

FACULTY SENATE MEETING

MISSISSIPPI ILLINOIS ROOM

MORRIS UNIVERSITY CENTER

Approved Minutes

December 6, 2012

The regular meeting of the Faculty Senate was called to order at 2:32 p.m. on December 6, 2012 at Morris University Center Mississippi Illinois Room by Rhonda Comrie, President.

Present: Agustin, Anop, Banker, Cairo, Celik, Cheah, Chen, Kathy Brady for Chleboun, Comrie, Duckham, Durbin, Douglas Simms for Duvernell, E. Ferguson, Mck Ferguson, Foster, Fries, Gaehle, Gillespie, Jane Barrow for Goebel-Parker, Guehlstorf, Heil, Hershberger, Hester, Hildebrandt, Ibroscheva, ~~Bryan Jack~~, Kerber, E. Kirk, S. Kirk, Leem, Liebl, Littmann, Moffett, Msengi, Eric Voss for O'Brien, Ozcan, Savoie, Schober, Schoenecker, Thomeczek, Thornton, Wiediger, Wrobbel, Pannirselvam, Yager

Excused: Jarrell, Staples

Absent: Bell-Scriber, Carr, Demirer, Hunt, Jain, Santanello, Yan

Guests: Ariel Belasen, Jaci DeClue, Associate Athletic Director for Compliance and Student Services; Keith Becherer, Michelle Welter, Bradley Hewett, Asst. Vice Chancellor Intercollegiate Athletics; John Meisel; Bill Retzlaff, Assoc. Dean for CAS; Roger Sharkey, reporter from the Alestle, Danielle Unzicker, Marketing and Communications

Rhonda Comrie announced a need for two faculty members to serve on an ad hoc committee to look at additional admissions and summer data. See Rhonda at the end of meeting.

ICAC Guest Speakers: Bill Retzlaff, Jaci DeClue and Dr. Bradley Hewett gave an annual report and presented a PowerPoint presentation about Intercollegiate Athletics. It was noted that some of the faculty terms on the ICAC will be up this year and seats will need to be filled. Points covered:

- accountability
- academics
- statistics on student athlete GPAs
- graduation and retention
- community service
- athletic revenue (16% of student fees goes to Athletics)
- Questions were answered at the end of the presentation

Social Media Policy: Danielle Unzicker presented a draft of a new Social Media Policy. The proposal comes from Marketing and Communications as an extension of the brand guidelines. Discussion with questions and answers occurred after the presentation.

The policy will go back to University Marketing and Communications for revisions from the feedback and possibly to one of the Councils for revisions about the section about instruction.

Faculty Salary Equity Methodology: Ari Belasen presented a PowerPoint presentation of the progress the committee. He presented changes and the latest proposal for methodology. A discussion with questions and answers occurred after the presentation. Ari will take feedback to committee and bring back changes to Welfare Council and Faculty Senate at a later date. It was suggested to elect a body of faculty in each unit to determine how the money is distributed. Further feedback can be sent to Ari.

Consideration of Minutes: The November 1, 2012 minutes were approved as submitted.

Action Items

General Education Committee Operating Papers proposed revision was brought forth by the Curriculum Council.

...to include the Associate Dean of CAS for scheduling to the list of non-voting, advisory committee members.

The revision was **approved**.

1Q8 for DNP (Doctor of Nursing Practice): The exception to SIUE Policy 1Q8 for implementation of a change in program requirements for the Doctor of Nursing Practice program, which has already received the approval of the Graduate Council was **approved** (the request is filed with the minutes).

AQIP General Education Assessment Charge: The charge was **approved**.

General Education Committee Appointments

- Anne Flaherty, Chair, **approved**
- Paul Brunkow, CAS, **approved**
- Greg Vogel, CAS, **approved**

Committee on Assessment Appointments

- Susan Dustin, Business – Edmund Hershberger made an **amendment to remove** Susan from the slate since she is leaving the University. It was **agreed to remove** Susan.
- Craig Miner, Education; Ann Popkess, Nursing and E. Duff Wrobbel, CAS, were **approved**.

The three **approved** appointees for the Committee on Assessment will be moved forward for the Provost's approval since the appointments for the committee require joint approval.

Reports from Standing Committees

UPBC: Timothy Schoenecker reported that all state allocated funds for FY12 have been received. Timothy encouraged people to attend the SUAA meeting held here on Tuesday at 1:30 in the MUC for a discussion on the status of the pension proposals.

IBHE-FAC: Rhonda reported for Calvin that items are posted in SharePoint from the last meeting.

Video Surveillance: Steve Kerber submitted a written report to be posted on SharePoint and filed with the Faculty Senate minutes (see at end of minutes). Please, forward questions concerning the report to Rhonda Comrie. Rhonda thanked Steve for all his service on the committee.

Reports from Standing Committees

Faculty Development Council: Bryan Duckham announced the new dates for the Continuous Improvement Conference February 12 and 13 and submitted a written report which is filed with the minutes.

Graduate Council: Gertrude Pannirselvam submitted a written report and is filed with the minutes.

Curriculum Council: Sue Wiediger submitted a written report and is filed with the minutes. Sue also presented Course Placement in Basic Skills Classes posted in SharePoint for Senators to review. Sue summarized item #11 of her report is informational only. A copy of the Recommendations for Course Placement in Basic Skills Classes from the Registrar was posted on SharePoint for Senators to inform other Faculty.

Rules and Procedures Council: Erik Kirk submitted a written report which is filed with the minutes. President Elect due date is February 7.

Welfare Council: Ken Moffett submitted a written report which is filed with the minutes.

Rhonda requested the order of the agenda to accommodate the schedule. It was agreed.

Items of Business

Faculty Senate Bylaws revision (first read): Erik Kirk presented two changes in the By Laws in regards to the Open Meeting Act. There were questions and some feedback. Erik will take back to committee for some revisions.

University Policy on Pets and Animals (first read): Rhonda introduced the policy with revisions (it is combining two separate policies into one).

UPBC Operating Papers (first read): Timothy Schoenecker presented revisions adding language to allow public comment and allow substitutes for past presidents of faculty, staff and student senate when they are unable to attend meetings.

Social Media Policy for University Accounts: Addressed above.

Student Government Resolution: No report.

Adjournment: Jane Gillespie motioned to adjourn. Ryan Fries seconded. The meeting was adjourned at 4:29 p.m.

*Approved as corrected February 7, 2013 by the Faculty Senate
Vicki Kruse
University Governance*

Southern Illinois University Edwardsville
School of Nursing
Request for Faculty Senate Exception to Policy 1Q8

REQUEST: The School of Nursing requests an exception to SIUE Policy 1Q8 for implementation of a change in program requirements for the Doctor of Nursing Practice program, which has already received the approval of the Graduate Council. The council approved the elimination of N695b DNP Residency for the DNP program, but this change would not take effect until fall 2013. We would like for this change to be applied to the DNP students who plan to graduate in May 2013. We ask the Faculty Senate that an exception to 1Q8 (that changes must be approved eight months prior to the effective date) be granted so this change can **be effective January 7, 2013** in order to avoid placing a hardship on the graduating students. The DNP tuition is \$650/credit for a three credit course (\$2119.95 with fees) that is unnecessary. The students meet all required DNP competencies within the 30 credits of the curricular plan approved by the Graduate Council.

SIUE POLICY 1Q8: Policy 1Q8 states that the “*implementation of policies... shall take effect once per year, at the beginning of the regularly scheduled classes in the fall semester,*” and “*For the implementation of changes in courses and programs taking effect at the beginning of a fall semester, the changes must be fully approved by January 3, i.e., approximately eight months prior to the effective date.*” The policy further states that “*...exceptions may be granted with the approval of the Graduate Council, the Faculty Senate, and the appropriate administrative officer.*”

Video Surveillance Committee Report read and submitted by Steve Kerber:

I am going to ask your patience if I go on longer than usual while I read these remarks. I am going to send the file of these remarks to Vicki Kruse for posting.

More than two years ago, a draft video surveillance policy was presented to the Faculty Senate by the administration. I read that draft carefully. I noticed that the draft was based on policies at relatively obscure community colleges. So I went online and searched for possible best practice policies at major universities. It was not difficult to find such policies. I noticed that many significant issues that were addressed in the best practice policies at major universities were not addressed in the draft SIUE policy.

Because of the widespread faculty opposition that arose when the initial policy draft was introduced, a Video Surveillance Committee was formed to discuss the issue. That group has been chaired by Sherrie Senkfor of

Human Resources and has included Police Chief Gina Hayes, Associate General Counsel Phyleccia Cole, a series of representatives from the Office of the Provost, individual representatives from the Staff Senate and the Student Senate, and me. During our discussions, I have been treated with courtesy and respect by all the members of the committee, and I would like to acknowledge that kind treatment.

Prior to these events, I had relatively little personal or professional knowledge of video surveillance. Everything that I know about video surveillance at SIUE comes directly from my service on this committee. Put another way, everything that I have learned about video surveillance at SIUE has been shared with me by others on the committee who hold administrative appointments. My understanding is not the result of research among University records. In order that you should be fully informed, here are some facts that I have learned from others on the committee:

1. Video surveillance already exists in multiple locations at SIUE.
2. Video surveillance at SIUE was initiated in a haphazard manner. By that I mean that it was not carefully planned from the top down and implemented in a uniform manner.
3. Video surveillance at SIUE has not been centrally coordinated or monitored following the installation of cameras and recording devices. No one person is in charge of video surveillance. No standards for staff behavior exist and no training program for staff exists.
4. Information Technology Services is not a participant in video surveillance and ITS plays no role in the placement or operation of video surveillance. When requested, ITS may download video images to assist the SIUE Police.
5. Video surveillance at SIUE has not been funded from one central source and the expenses of video surveillance have not been centrally tracked.
6. Video surveillance at SIUE does not operate in real time. At present, no one watches the live video being recorded by the video surveillance cameras at SIUE. My understanding is that the recorders write over previous data after a fixed period of time.
7. The SIUE Police state that there have been instances when they have been able to view video after the fact and then use that information to solve crimes. At the same time, it is evident that the installation of video surveillance cameras has not been aligned to target historical patterns of crime on campus.

As a member of the Video Surveillance Committee, I have tried to accomplish four purposes.

First, I have suggested that we on the committee should study best practice in policies at other major universities and then incorporate best practice in our own policy wherever possible. In my view, this has been achieved.

Second, I have suggested that we on the committee should abandon the original assertion that video surveillance is effective in deterring crime, since it appears that no body of research and scholarship supports that assertion. In my view, this has been achieved.

Third, I have suggested that we on the committee should clearly define by specific example “public spaces” where video surveillance is permissible and “private spaces” where video surveillance is not permissible. In my view, much but not enough has been achieved in this regard.

Fourth, after conferring with my Welfare Council colleagues, and with numerous other colleagues, I have suggested to the other committee members that the majority of SIUE faculty oppose the installation of video surveillance in teaching spaces. This remains an unresolved issue.

Recently, on November 14, I spoke formally with a designated member of the Video Surveillance Committee who represents the Office of the Provost. During that harmonious discussion, I was given to understand that the administration had agreed to prohibit video surveillance in teaching spaces. Thus, I believed that we had resolved all significant differences and had reached consensus on a new draft policy that might be moved forward.

Unfortunately, subsequent to that meeting, I was informed that unintentionally I had been given incorrect information. I was informed that the administration has not agreed to prohibit video surveillance in teaching spaces.

In my view, the discussion has reached an impasse. The usefulness of the Video Surveillance Policy Committee is at an end. I will be asking my colleagues on the Welfare Council to review the situation and to decide where we go from here.

I would strongly encourage you to share this information with your colleagues and to communicate your thoughts directly either to Ken Moffett, Chair of the Faculty Welfare Council, or to Rhonda. I would be glad to entertain any questions that you may have.

~end of report~

FDC Report for 12/6 Faculty Senate Meeting

The Annual Faculty Symposium will consist of sponsoring the afternoon tracks of the Continuous Improvement Conference-tracks will include the themes of data and assessment related to the Lincoln Plan. The call for proposals will be sent out shortly.

The call for EUE proposals will be forthcoming. EUE priorities for the upcoming cycle have been announced by the Provost's Office. They will be:

1. Research or programs that help promote our understanding of retention issues or the development of programs that will help support retention, persistence, and completion.
2. Projects that support the development of online and blended learning opportunities, particularly those that will have broad and long-term impact.
3. Up to \$50,000 could be dedicated to support international learning experiences for students. Ideally, these projects would demonstrate lasting impact beyond those able to participate in the funded projects.

The FDC has discussed the possibility of doing an "unconference". However, it was decided that this would be pursued next year.

Graduate Council Report to the Faculty Senate December 6, 2012

I. Program changes: The following program changes were approved

1. Kinesiology (SOE-12-845)

The graduate program wishes to replace KIN 513 (Clinical Exercise Psychology) with KIN 540 (Advanced Human Nutrition and Metabolism) in its core. The addition of a nutrition course would strengthen the training for masters students. The course addresses skills and application of the impact macronutrients on metabolism in health and disease in humans. Key information in Kin 514 will be covered in KIN 514 (Advanced Exercise Assessment and Prescription).

2. Form 91A – Instructional Technology (SOE-12-891)
3. Form 91A – Instructional Technology (SOE-12-892)
4. Form 91A – Instructional Technology (SOE-12-893)
5. Form 91A – Instructional Technology (SOE-12-894)

The above forms together make the following changes to the IT curriculum.

a. Add IT 540 (Distance Education) and IT 430 (Computer-Based Publishing and Instruction) as required courses within the Instructional Design and Performance Improvement option. These

courses will update the program to include content that is considered industry standard. The number of elective credit hours will be reduced from six to zero with the two new courses.

b. Eliminate the Interactive Multimedia Technologies option. It is redundant, because the Instructional Design and Performance Improvement option serves the same population.

c. Replace IT580 (Design of Interactive Learning Environments) with IT 486 (Web Design for Instruction) in the Post Baccalaureate Certificate in Web-Based Learning. These changes reflect market demands, which have changed from design-based jobs to production-based jobs. The department was informed that the syllabus for their 400 level courses should clearly indicate how the course deliverables will differ for graduate students.

6. Form 91A – Pharmacy (PHAR-13-10)

The program will include a new one-credit hour ethics course (PHAS 716, Ethical Issues in Health Care) “structured as an inter-professional learning collaboration with dental students to discuss ethical cases.” PPHR 711 (Drug Information) will be reduced from 3 to 2 credit hours to make room for the course without increasing the required hours for the Pharmacy program.

II. Program Reviews:

1. Interim Graduate Program Review – Biological Sciences

The program received a “in good standing rating” in the last program review (2008). This interim review checks the progress made by the program in meeting the 2008 review recommendations at the mid-point of the review period. The program has made progress on its assessment plan (including check points in the second semester) and has created a student handbook to help their graduate students receive consistent information about their role as students and GAs. In addition to continued progress in these areas, the Council recommended that templates be developed for programs of study for some common tracks (the program is individualized to meet student goals under a particular mentor), gather more specific (and less anecdotal) data about reasons for student non-completion of their program, and consider developing options for students to receive training in biostatistics.

III. Policy changes

4. Research Center Promotion Policy

The Council approved the Research Center Promotion Policy. The research centers on campus hire research faculty members, for whom there is no promotional line. NCERC recently lost one of its premiere researchers due to his inability to be promoted. The Graduate School proposed that a policy be created to address this issue. The ranks of Research Assistant professor, Research Associate Professor and Research Professor were designed to closely align with other faculty descriptions. Expectations include research, service and teaching. The policy also addresses provisions to form promotion and tenure committees considering the lack of research faculty on campus.

2. Faculty Handbook Tenure Policy and Guidelines

The Council approved changes in policy **WC#5-91/92 IV. (Types of Faculty Appointments)** to include the ranks of “research professor, research associate professor, [and] research assistant professor” in Term Appointment section (Section C)

3. University Admission Policy (1E1)

The Council approved changes to the Graduate Programs section of the policy to reflect the inclusion of the new doctoral degree programs. The committee also took out redundant language in the section on Admission of International Students.

4. A subcommittee is reviewing various policies to see what changes, if any, need to be made to address the admission and graduation requirements for doctoral students.

Curriculum Council Report to the Faculty Senate, 6 December 2012

1. Undergraduate Programs Committee has approved two forms 91A: CAS 10-142 from Mathematics and Statistics, correcting an error in the catalog to replace STAT 486 with STAT 486a; CAS 12-111 from Music, changing MUS 337 from 2 credit hours to 3 and increasing graduation credit hours by 1; SOE 12-817 from Special Education and Communication Disorders, requesting changes in coursework, admission deadline and retention GPA for the Speech Language Pathology and Audiology degree; CAS 12-80 from Social Work, changing pre-professional admission procedure; and CAS10-28, from Art and Design, changing course requirements for the Art History degree. All forms have been forwarded to the Provost. An open hearing for public discussion of the Form 92B requesting elimination of the specialization in Physical Education Teacher Education within the Kinesiology and Health Education Department (SOE 12-787) is scheduled for 4 December at 1:30 in the MUC Board Room.

2. Problems with the course and program review process were discussed, due to an unusually high workload on UPC. In the short-term, communication channels with School and College deans will be sought.

3. Undergraduate Courses Committee has approved three forms 90A, two forms 90B, and four forms 90C.

4. The General Education Committee submitted a list of 25 Form 90s that had been processed. Anne Flaherty was approved as chair of Gen Ed.; Paul Brunkow and Greg Vogel were approved as CAS nominees.

5. The forms listed below received necessary standing committee approvals & have been forwarded to the Provost.

90As

ENR 12-05 IME 445: Financial Engineering

CAS 10-114 WMST 455: Women and Gender in Islamic Studies

SOE 12-815 PSYC 422: Data Analysis with SPSS

90Bs

CAS 12-103 WMST 473a: Women in Art

CAS 12-104 WMST 473b: Women in Art

90Cs

CAS 11-105 SPC 313: Applied Public Relations

CAS 10-139 MATH 120: College Algebra

CAS 10-140 MATH 300: History of Mathematics from Antiquity to Descartes

CAS 10-141 MATH 315: Number Theory

CAS 12-113 HIST 455: Women and Gender in Islamic Studies

6. Academic Standards and Policies is working on Policy 1F1 – Graduation Requirements, evaluating the impacts of changing the minimum credit hours from 124 to 120. They are also reviewing policies and recommendations regarding syllabi.

7. The Committee on Assessment provided feedback for three assessment plans. To Aid faculty as they create and revise their assessment plans, CoA and Grad CoA are working on a rubric. The Director of Assessment Search Advisory Committee has met.

8. Vice Chancellor for Enrollment Management Scott Belobrajdic reported that students may now use university scholarships for study abroad; an approval process is being developed.

9. Registrar Laura Strom reported that summer commencement will be phased out in 2014.

10. Discussion of proposed changes to Policy 1E1 to address international student issues began and will continue at the next meeting.

11. Instructional Services Director Yvonne Mitkos presented a document with Recommendations for Course Placement in Basic Skills Courses. After discussion, the Council moved that the report be accepted and sent on to Faculty Senate.

Rules and Procedures Report for Faculty Senate December 6, 2012

1) The committee has developed a proposal regarding changing names for a department and school/college. We will obtain feedback on the procedure at the next FSEC committee meeting on December 13 before discussing at a Faculty Senate Meeting.

2) Regarding Faculty Senate representation for clinical faculty. It was determined after discussing the situation with the deans of Pharmacy, Nursing, Dental Medicine, and Education that the R and P committee tabled discussion pending findings from the Provost Ad-hoc Committee that is reviewing information about the clinical faculty. They are to report back to the Provost in late January.

3) We discussed the amount of time Faculty Senate should allocate for individuals of the public to speak at Faculty Senate meetings. After discussing the matter with Todd Wakeland (General Counsel at SIUE) the committee agreed with his recommendation that the Faculty Senate Bylaws section II.G should be changed to read "A public body may, upon a majority vote of a quorum present, vote to go into closed session. All meetings must be conducted in accordance with the Illinois Open Meeting Law. Final action can be taken only in open meetings."

4) Second Todd Wakeland indicated that the wording that should be placed on the Faculty Senate webpage under a new link titled the Public Participation for Rules and Procedures in the upper left corner of the webpage under News and Announcements. The wording should read "In accordance with the Illinois Open Meeting Act the public is allowed to comment at Faculty Senate Meetings for a maximum of 3 minutes per person. A maximum of 20 minutes per meeting will be allotted for public comment."

Faculty Senate Welfare Council Report

December 2012

1) The Welfare Council met on November 15, 2012, and handled two major items on its agenda.

2) The Faculty Benefits and Facilities Committee met to discuss the revisions to the Policy on Discipline and Termination of a Tenured Faculty Member (in the Faculty Handbook). These revisions were requested in response to feedback from the Ombuds service. The Benefits and Facilities Committee reported its revisions to the Welfare Council. A long discussion ensued, as did some proposed changes to the proposed policy. The policy was referred back to the Benefits and Facilities Committee for further revisions.

3) The Faculty Status Committee met to discuss revisions to the Sabbatical Policy (in the Faculty Handbook). This committee made the requested revisions from the Provost's Office, along with a few others in the process. The Welfare Council met to discuss these changes, and made some minor changes to the proposed policy. The Welfare Council forwarded this policy to the Provost's Office and requested feedback from the administration on the work that the Welfare Council has done.