The regular meeting of the Faculty Senate Executive Committee was called to order at 2:34 p.m., on January 26, 2017 in the International Room of the Morris University Center by Jeffrey Sabby, president.

Present: Agustin, Kerber, Kirk, Logue, Nastasia, Pettibone, Rehg, Sabby, Lutz
Excused: Lueck, Taylor
Guest: Venessa Brown

1) Guest Speaker
Venessa Brown presented the Diversity Strategic Plan Draft and requested feedback from the Senate and their units. Venessa would like faculty feedback by March 1 in order to get it to the Chancellor’s Council in March and then a town hall meeting in April. When asked how she wanted the feedback, Venessa responded for faculty to send through Senators or faculty can individually email her. Venessa listed the membership of the Diversity Council. Venessa is willing to come back and answer any more questions.

2) Consideration of Minutes
January 12, 2017 approved as submitted.

3) Unfinished Business
Resolutions: Jeffrey provided a handout of a rough draft resolution in support of a cost of living adjustment for faculty. There was a discussion about the resolution about a cost of living adjustment for faculty. Jeffrey is compiling local statistics of which some are difficult to find because of inconsistencies in disciplines and the region. Anyone can email Jeffrey with questions or information. A survey will go out to all faculty. Jonathan is waiting for data for election to use for administering the survey.

Agreed to go out of order of the agenda:

Past President: Stacie Kirk reported on progress of the Meridian Scholar Committee. They will meet on February 10 with 160 applicants and offer 20 of them scholarships. The pool of students applying is the most diverse they have had. The remaining applicants, after the 20 awards, will be offered a Provost’s scholarship. The final decision is on February 20.

Possible 3rd All Faculty Meeting: there was no discussion at this time.

Formation of Healthcare Insurance Ad Hoc Committee: still working on the charge.

Early Promotion and Tenure Policy: Tom Jordan will be present at the February 2 Faculty Senate meeting to answer any questions about the revisions.
Letter to SIU President: Jennifer Rehg will work on a thank you for President Dunn.

President Dunn accepted invite to the February 2 Faculty Senate meeting where he will talk about intellectual property and policy and take questions.

Discussion on Crises Situations: Considering a more coherent plan for faculty and the university. Support for Student Government led Resolution: the student led resolution regarding the 20-hour rule for student employment is pushed back one month.

Formation of ad hoc committee – CAS/Engineering/Sciences: nothing new at this time.

4) New Business
Faculty Development, Making a Service Contribution: Jeffrey will speak at the event on February 3 from noon to 1:00pm

Diversity Strategic Plan: Please, communicate to your units and get feedback to Jeffrey or Venessa Brown.

Program Review, fast track: A working group is being put together to work on a process for fast tracking program reviews since next year there will be 22 reviews. There was a discussion.

Winter Session Working Group: has been working on numbers. Jeffrey is planning to invite Denise Cobb to executive committee meeting on February 9 for an update on the status of winter session.

Faculty Salary Equity Report: the Welfare Council has been checking on the status of the Internal and External Reports accepted by the Faculty Senate in 2014. It appears it stalled at that time and is still in the Provost’s Office.

5) Reports from Council Chairs
UPBC – Nancy Lutz reported that tomorrow they are meeting with Rich Walker.

Faculty Development Council – Jennifer Logue  Steve Kerber made a motion for the same amount as used in previous year to be used for breakfast this year at the Continuous Improvement Conference on March 31 from 8:00 am to 12:00 pm. The funds will come from the Faculty Research & Program Development Fund #3058 (the old faculty club funds). Jennifer Rehg seconded. The motion passed.

Curriculum Council – Sorin Nastasia reported that Chad Verbais, assistant director of supplemental education is a new member of Curriculum Council. UCC approved eight form 90s while UPC approved one. Curriculum Council approved 1J7 policy revisions and the Honors Program policy revisions. Both will be first reads on the February Faculty Senate agenda.

Rules & Procedures Council – Jonathan Pettibone submitted a report, and it is filed with the minutes. Jonathan highlighted that he will present the slate for 2017-2018 president elect at
the February Senate meeting and that the Faculty Grievance Committee will be reapportioned this year according to new clinical faculty membership change. A timeline of current and upcoming actions is attached with the Rules & Procedures Council report.

Welfare Council – Stephen Kerber reported that Brian Lueck is continuing to participate working on the sabbatical policy as he is on sabbatical. The sabbatical policy revisions will come to the Senate in March. The Provost and Tom Jordan will meet with Stephen about changes to the Ombuds policy.

Graduate Council – Jennifer Rehg submitted a report, and it is filed with the minutes. Jennifer highlighted some of the items in the report.

Past-President – No report

President Elect – Marcus Agustin reported that the next UQC meeting is February 10. Marcus attended the Faculty Development Council meeting. He plans to sit in on the other Council meetings this year. It is time to start identifying Council chairs for next year. Mary Sue Love will transition from Graduate Council chair elect to chair next year, and Cristina DeMeo will become Rules and Procedures Council chair.

President – Jeffrey Sabby reported that the working group for the Winter Session consists of members: Tom Jordan, Erin Behnen, Laura Strom and Matt Schmitz. The Salary Equity Report sat on shelf. Jeffrey will meet with the Chancellor, Staff Senate president, Student Senate president and the Black Faculty Association.

6) Other: None

7) Public Comment: No one from the public in attendance

8) Adjournment: With no other business, the meeting adjourned at 4:02 p.m.

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Rules and Procedures Report to FSEC 1/26/17

1. Met with Paul Brunkow to discuss reapportionment of Grievance Committee. I anticipate having to drop member each from CAS and Business, replaced with one additional member from each of Pharmacy and Dental. Final numbers won’t be available until early February
2. A draft of a timeline for the tasks of the committee was created and reviewed at the Jan. meeting of the committee. My hope is to refine this and leave it behind for the next chair to help them hit deadlines that we have missed in the past.
3. All tasks in the timeline are on schedule.
4. Faculty census data has been requested from Phil Brown. He anticipates being able to meet my Feb. 10th deadline for the information
5. The Nomination Committee for President-elect has been formed and is currently considering nominations. We currently have 5 names who were submitted to the committee. One of those has turned down a nomination request, while one has accepted. We are still considering offering a nomination to the other three.

DRAFT 2.0: Deadlines for R & P Spring Semester 2017

Faculty Census (needed for elections and evaluations)

Request list of all tenure and tenure track faculty and clinical faculty at SIUE as of Feb. 1st from Phil Brown: Jan. 23rd
Deadline to receive faculty list: Feb. 10th

President Elections (Chair of R & P)

Request Nominations from Faculty: Jan. 17th
Nominations Due: Feb. 2.
Contact Maracus Scott with candidates: Feb. 3rd
Voting begins: Feb. 9th
Voting ends: Feb. 23rd
Results Announced: Mar 2nd

Senate Elections (Chair of R & P and Personnel Committee)

Check with Chair of Graduate Council to see if any At-Large seats are open: Feb. 10th
Reapportionment report for Senate and Grievance Committee from Personnel committee due to chair: Feb. 17th
Notify Deans of Needed senators, Grievance Committee seats, & At Large GC seats: Feb. 23rd
Results from Schools due by: April 24th
Report Results: May 4th

Evaluation of Provost and Chancellor (Evaluation Committee and Constitution & Bylaws)

Approve Evaluation Form by R & P Council: Jan. 19th
Notify Faculty of Intent to Evaluate Provost and Chancellor: Jan. 23th
Request comments on Form from P & C: Jan 30th
Comments due by Feb. 10th
Contact Maracus Scott by Feb. 1st to start working on Qualtrics for surveys
Make evaluations available to faculty: Feb. 16th
Evaluations Close: March 2nd.
Final Draft of Report due to R & P: March 16th
Solicit comments on form by Provost and Chancellor: March 22nd
Responses from Provost and Chancellor due: April 4th (ten working days)
Final Report for review to R & P: April 20th (I will be at a conference)
Final Report to Senate: May 4th
I. Announcements

- Course Review Committee (CRC) Report: Online course offering (forms 94) approved for CAS (20 courses) SoB (1), and SEHHB (1); new courses approved for CAS (15), SEHHB (8), SoE (1), and SoN (1); and course revisions approved for CAS (8), SEHHB (5), SoE (4), and SoN (3).
- Graduate Committee on Assessment (GCOA) Report: None.
- Enrollment Management Report – Scott Belobrajdic provided the report: overall enrollment at this time is nearly the same as last year (and last year was the highest in 5 years). Graduate enrollment was slightly down compared to last year (almost 5%), which was mainly associated with a few programs and in particular continuing and international students. Overall figures are encouraging considering broader trends in higher education.
- Graduate School:
  - Search for replacement for Esther Erkins pre-award position will be declared failed. Temporary adjustment to work assignments with existing staff will be made until new search can be conducted and hire made.
  - Janet Holt is retiring from the Illinois Education Research Council on May 31.
  - Provost candidates announced and open forums scheduled.

II. Programs Committee – No report.

III. Educational and Research Policies (ERP) Committee – All of the following approved.

   a. GC-1617-06-4F2 Tuition Waivers for University Affiliated Personnel 4F2
      Policy reviewed as part of regular 3-year review process. Three units made use of tuition waivers for persons affiliated with the university in student teaching or similar supervisory roles: Department of Social Work, School of Nursing, and School of Education, Health, and Human Behavior. Currently only SEHHB makes use of such tuition waivers. Policy was updated to reflect change in programs affected by the policy and allow for more flexibility in application of policy. Feedback from SEHHB was solicited. The changes are not expected to produce any changes in number of waivers issued.