The regular meeting of the Faculty Senate Executive Committee was called to order at 2:30pm on Thursday, October 24, 2019 in the Magnolia Room of the Morris University Center by President Jocelyn DeGroot-Brown.

Guests: Jessica Harris, Tom Jordan, Nancy Lutz (UPBC)

Guest:
Provost Denise Cobb was the guest speaker, with Assistant Provost Jessica Harris and Tom Jordan present.

The All Faculty Meeting was discussed. Attendance is very important, and she acknowledged the work that goes into selecting a topic and planning. Reaffirming shared governance is important, and this will be a chance to look at those things that are most important and find the most efficient way of structuring it.

Program review and curricular issues often get stuck and do not move quickly through the approval process. Looking at the academic calendar, realistically there is currently only about 6 months of full Senate work. She can help things move once they get to the Provost Office, but she cannot do anything about the parts that come before that. Many still think in terms of new students coming in Fall with a traditional academic year, but the University is different now and the processes need to evolve with that.

The University saw record retention this Fall. While it is hard to determine which initiative contributed the most, it is important to the students and the University did not have to lower rigor to accomplish it. The focus is on how to get people, how to keep them, and how to support them to finish in a timely way.

Enrollment was down again this year, to 13061 from record highs. She acknowledged the work of faculty and Enrollment Management, in particular Nursing and MBA with a significant push for the second 8-week term. There was record enrollment for the Graduate School and Nursing. Earlier predictions had SIUE down 400+ instead of 220. It is a small decline, but it is important to keep an eye on because it can add up. There was more than 100% growth in the MBA program. Three more online degree completion programs are expected to be ready for next fall: Applied Communication Studies, Business Administration, and hopefully Criminal Justice. A position was added to marketing as well as additional money to support advertising programs. The Chancellor, Provost, and Enrollment Management are meeting at least twice a month.
A stopgap may be available for the Nursing program in regards to challenges with Missouri and clinical placements which limits expanding the program at the undergraduate level. Increasing simulation would offset the lack of clinical sites for placement, but space is needed. She is working on a temporary solution that would not waste money even with the Health Sciences expansion coming in two years.

The Director of General Education and the Director of Assessment Policy is listed in the Curriculum Council operating papers, but the University has not had a Director of Assessment due to the budget. She would like to put together a proposal as she feels someone is needed over assessment to give support to faculty in a way that is not just about compliance. Zenia Agustin’s contract is up, but there are many things that she knows that another person could not easily be trained to know. She will put together a proposal and bring it forward.

Mechatronics and Robotics has a new partnership with Changshu Institute of Technology beginning in the Spring, the result of an ongoing effort in Engineering. We are losing the partnership with Istanbul Technical University. There are about 20 students coming, and ESL support will be needed before they can be enrolled in regular classes. It will be necessary to work with Graduate and International Studies to find a solution to protect the University’s interests with admissions standards but have a mechanism to get students into classes. While peer institutions are being looked at for a potential model, suggestions and help would be appreciated. There was a discussion about international students having passed the standards but are still struggling due to language barriers.

A charge letter to create an ad hoc committee to examine the issues around R2 or staying in the Doctoral/Professional category is ready for the Graduate Council. There is a need to look at the advantages and disadvantages of both options, educating the campus on those, and then gathering feedback. There was a discussion about the Carnegie system and SIUE’s autonomy in the SIU system to make the decision.

There was a discussion about contingency funds as well as funds needed in Schools to cover the CBA for the Faculty Association. Units are currently being asked to work within their own budgets and to look at how they are navigating expenses that come with work load, but there is also support from the Chancellor’s Office and the Provost.

The floor was opened to questions. There was a discussion about the financial calculations used in determining faculty overload and cancelling a class, and it was stressed that Department Chairs should be working with Deans to determine what classes need to be on the books and how to make that happen. There was discussion about the Board of Trustees meeting, which is thought to be about the Presidential Search as candidate visits have occurred and Chair Gilbert has stated that the plan is to announce the new President at the December meeting. There was also a discussion about the challenge of not having time to train teaching assistants with an August 16 start date, but the CBA may dictate what can and cannot be done.

A discussion about in-service days or a fall break was discussed as it is difficult to find time for department and faculty meetings. There has been discussion about needing a break as people are tired trying to push through to Thanksgiving. There is an uptick in behavioral issues and mental health
concerns. She has been working with Dr. Waple about trying to find a Fall break, but not everyone is on board.

**Announcements:**
Announcements were reviewed as written on the agenda.

**Consideration of Minutes:**
The minutes for the September 26, 2019 meeting were approved as written.

**Unfinished Business:**
Attendance at the All Faculty Meeting needs to be encouraged, and Council Chairs were asked to remind their Councils and departments. There has been an effort to include the Faculty Association. Provost Cobb will give opening remarks. Faculty Senate tasks will be on notecards, and tables will be able to organize them in different ways.

**New Business:**
The Welfare Council recommends the automatic reappointment of Seran Aktuna for the Faculty Ombuds position. The recommendation was adopted unanimously.

**Reports:**
The UPBC met on October 18, and the details are in Nastasia’s report. Students wanted to appoint the Student Trustee as their representative, but the UPBC did not feel it would be appropriate to have a Board member. The BFSA still needs to make an appointment.

The FDC is working on speakers for the Continuous Improvement Conference. They are still working on the TEAC, and it could use FDC help to populate the rest of the committee.

The Curriculum Council discussed how the Honors Advisory Committee would come under the Council, and Dr. Ruckh was in attendance for the discussion. Liebl is meeting with him again, and then the Council will continue the discussion in November.

Rules and Procedures did not meet as they had no new business.

Welfare Council met with Tom Jordan to discuss specific questions about revising the operating papers. The Provost does not have any particular projects for the Council. The existing Grievance Procedure is being worked on, and they are hoping to have a track changes proposal at their next meeting. Kerber was asked to distribute the LIS Strategic Plan to the Executive Committee and is attached.

The Graduate Council approved program and policy changes. The Quadrennial Review Committee was put together the rest of the way.

The Past President posted a report to SharePoint and is attached.
The President met with the Provost, however everything from their meeting was already covered in the earlier discussion. There was a discussion of Summer enrollment and the potential of reimagining how the budget works.

There were no other reports.

**Public Comment:**
There was no public comment.

**Adjournment:**
The meeting adjourned at 4:11 pm.

Submitted by Anne Hunter, University Governance
FACULTY SENATE EXECUTIVE COMMITTEE
Magnolia Room, Morris University Center
October 24, 2019 – 2:30PM
AGENDA

I. CALL TO ORDER
II. GUEST SPEAKER
   a. Provost Denise Cobb
III. ANNOUNCEMENTS
   a. Upcoming guests at FSEC:
      i. SIU System President Dorsey 11/14 @ 2:30
   b. Additional guest speakers this semester at Faculty Senate:
      i. Rich Walker, Vice Chancellor 11/7 @ 3:30
      ii. Jeffrey Waple, Vice Chancellor 12/5 @ 3
   c. Board of Trustees meeting 12/5
IV. CONSIDERATION OF MINUTES
   a. September 29, 2019
V. ACTION ITEMS
VI. UNFINISHED BUSINESS
   a. All Faculty Meeting (October 31, 2019)
VII. NEW BUSINESS
   a. Ombuds request for reappointment to a second term
VIII. REPORTS FROM COUNCIL CHAIRS
   a. UPBC – Nancy Lutz
   b. Faculty Development Council – Marie Klopfenstein
   c. Curriculum Council – Faith Liebl
   d. Rules & Procedures Council – Junvie Palden
   e. Welfare Council – Steve Kerber
   f. Graduate Council – Duff Wrobbel
   g. Past-President – Sorin Nastasia
   h. President-Elect – Laurie Rice
   i. President – Jocelyn DeGroot
IX. PUBLIC COMMENT
X. ADJOURNMENT

The next FSEC meeting will be Thursday, November 14, 2019 at 2:30PM in the Magnolia Room, Morris University Center
Mission

Building A Community
Six Strategic Directions

Vision
Objective 1: Teach SIUE students to become information literate by using the ACRL framework.

Actions
- Develop an LIS Information Literacy plan and collaborate with faculty within the disciplines to identify the scope (i.e., depth and complexity) of competencies within each
- Create a timeline of specific Information Literacy competencies to be integrated throughout a student’s academic career, progressing in sophistication
- Develop a credit-bearing Information Literacy course
- Create an Information Literacy component for First Semester Transition and Senior Capstone assignments

Objective 2: Develop and implement a continuous review process for the Information Literacy Program.

Actions
- Establish measurable student learning outcomes for general and subject-specific information literacy instruction
- Use a variety of assessment techniques, such as pre-test and post-test, online assessment, gather search path data, Track reference questions, student and faculty data
- Evaluate classroom instruction activities to assure usefulness and alignment with course goals

Objective 3: Address the Information Literacy Program’s needs of distance education, graduate, first-generation, transfer, post-traditional and international students.

Actions
- Assess the needs of diverse learners to establish an Information Literacy Program in traditional and online environments
- Seek collaboration with campus partners to best integrate high impact practices with Information Literacy

Objective 4: Build collaborative Information Literacy partnerships involving faculty, staff, librarians, and administrators across campus.

Actions
- Work with the Center for Faculty Development and Innovation to develop Information Literacy workshops, programming and grants
- Partner with other SIUE units to provide workshops and on-site tutorials
- Develop partnerships with local high schools to emphasize Information Literacy

Objective 5: Market the Information Literacy Program to the campus.

Actions
- Communicate the mission and goals of the Information Literacy Program across campus
- Develop engaging materials and methods for promoting Information Literacy across the curriculum
learn

verb: to acquire knowledge and skill

Objective 1: Recruit dynamic and experienced library faculty and staff.

Actions
- Develop an assessment plan to identify skill and knowledge gaps
- Recruit dynamic faculty and staff in alignment with LIS priorities and the University's strategic plan
- Establish a prioritized list of hiring needs
- Actively recruit multiple new hires
- Continually reevaluate hiring needs to support change and improvement

Objective 2: Establish a variety of internal and external professional development opportunities for library faculty and staff.

Actions
- Centralize professional development opportunities for faculty and staff
- Target professional development to support evolving roles
- Cross-train staff and students to improve and enhance library services
- Develop a mentorship program for library staff interested in library science

Objective 3: Set up formal internship and practicum experiences for both SIUE and non-SIUE students.

Actions
- Prepare and initiate a formal internship program
- Promote and advertise the formal internship program
- Develop high impact practicum experiences for students in library science, and other related disciplines at SIUE
enhance
inan(t)s
verb: to raise up to a higher degree

Objective 1: Enrich the library’s Information Literacy Program with technologies that support scholarly inquiry in various learning environments.
Actions
- Redesign Library Guides to create coherent, flexible, and meaningful digital spaces for student learning and scholarly exchange
- Collaborate with faculty to develop modules that support Information Literacy and enhance scholarship within this area

Objective 2: Align innovative technologies with physical spaces and furniture.
Actions
- Improve access to power throughout the building
- Provide wireless collaborative workstations for group use
- Create an active learning space within the library to allow for student experimentation with innovative tools*
- Advocate with Information Technology Services to create a robust digital environment within the library*
- Engage faculty in the use of innovative library spaces to promote scholarship

Objective 3: Evaluate and apply new technologies that enhance knowledge creation and consumption.
Actions
- Redesign the library’s website to make it more intuitive and responsive
- Utilize innovative methods for collection development and assessment
- Collaborate with faculty on campus to develop open access resources that can be utilized for teaching and scholarship
- Implement a One Search tool for improved user access to all library collections
- Build a current, curriculum-driven collection of digital resources*
- Develop a unified and dynamic special collections web presence*
- Set up models for patron driven acquisitions to allow input from users

Objective 4: Use data to show the impact of space, services and collections on student learning, faculty teaching and scholarship.
Actions
- Collaborate with other faculty to develop a methodology for assessing impact
- Develop a creative and efficient plan for library data collection and analysis
- Use data to identify underused electronic resources and collaborate with faculty for the purpose of reallocating funding to address rising subscription costs
Objective 1: Reassess library space.
Actions
- Perform large-scale weeding projects to bring the collection up to date
- Assess the 21st century needs and expectations of library users
- Utilize weeding projects to reconfigure the stacks, improve the visual appearance, and enhance library user experience
- Relocate unique, non-circulating materials to remote storage for the purposes of preservation

Objective 2: Enhance space that allows for individual and group study.
Actions
- Provide furniture that supports the flexible use of space
- Designate areas that promote the distinctive uses of library space
- Provide inviting and convenient areas to meet
- Make space available to provide additional services
- Partner with the Center for Faculty Development and Innovation to expand library services
- Assess the correlation between increased library use, the utilization of resources and services, and new partnerships in teaching and scholarship

Objective 3: Build technology-rich collaborative spaces for multiple modes of teaching.
Actions
- Enhance instruction rooms to provide a flexible learning environment
- Improve the delivery of Library Instruction online
- Provide an enhanced and interactive chat reference service

Objective 4: Promote community by constructing space for users to gather, relax, and communicate.
Actions
- Accommodate the construction of a coffee shop
- Improve vending area with comfortable furnishings, and a variety of selections
- Create a reflection or meditation room, welcoming of various religious and cultural practices
empower
\( \text{im-\text{pəu}(\text{r} \text{ə})} \r\)
verb: to become stronger or more successful

**Objective 1:** Develop targeted services and resources for the unique needs of post-traditional students.

**Actions**
- Design library instruction to meet the needs-to-know preferences of adult learners
- Provide a family-friendly study space for students with young children
- Assign an LIS faculty member to serve as liaison between the library and University efforts to develop a post-traditional student curriculum
- Investigate partnerships with other relevant campus offices

**Objective 2:** Market new library services to post-traditional students.

**Actions**
- Assign a faculty librarian to work with SIUE outreach efforts to post-traditional students
- Emphasize extended hours, online chat reference, and electronic resources relevant to working adult students
- Create a service for weekend faculty consultations
**Objective 1:** Promote the library's role in advocating for unrestricted access to information.

**Actions**
- Communicate our core mission through diverse methods
- Engage the campus community on topics related to scholarly communication

**Objective 2:** Assess current partnerships and expand engagement with diverse constituencies.

**Actions**
- Establish collaborative partnerships between academic programs and LIS
- Identify opportunities for collaborative programming
- Provide spaces and opportunities for academic conversations, research collaborations and social engagement

**Objective 3:** Create an outreach plan, including proactively embedding our presence physically and virtually across campus, and in the community at-large.

**Actions**
- Establish a marketing team
- Consolidate social media to more effectively communicate our message and goals
- Collect data for targeted delivery of services to users
- Maximize use of the library's website as a marketing tool
- Communicate the value of the library

*Implementation of this action item is contingent upon adequate funding.*
Past President’s Report to Faculty Senate Executive Committee
October 24, 2019

Meridian Scholars Selection Committee Meeting (Monday, September 23)
- Discussion about Operating Papers: updated to reflect current numbers of candidates and other details for admission and selection process
- Discussed Meridian Scholars 2020 selection process timeline (letters will be mailed on January 10, 2020)
- Fall 2020 Profile opened on June 3, 2019; there are about 20 profiles at this point
- Next Meridian Scholars Selection Committee meeting: November 4

University Planning and Budget Council - UPBC (Friday, October 18)
- Vice Chancellor Jeffrey Waple talked about the FY 21 fee requests: there will be a 3% fee increase ($3.10/credit hour or about $93 per AY for full time UG students; 5 fee areas out of a total of 16 will have zero increase; housing occupancy on campus is at 85% (3% increase in FY21 for shared residence hall rate; 3% up for FY 22; 4.5% up for FY23; not sustainable past FY23); athletics will have a 3.2% fee rate increase per year; 6.2% increase for textbook services
- Chancellor Pembrook:
  o Alumni Hall repairs will be delayed 1-2 years because of unforeseen higher repair costs for Founders Hall but also because of unclear implications of projected Health Sciences expansion of Alumni Hall; waiting for clear state support and for further layout of offices
  o Presidential search: updates in November-December
  o Higher Ed budget for IL: IBHE requested 3% increase in salaries, 8% library, 5% maintenance/deferred maintenance
  o Campus allocation study: a model might be proposed for December BoT meeting
- Next UPBC meeting: November 15