

FACUTY SENATE MEETING
MISSISSIPPI ILLINOIS ROOM
MORRIS UNIVERSITY CENTER

Approved Minutes

October 4, 2012

The regular meeting of the Faculty Senate was called to order at 2:33 p.m. on ~~September 6~~ October 4, 2012 at the Morris University Center Mississippi Illinois Room by Rhonda Comrie, President.

Present: Agustin, Anop, Banker, Bell-Scriber, Cairo, Carr, Carstens-Wickham, Cheah, Chen, Kathy Brady for Chleboun, Comrie, Duckham, Durbin, Douglas Simms for Duvernell, E. Ferguson, McK . Ferguson, Foster, Fries, Gaehle, Gillespie, Jane Barrow for Goebel-Parker, Heil, Hershberger, Hester, Hildebrandt, Hunt, Ibroscheva, Jack, Laura Hanson for Jarrell, Kerber, Kirk, Leem, Darron Luesse for Liebl, Littmann, Moffett, Msengi, O'Brien, Ozcan, Santenello, Savoie, Schober, Schoenecker, Staples, Thomeczek, Thornton, Wiediger, Wrobbel, Pannirselvam, Yager, Yan

Absent: Celik, Demirer, Guehlstorf, Jain

Guests: Provost and Vice Chancellor for Academic Affairs Ann Boyle, Staff Senate President Keith Becherer, Student Government President Erik Zimmerman

Guest Speakers

Rhonda Comrie asked to change the order of the speakers to accommodate their schedules and under the Reports of Councils, Senate Presidents and the Provost and adding two items and the end of 'Items of Business' with agreement.

Rhonda introduced **Staff Senate President** Keith Becherer. Keith is Assistant Director of Campus Recreation. He gave a brief summary of the Staff Senate and its work in support of the missions and values of the University:

- working with Human Resources on the Policy Review Committee to get policies published on the Web site,
- continuing to work on video surveillance,
- the grievance process,
- Mandated Reporter,
- the Clery Act where the staff becomes campus security agents,
- pension with a presentation by T.R. Carr a SURS committee member,
- changes in the Civil Service process and audit with the reclassification of some of the Professional staff positions changing to Civil Service which includes different recruitment processes,
- hiring freezes,

- establishing a task force to find out if there is interest in retirees staying connected to the university,
- graduation and retention rates as a University issues and the staff support faculty.

Keith appreciates that the lines of communication are open between all three Senates and welcomes any feedback on how the Staff Senate can support faculty initiatives.

Rhonda introduced the **Student Government President** Erik Zimmerman. Erik reviewed the initiatives the Student Senate is involved in:

- We Are One campaign,
- influencing students to think philanthropic or giving back is important,
- promoting and lobbying for a Multicultural & Diversity Center and
- issues prompting a resolution to remove Chick Fil A from the campus,
- Safe Ride to provide students a safe ride home or to campus.

Rhonda introduced **Provost** Ann Boyle. The Provost welcomed everyone and expressed the importance of the Senate. The Provost informed the Senate of some new laws coming into affect and briefly reviewed the topics below:

- Clery Act , regarding travel
- Export Control Law, regarding Homeland Security and restricted equipment
 - Task Force created to look at the law and come up with guidelines for SIUE to abide by
- Degree at 120 hours, work is being done to make this possible
- Sabbaticals, some possible proposed changes are being worked on within Welfare Council with the Provost's Office
- SET, possible exemption is being considered and will be coordinated with Denise Cobb
- Strategic Planning, an initial working group has been created to begin looking at the Strategic Plan. The Chancellor wants it done by April
- Director of Retention, Kevin Thomas will talk to the faculty first
- Job freeze per President Poshard
- Faculty Development
- Received a payment from the State on last year's appropriations, but have only received \$250,000 for FY13.
- The President Poshard has not considered a faculty freeze yet.

Consideration of Minutes: The September 6, 2012 minutes were approved as submitted.

LPIAC Lincoln Program Implementation Advisory Committee operating papers were introduced for a first read by Susan Wiediger, Curriculum Council Chair. Sue presented the operating papers of the ad hoc committee of the Faculty Senate. The life of the committee will be three years to serve during the implementation of the Lincoln Program. There were questions and comments. A **motion** was made by Edmund Hershberger to change C. Membership and Officers, line 1 to "11 faculty members" and add line e then insert between c and d as "d":1 faculty member from LIS". The motion was seconded by Jane

Gillespie. There was further discussion. It was **approved** with 3 opposes. The revised operating papers will be an action

Action Item:

General Education Committee: The members were presented for individual approval by Curriculum Council Chair Sue Wiediger:

Mathew Schunke: Approved unanimously.

Anne Flaherty: Approved unanimously.

Larry LaFond: Not approved.

Marcus Agustin made a **motion** for a member to be from the Life and/or Physical Sciences. It was seconded by E. Duff Wrobbel. The motion was **approved**.

Susan will bring another name forward for the General Education Committee at the November meeting.

UPBC: No report

IBHE-FAC: No report

Video Surveillance Work Group: Steve Kerber reported that no meetings have been scheduled and go back to Welfare Council for discussion on next steps.

ATISC: Melissa Thomeczek submitted a written report which is filed with the minutes.

Faculty Development Council: Bryan Duckham reported that the Faculty Symposium is set for January 3. The Faculty Development Annual Report was submitted.

October 11, 2012, Faculty Senate Executive Committee meeting, Faculty Development Council report: Bryan Duckham reported a change was made, and the Symposium will not be held on January 3 with other dates being explored.

Graduate Council: Gertrude Pannirselvam reported

Curriculum Council: Susan Wiediger submitted a written report which is included with the minutes

Rules & Procedures Council: Erik Kirk reported that he Provost has a committee set up to explore the definition of faculty and Rules and Procedures will join in their work instead of creating another committee. The nominations for President Elect will be in January.

Welfare Council: Ken Moffett reported that they met twice in September on the 11th and 20th. Committee memberships and chairs seats have been filled. Ari Belasen will come to the Faculty Senate meeting in November. The Faculty Salary Equity methodology draft will be posted on the Faculty Senate SharePoint for Senators to review for the meeting.

OMBUDS evaluation was brought forward by Ken Moffett for acceptance. Christine Durbin seconded. The evaluation was accepted. It will go forward to the Chancellor.

Past President: No report.

President Elect: No report.

Items of Business

Student Government Resolution, "Removal of Chick fil A, September 21, 2012: Rhonda Comrie reported that she was invited to a luncheon as a representative of the faculty constituency

Adjournment: John Savoie made a motion to adjourn. The meeting was adjourned at 4:37 p.m.

*Approved as amended November 1, 2012 by the Faculty Senate
Vicki Kruse/University Governance*

ATISC Meeting 9/28/12

Digital Measures Implementation

- Music & Biological Sciences have entered data for two weeks.
- A work request has been made to correct some issues.
- School of Business and maybe some others may go next in the pilot process.
- Security of Digital Measures: Faculty can see their own content. Administrative positions higher than faculty level must be customized because each school/college has a unique structure.
- Content being entered right now is for 2012 productivity. Ideally, data would be entered retroactively to cover the whole time a faculty member is at SIUE.
- The ATISC committee members will be receiving log in access so that we can view Digital Measures.
- Next in the implementation:
 - School of Business – pilot in Spring 2013, full implementation in Fall 2013
 - School of Nursing – pilot in Spring 2013, full implementation in Fall 2013
 - School of Engineering – pilot in Spring 2013, full implementation in Fall 2013
 - Library – pilot in Spring 2013, full implementation in Fall 2013
 - School of Pharmacy – pilot in the summer, whole s implementation in Fall 2013
 - School of Education – all new faculty for Fall 2012 will pilot in Spring 2013

Task Stream Status

- School of Education is still interested in utilizing Task Stream for data collection.
- Issue: The State of Illinois has mandated that the School of Education use Teacher Performance Assessment (TPA). Additionally, SOE faculty must be able to upload data to Pearson's website. Task stream will easily provide the ability to submit data to both TPA and Pearson.

- The ATISC members interested in Task Stream (primarily School of Education) will be meeting in about two weeks to discuss their needs. After ascertaining the needs of SOE and other interested departments, it will be necessary to get new quotes, sign a new contract, etc.
- Task Stream is too expensive for whole university implementation. The expensive “piece” of Task Stream is the scheduling piece. The data collection piece is more reasonable. Discussion occurred regarding other options for scheduling.
 - Pharmacy is using Rx Preceptor for scheduling and Rx Outcome for data collection.
 - Nursing is using Typhon for scheduling.
 - EMS is an option for conference scheduling.
 - Institutional Research mentioned Schedule 25 as a possible scheduling option.
 - Scheduling of classes is difficult. Hybrid courses are not captured efficiently. A classroom may be empty half of the semester due to “every other week” types of courses. There is a need for a sophisticated software to properly capture that occurrence.

Curriculum Council Report to the Faculty Senate, 4 October 2012

1. All standing committees except the Committee on Assessment and the General Education Committee are complete. CoA is still seeking a couple of members, particularly from Engineering and Business. The GenEd Committee has three CAS nominees awaiting confirmation and an Engineering nominee up for confirmation next month.
2. Undergraduate Programs Committee has approved one form 91A (CAS 11-49) from the Philosophy Department, which dropped PHIL 301 from the catalog and added PHIL 307 and 304 to the catalog.
3. Undergraduate Courses Committee has approved one form 90A for a MSC special topics course (BUS 11-10).
4. Academic Standards and Policies will be appointing three faculty members to the Admission Review Committee
5. The search process for a new Director of Assessment is beginning with the formation of a Search Advisory Committee. During the fall, Joel Hardman (CoA) and Erin Timpe (GradCoA) will be assisting with Director of Assessment responsibilities. Work ongoing for CoA includes General Education Assessment, SET findings including the online pilot study, and this year’s Continuous Improvement Conference.
6. Enrollment Management reported that while overall enrollment is down 1.4%, this was good compared to other institutions. A revision to policy 1E1e will be coming forward.
7. The Registrar, Academic Advising, and Instructional Services are all working closely with Kevin Thomas, the new Director of Retention and Student Success. Academic advising is searching for four academic advisors. Instructional Services is expanding services in the speech center and Supplemental Instruction.
8. Lincoln Program Implementation Advisory Committee (LPIAC) document was reviewed and sent on to the Faculty Senate.
9. Upcoming business for Curriculum Council: Policy 1E1e revision, timeline clarification for courses and programs, operating paper revisions, syllabi guidance/assistance, discussion of policies 1I6 and 3C2, and implementing the new course review process.