FACULTY SENATE EXECUTIVE COMMITTEE
Board Room, Morris University Center
January 24, 2019 – 2:30pm
Approved Minutes

The regular meeting of the Faculty Senate Executive Committee was called to order at 2:30pm on Thursday, January 24, 2019 in the Magnolia Room of the Morris University Center by President Nastasia.

Present: Sorin Nastasia, Marcus Agustin, Laurie Rice, Wai Cheah, Dan Segrist, Ed Navarre
Excused: Jocelyn DeGroot-Brown, Shadrack Msengi
Absent: None
Guests: Nancy Lutz (UPBC), Darian Stevenson

Guest Speakers:
There were no guest speakers.

Announcements:
Announcements were reviewed as listed on the agenda. The April 11 Faculty Senate Executive Committee was corrected as taking place at 2:30pm and not 3:30pm as listed on the agenda.

Consideration of Minutes:
The minutes for the November 8, 2018 were approved as written.

Unfinished Business:
The All Faculty Meeting will take place on February 27 from 10am-2:30pm in the Morris University Center. The Chancellor, Provost, and other administrators have been invited as well as the Diversity Council, Chambers of Commerce, the Minority Business Council, and some non-profit organizations.

The Civility Statement brought forward by the Welfare Council was reviewed and discussed. Handouts were distributed and are attached. After a discussion with Tom Jordan about potential disciplinary actions based on the 1Q1 policy, it was suggested that the Welfare Council make it a separate statement by the Faculty Senate. Minor language changes were discussed, and the process for presenting it to the full Faculty Senate was reviewed. The statement was unanimously approved with the language changes and the title of “Statement of Civility at SIUE” with the intent to post it on the Faculty Senate website once approved by the Senate. It will be added to the agenda for the February and March Faculty Senate meetings for a first and second reading.

New Business:
The Rules and Procedures Council has reviewed the need to hold elections to replace Linda Lovata, and the School of Business has been notified to run an election. There was a discussion about communication of time commitments for Senators and the process for finding substitutes. There was a suggestion to consider having elections in the Fall semester rather than the Spring semester, however this would require a change to the Rules and Procedures Council Operating Papers. The process for
nominations of President-Elect were discussed, and the Nominating Committee will meet in order to prepare for nominations at the February Faculty Senate meeting.

The Continuous Improvement Conference will take place on March 29 and is an all-day event. The theme of the conference is Community Engagement. Msengi made a motion to request funding of $700 for the Continuous Improvement Conference, and it was seconded by Segrist. The motion was adopted unanimously.

The Grievance Procedures Operating Papers were discussed as the Rules and Procedures Council needs guidance from the Welfare Council and Grievance Committee on what the parameters will be. Currently it is a 22 person committee, and faculty not represented by the Faculty Association are still able to use the existing grievance process. There has been discussion of updating the operating papers, but as there is still uncertainty there is a desire to wait and see what is included in the contract. The papers will not likely change before elections, so the Rules and Procedures Council can go forward as normal. There was discussion on the difficulty of determining who was on the committee and how to make that information easier to find.

The potential to affiliate with the National Council of Faculty Senates was discussed, and a proposed outline of the NCOFS Bylaws was shared and is attached. The history and background of this potential council was reviewed, and feedback on whether to continue the conversation of joining a national council was solicited. Concerns about funding and potential membership fees were discussed as well as other potential budget items. President Nastasia will continue to research and provide updates as available.

**Reports:**
The first UPBC meeting of the Spring semester will take place on March 1 and meetings will continue through June 7. Innovation Grant proposals will start being reviewed in March and the second level review will be in April; the deadline to submit is February 1. Rakesh Bharati will be cycling off of UPBC and will ideally be replaced by someone from the School of Education, Health and Human Behavior to keep the rotation of schools. Lutz has one more year in her term as Chair, however a Chair-Elect is announced at the end of the second year. Ultimately the Chancellor decides, and the choice is ratified by the Faculty Senate.

The Faculty Development Council discussed the Continuous Improvement Conference earlier in the meeting. The Excellence in Undergraduate Education announcement is on the website at siue.edu/eue. The Faculty Development Center is almost done, and the Provost would like to have a grand opening day with a speaker. The Group Instructional Feedback Techniques (GIFT) program was briefly reviewed, and an email should be coming out soon to help with outreach and information about the program.

The Curriculum Council heard the first reading of the Credit for Prior Learning Policy, and once passed it will be brought to the Faculty Senate Executive Committee. There is discussion on whether it also needs to go to the Graduate Council. The Curriculum Council is reviewing their operating papers. Enrollment numbers were reviewed, and two terminations of programs initiated because of the number of required classes were heard.
The Rules and Procedures Council posted a report to SharePoint and is attached. They discussed the Chancellor’s Review coming up next year, and they are working with Archives to look at Vandegrift’s final review as it was the most recent conducted under CHAPA.

The Welfare Council posted a report to SharePoint and is attached. The Civility Statement discussed earlier in the meeting was reviewed by the Council. They are continuing to discuss an update to both the Welfare Council and Faculty Grievance Committee Operating Papers. There is also ongoing discussion about drafting an anti-bullying policy for faculty, and guests will be coming to future meetings to talk on the topic. The Honorary Degree and Distinguished Service Award Committee has asked for a revision of operating papers so more people can be added to that committee to be inclusive of East St. Louis Center, the Black Faculty and Staff Association, and Graduate Council in the hopes of getting a more diverse range of awardees.

The Graduate Council reviewed several policy changes. The Protection for Human Subjects Policy changes are to bring it in line with federal law. Conflicts of Interest and Commitment 1Q9 has been deferred but will have several changes coming.

The Past President shared information about the Meridian Scholarship Selection Committee meeting. 160 students have been identified, and about 130 have already said they are coming on February 15. The average ACT of these students is 30, and they come from 13 states as well as 5 international students. The awards will be done the following week.

The President-Elect spoke about the upgrade to a Doctoral Professional University. She sat in on the UQC meeting, so she can answer any questions about the process. The R3 status became DPU. There is consideration of whether the University should take the next step up. We have 30 doctor professional degrees granted, including EDD, Pharmacy, and Dental. We also have over $5 million in grant funding. The next review happens in 3 years, and we could potentially become R2 at that time.

The President attended the Board of Trustees meeting with Navarre which was fairly uneventful. The Chancellors announced what was going on at their campuses. SIUC had a funding request for Cessna planes again. The Diversity Council met and are creating several subcommittees to help extend reach to all campuses. The Faculty and Staff Appreciation Day will take place on April 17, and the theme is still to be decided.

Public Comment:
There was no public comment.

Adjournment:
The meeting adjourned at 3:51pm.

Submitted by Anne Hunter, University Governance
FACULTY SENATE EXECUTIVE COMMITTEE
Magnolia Room, Morris University Center
January 24, 2019 – 2:30pm
AGENDA

I. CALL TO ORDER

II. GUEST SPEAKERS

III. ANNOUNCEMENTS

a. Faculty Senate meetings, Spring 2019, guest speakers:
   i. February 7 - full Faculty Senate meeting (2:30 p.m., Mississippi Illinois Rooms in Morris University Center): Chancellor Randy Pembrook; Faculty, Staff, and Student Senates Mingling Event, 4 to 4:30 p.m.
   ii. March 7 - full Faculty Senate meeting (guest speaker arriving at 3:30 p.m., Mississippi Illinois Rooms in Morris University Center): Provost Denise Cobb and Assistant Provost Jessica Harris
   iii. April 4 - full Faculty Senate meeting (2:30 p.m., Mississippi Illinois Rooms in Morris University Center): Honors Program Director Eric Ruckh
   iv. May 2 - full Faculty Senate meeting (2:30 p.m., Mississippi Illinois Rooms in Morris University Center): Associate Chancellor for Institutional Diversity and Inclusion Venessa Brown (waiting for final confirmation)

b. Faculty Senate Executive Committee meetings, Spring 2019, guest speakers:
   i. February 14 - Faculty Senate Executive Committee meeting (2:30 p.m., Magnolia Room in Morris University Center): SIUC Faculty Senate President Jonathan Bean (or other SIUC Faculty Senate officer – if Jonathan Bean cannot travel due to health issue)
   ii. February 28 - Faculty Senate Executive Committee meeting (2:30 p.m., Magnolia Room in Morris University Center): Lakesha Butler, Black Faculty and Staff Association President
   iii. March 28 - Faculty Senate Executive Committee meeting (2:30 p.m., Magnolia Room in Morris University Center): Honors Program Director Eric Ruckh
   iv. April 11 - Faculty Senate Executive Committee meeting (3:30 p.m., Magnolia Room in Morris University Center): Provost Denise Cobb and Assistant Provost Jessica Harris
   v. April 25 - Faculty Senate Executive Committee meeting (2:30 p.m., Magnolia Room in Morris University Center): Associate Chancellor for Institutional Diversity and Inclusion Venessa Brown (waiting for final confirmation)

c. BOT meetings:
   i. February 14 – SIUE
   ii. March 28 – Springfield
   iii. May 16 – SIUC
   iv. July 18 – Springfield

d. Faculty Senate Appointments:
   i. University Honors Advisory Council (UHAC) (contact: Eric Ruckh, Honors Program Director) – Jennifer Miller as Faculty Senate Representative
ii. Homecoming Committee (contact: Kristen Schmaltz, Marketing & Events Specialist) – appointment of John Foster as Faculty Senate representative

IV. CONSIDERATION OF MINUTES
   a. November 8, 2018

V. UNFINISHED BUSINESS
   a. All Faculty Meeting (10 a.m. to 2:30 p.m.)
      Plans for guests
      Plans for promotion
   b. Civility Statement, approved by Welfare Council

VI. NEW BUSINESS
   a. Elections to replace Linda Lovata
   b. The Continuous Improvement Conference (March 29)
   c. Grievance Procedures/Operating Papers
   d. Affiliation to National Council of Faculty Senates (NCFS)

VII. REPORTS FROM COUNCIL CHAIRS
   a. UPBC – Nancy Lutz
   b. Faculty Development Council – Shadrack Msengi
   c. Curriculum Council – Laurie Rice
   d. Rules & Procedures Council – Wai Cheah
   e. Welfare Council – Dan Segrist
   f. Graduate Council – Ed Navarre
   g. Past-President – Marcus Agustin
   h. President-Elect – Jocelyn DeGroot
   i. President – Sorin Nastasia

VIII. PUBLIC COMMENT

IX. ADJOURNMENT

The next FSEC meeting will be Thursday, February 14, 2019 at 2:30pm in the Magnolia Room, Morris University Center
Faculty Senate Appointments, 2018-2019:

Associate Provost search committee (contact: Provost Denise Cobb) – appointment of Shadrack Msengi as Faculty Senate representative

Dean of Pharmacy search committee (contact: Provost Denise Cobb) – appointment of Jocelyn DeGroot Brown as Faculty Senate representative

Dean of School of Education, Health, and Human Behavior search committee (contact: Provost Denise Cobb) – appointment of Igor Crk as Faculty Senate representative

University Honors Advisory Council (UHAC) (contact: Eric Ruck, Honors Program Director) – Jennifer Miller as Faculty Senate Representative

Suspension Appeals Committee (new committee, created for reviewing appeals for students who are suspended for a second time from SIUE – Director of Retention and Student Success, appointment by Provost, and appointment by Faculty Senate) – appointment of Wai Cheah as Faculty Senate representative

Intercollegiate Athletics Committee (ICAC) (contact: Bob Dixon, ICAC Chair) – appointments: Jennifer Miller, Anne Powell, Thad Meeks, with terms expiring in 2021; Juliet Kerico Gray to replace Mark Griner, with term expiring in 2019 and with option of renewal

University Center Advisory Board – appointment of Undrah Baasanjav as Faculty Senate representative for 2018-2020

Video Surveillance Committee (contact: Rich Walker, Vice President for Administration) – Steve Kerber has agreed to continue to serve as Faculty Senate representative

Homecoming Committee (contact: Kristen Schmaltz, Marketing & Events Specialist) – appointment of John Foster as Faculty Senate representative

Faculty Senate President committees:
- Constituency Heads Committee (meetings with Chancellor)
- Faculty & Staff Senates Executive Board (Faculty Senate, Staff Senate, Black Faculty and Staff Association)
- University Quality Council (UQC)
- Diversity Council
- Faculty/Staff Appreciation Day Committee
- Strategic Planning Steering Committee (2018-2019 committee)
- Council of Illinois University Senates
Statement on Civility

Professors create and model for their students a climate of civility by speaking and by acting with respect for one another. Civility and respect should characterize faculty interactions with all persons regardless of their role at Southern Illinois University Edwardsville, and regardless of characteristics including but not limited to their physical appearance, ability, race, ethnicity, gender, religion, philosophical beliefs, sexual identity, age, socio-economic status, and academic rank. An institutional culture featuring courtesy, politeness, and consideration for others fosters learning and student success. Although no set of rules or policies can wholly govern human conduct, it is important to recognize that civility is a fragile construct that each of us must cultivate and preserve.
Statement on Shared Governance at SIUE

Shared governance is the collaborative effort of all constituents toward interpreting and achieving the university mission. The strengths of all constituents are acknowledged and respected, and all strive for a clear and common understanding of their respective contributions to decision-making. While it is understood that some decisions are the sole or ultimate responsibility of a single constituent, and that specific authority is often established by either policy or charge, both faculty and administrators remain committed to shared governance, and make every effort to provide the appropriate input needed to ensure the best outcomes. Because it takes full advantage of the collective expertise and diverse experiences of all constituents, shared governance maximizes the quality of decision-making, reinforces the collective values of all members of the academic community, and encourages shared ownership of and responsibility for SIUE’s mission, vision and values. Shared governance both assumes ethical conduct by all constituents and accommodates reasoned disagreement. It also supports respectful interaction and shared decision-making by all constituents vested in a given decision. When authority and responsibility for decision-making rest in separate constituencies, reasonable efforts are made to communicate across constituencies during the decision-making process. Whenever there is shared authority and responsibility for a decision, the precise nature of that sharing, whenever not already designated by policy or charge, should be negotiated in good faith and agreed upon by involved constituencies. Finally, shared governance assumes that policies will be operationalized in a manner that provides balance in the voice, responsibility, and authority of all involved in the academic mission of the university.

Final: “Statement on Shared Governance” was endorsed by the Faculty Senate on April 5, 2010
Approved by the Chancellor June 14, 2012

In compliance with the Illinois Open Meetings Act, the Faculty Senate and its Councils have added a time for public comment. The Councils have time allotted at the beginning of their meetings for public comment.
FOR IMMEDIATE RELEASE

Contact: Trevor Hale
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U.S. UNIVERSITY FACULTY LAUNCH A NATIONAL COUNCIL OF FACULTY SENATES

AUSTIN, Texas, Oct. 27—Forty-one faculty members from universities across the United States today launched a National Council of Faculty Senates that they hope will ensure that various faculty senates nationwide play a coordinated, decisive role in university faculty members’ shared governance with their university administrations.

The Texas Council of Faculty Senates organized the daylong organizational meeting that attracted the faculty members to Austin, where they discussed plans to develop mission and vision statements, a constitution, and bylaws. Faculty senates advise university administrations and boards of trustees or regents on all matters of policy and decisionmaking that affect the faculty.

“Most associations in the United States have not only a statewide or a regional presence but also a national one,” said Trevor Hale, a professor of operations management at Texas A&M University and a convener of the meeting. “Therefore, we asked ourselves why not move beyond the state level to a national one.”

-more-
In welcoming the faculty members to Austin, Jim Woosley, president of the Texas Council of Faculty Senates and a professor of health and kinesiology at Texas A&M University, said that it was imperative that the voice of faculty members nationwide be well coordinated and presented in a meaningful and an effective way to university administrators and to broader audiences.

Attendees identified areas for immediate action. They included developing a database to support one another and to weigh in on evolving issues, creating a communication system with boards of regents or trustees, and identifying a medium for disseminating widely best practices in shared governance and in academic freedom.

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Attachment: Photo with caption—Participants at the organizational meeting of the National Council of Faculty Senates on Oct. 27, in Austin, Texas.

For more information on this national council, please call Professor Trevor Hale, Mays School of Business, Texas A&M University, at (409) 233-7787.
PROPOSED OUTLINE OF NCOFS BYLAWS

I. Name (National Council of Faculty Senates)
II. Mission/Purpose
III. Membership
IV. Management & Elections (Dues & Finances?)
V. Officers
VI. Board of Directors?
VII. Committees
VIII. Meeting Procedures/Quorum
IX. Dissolution
X. Parliamentary Authority (Robert’s Rules)
XI. Amendments to Bylaws
   Appendix
FSCC Report
Chair: Laurie Rice
10/23/18

The curriculum council met on January 17, 2019

The curriculum council heard a first read of a new Credit for Prior Learning Policy (Policy 1111)

The curriculum council is awaiting a new member who will replace Linda Lovata.

The curriculum council plans to work on revisions to its operating papers this semester.

The curriculum council heard reports from its standing committees and various ex officio members.
Items of note include:

- The Undergraduate Programs Committee held hearings for the termination of two programs:
  - Earth and Space Science BS
    - Changes in secondary education degree requirements would dramatically increase the hours needed to complete this program (150+). There is also a lack of local schools in the area with programs where student teaching hours can be earned in this subject area.
  - Speech Communication Education minor
    - Changes in secondary education degree requirements would increase the hours needed to complete this program beyond what would be feasible for students to complete.
- The Undergraduate Courses Committee reviewed 16 proposals. 5 were approved and the rest require changes or submission of missing documentation.
- Enrollment management reports that our overall student headcount is down by 2.7% but there was a 9% increase in graduate enrollment, freshman persistence to following semester is at 91%, and undergraduate international students are up by 23%
Rules & Procedures Council (RPC) Report

Chair: Wai Hsien Cheah
1/24/19

The RPC met on January 17, 2019 at 2:30 p.m.

Now that a Share Point folder has been established for RPC, important documents provided by Dr. Cristina DeMeo, the previous council chair will be uploaded by Wai Hsien Cheah shortly.

RPC’s preparation for all the FS elections is currently underway. The list of tenure track, tenured, and clinical faculty was requested, and Phillip Brown, Director of Institutional Research and Studies will have the list ready by the second week of February (if not earlier). The list will be needed to determine the number of senate seats for each unit.
Report from Welfare Council Meeting
January

- Welfare Council met on January 17, 2019

- The council discussed options for placement of a “ Civility Statement” (i.e., SIUE Faculty Code of Ethics – 1Q1 or as a statement accompanying the Shared Governance statement on the Faculty Senate webpage). The council decided to bring the statement to the Senate as a proposed addition to the Faculty Senate statement on Shared Governance.

- The council continued discussion of the possibility of revising the current Faculty Grievance policy and procedures particularly with regard to membership. Discussion will continue in the February WC meeting.

- The council discussed the possibility of drafting an anti-bullying policy and decided to invite Phyleccia Reed Cole and Jennifer Ball to a future council meeting to discuss this idea.

- The council discussed the Honorary Degrees and Distinguished Service Award Committee’s request for additional members from Graduate Council, the East St. Louis Center, and Black Faculty and Staff Association.