need to instill in our students the concepts and skills they need to be good citizens within social media communities, while creating the frameworks necessary to simultaneously protect student privacy and online safety.”

d. Next steps include working group discussion about two issues: what do we want to make sure is allowed and what do we want to make sure is restricted or prohibited? In addition, we will elicit input from faculty across campus about these two issues. Please watch for a request on the ANNOUNCE Listserv regarding this very soon.

2) University Quality Council (UQC) met this morning. New business was a discussion of Institutional Data from the National Survey of Student Engagement (NSSE) 2012 Multi-Year Benchmark Report. This data will also be included at the Continuous Improvement Conference scheduled for February 13 during the Data Sharing and Campus Conversation session scheduled from 10:30-11:45 a.m. Next month's meeting will review the results from the Faculty Survey of Student Engagement (FSSE) Combined Report 2012 and the HARI (?) Survey 2012 Report.

Items of Business

SIUE Diversity Plan: Questions were answered by Robyn Berkley and Prince Wells during their presentation.

Program Requirements...National Survey: Questions were answered during the Provost's presentation.

National Survey of Student Engagement (NSSE): This will be addressed at the Continuous Improvement Conference on February 13.

Leah O'Brien Motion to acknowledge award to Vicki Kruse for employee of the Month.

Adjournment: John Savoie made a motion to adjourn. The meeting was adjourned.

Approved with corrections March 18, 2013 by the Faculty Senate

Vicki Kruse

University Governance

FDC Report

Faculty Senate, February 6, 2013

The FDC will meet February 21st.

The FDC is looking into the possibility that Faculty Club Funds could be used for faculty development initiatives.

Secondly, a second call for EUE proposals went out last week. The FDC will be working with Wayne Nelson, the EUE Coordinator, to set up the review process. The submission deadline is February 18th.

Finally, the FDC is continuing to work with the Provost's Office on the development of the Continuous Improvement Conference.

Submitted by Bryan Duckham, FDC Chair

Graduate Council Report to the Faculty Senate

February 7, 2012

I. Program changes: None done since December

II. Program Reviews: None done since December

(This just means that our next few Programs Committee meetings will be quite busy.)

III. Policy changes

A. Overload Compensation (1M1)

This policy was updated to better reflect current University practices and terminology.

B. Implementation Guidelines Concerning Research (1M5)

This policy was updated to better reflect current University practices and terminology.

C. Academic Integrity in Scholarship and Research [Faculty] (1Q5)

This policy was updated to better reflect current University practices and terminology. One item in the policy, periodic review of research status in units, has been addressed via questions in graduate program review. The current format for program reviews may not include questions about faculty scholarship. We will address this concern with the Provost and the Office of Academic Innovation and Effectiveness.

IV. Other

A subcommittee was formed to conduct the annual evaluation of the Graduate School Dean

Curriculum Council Report to the Faculty Senate, 7 February 2013

1. Undergraduate Programs Committee (UPC) held an open meeting on 4 December 2012 regarding the elimination of the Physical Education Teacher Education program within the Department of Kinesiology and Health Education and subsequently approved the elimination of the program (SOE 12-787).

2. Undergraduate Courses Committee (UCC) approved two forms 90A and twenty-one forms 90C.

3. The General Education Committee submitted a list of three Form 90s that had been processed. The committee is also reviewing issues related to the first semester of New Freshman Seminar courses.

4. For the spring, we will use a modified review process, in which UPC only reviews forms 91 but has access to any associated forms 90 if viewing them aids understanding the program requests; UCC will review all forms 91 (course forms). The Curriculum Council chair and University Governance office will work together to make sure that packets do not move forward until all forms are approved.

5. Forty-eight course forms received necessary standing committee approvals & have been forwarded to the Provost. A complete listing is will be available as a separate document.

6. The Committee on Assessment will meet in February. Denise Cobb reported that changes in the review of annual reports are being piloted. Also, a job description for the Director of Assessment is in the approval process.

7. Vice Chancellor for Enrollment Management Scott Belobrajdic reported on enrollment data including information from the National Student Clearinghouse about where admitted, non-enrolled SIUE freshmen ultimately enrolled in 2010 and 2012. He is happy to address groups interested in more detail about such topics.

8. Registrar Laura Strom reported that there was an increase between 2011 and 2012 in the use of NS, WR, and UW grades. Catalog edits were due by 18 January.
9. Instructional Services Director Yvonne Mitkos reported that they are working to inform departments about the new placement guidelines.
10. Academic Standards and Policies brought forward revisions to Policy 1F1 – Graduation Requirements and Policy 1K4 – Undergraduate Proficiency Examination Policy to address the 120 hour minimum for degrees. Ensuing discussion led to the request to discuss the 120 hour minimum at Faculty Senate.
11. Kay Gaehle brought a discussion item as part of her UCC report concerning whether 400 level courses should have prerequisites or restrictions. Discussion started at the 17 January meeting and was continued at a meeting on 31 January. Laura Strom provided data regarding enrollment and success in 400 level courses by student level (freshman, senior, etc.). Discussion of the data and the Levels Proposal and Grid led to the general consensus that some type of enrollment restriction for 400 level courses makes sense to most of the council. However, more extensive consideration would be necessary before proposing a change in policy and the number of students affected is likely to be small.
12. Dual credit was discussed at the 17 January and 31 January meetings. Formation of a Task Force to study the issue and make recommendations will be discussed and possibly brought forward later in the spring.
13. Curriculum Council began review of Policy 3C2 – Student Rights and Conduct – Student Academic Code at the 31 January meeting.

Rules and Procedures Report for Faculty Senate February 6, 2013

- 1) Regarding Faculty Senate representation for clinical faculty. Clinical faculty want salary equity, internal grants, travel funds, and ultimately (but not crucial) representation. Should term faculty be represented? We are recommending no action until the provost report is released to better understand the definition and responsibilities of clinical faculty.
- 2) We discussed changes to the Faculty Senate Bylaws sections F and G to read:
 - F. While only Faculty Senators or their designated alternates shall be eligible to propose and to vote on motions, in accordance with the Illinois Open Meeting Act, the public is allowed to comment at Faculty Senate Meetings for a maximum of 3 minutes per person. A maximum of 20 minutes per meeting will be allotted for public comment.
 - G. A public body may, upon a majority vote of a quorum present, vote to go into closed session. All meetings, however, must be conducted in accordance with the Illinois Open Meeting Act. Final action can be taken only in open meetings.
- 3) The R and P committee recommend senators return to his/her constituency and discuss the pros and cons of changing the president's length of office.
- 4) Deadline for Faculty Senate President-Elect nominations is Friday February 8. I sent email to all senators requesting nominees.

Faculty Senate Welfare Council Report

February 2013

- 1) The Welfare Council met on January 17, 2013, and handled two major items on its agenda.
- 2) Tom Jordan, from the Office of the Provost, gave the Welfare Council substantial feedback on revisions to the Sabbatical Policy (in the Faculty Handbook). The feedback contained procedural and substantive changes that the Provost's Office would like to see in the policy. These changes were referred to the Faculty Status Committee with an eye toward making the recommended changes, and to rewrite the policy as necessary to provide a more parallel, straightforward structure.

3) Tom Jordan, from the Office of the Provost, gave the Welfare Council the first part of the Family Friendly Policies. This part concerns changes to Sections VII and X of the University Promotion and Tenure policies. In short, these changes would allow for an extension of the tenure clock for faculty members who have a child, and for other extenuating circumstances. These changes were referred to the Faculty Benefits and Facilities Committee with an eye toward making other, minor changes to the wording of the proposed policy revisions.

4) The Sabbatical, and Sections VII and X are anticipated to be on the Welfare Council's February agenda.