Faculty Senate Executive Committee  
January 22, 2015  
Approved Minutes  

The regular meeting of the Faculty Senate Executive Committee was called to order at 2:38 p.m. on January 22, 2015 in the International Room, Morris University Center by Tom Foster, president.  

Present: Foster, Goebel-Parker, Heil, Hester, Ibroscheva, Kirk, Sabby, Taylor, Yager  

Announcements  

Tom attended the Academic Advisory Council chaired by the Provost with all the Deans, today.  

Open Access policy has passed.  

The E-textbook task force has met and the second meeting is Friday (tomorrow) when tasks will begin to be assigned. Jeffrey Sabby gave a brief update including how the publishing houses are not completely ready for e-textbooks yet especially for smaller classes. Jeffrey is contemplating changing the name of the committee.  

Approval of Minutes: The December 11, 2014 minutes will be presented at the next meeting.  

UPBC: Morris Taylor reported that there is not much to report because everything is in flux. The UPBC Chair designee is not in place yet.  

Faculty Development Council: Elza Ibroscheva submitted a report and it is filed with the minutes. Elza also reported that the Continuous Improvement Conference is set for March 20, 2015, a proposal is prepared and a request was made to the Provost’s Office for funds. The Provost committed to $1000 while the Faculty Senate development funds will cover $1000. Funds for breakfast are still needed. The key note speaker is the Director of Online Education from University of Illinois. Venessa will do a workshop. A motion was made by Susan Yager for an additional $320.00 for breakfast funding from the Faculty development funds. Jeffry Sabby seconded. The motion passed. Elza will send out a “save the date”. The Council voted for Library Information Services to have an ex officio member on the Faculty Development Council. Lynn Bartels will be doing pre-registration for the event. The Council is in the process of working on a travel policy, first by looking at peer universities and would like to have it done by the end of the semester. EUEs are on hold until more information comes out on the budget. Elza expressed appreciation for the funds.  

Curriculum Council: Jeffrey Sabby submitted a report and it is filed with the minutes. Additionally, Jeffrey reported about the progress of the UCC and UPC. CoA approvals for two Environmental courses are in a fast track review and will be signed Friday (tomorrow). Jeffrey met with Denise Cobb regarding the Engineering and International Studies programs. This year the program reviews will begin in February instead of March. Jeffrey requested the totals of approved forms from the Governance secretary. The secretary will get the numbers and graphs compiled and forwarded to Jeffrey.
Rules & Procedures Council: Shelly Goebl-Parker reported that she is waiting for updates from committees. The numbers for the election are being processed and clarified by Phil Brown. Shelly reported that they are ready to bring new language for definition of faculty for the Constitution and Bylaws to the Senate for a first read. Shelly will send a copy of the most current change to Governance secretary. There was a discussion about a possible survey for the services provided to faculty on campus. Currently Rules & Procedures administers the evaluations of the Chancellor and Provost/Vice Chancellor. The survey is for faculty who are represented by the Faculty Senate. There was a discussion. It was decided to have a discussion about apportionment at the February meeting.

Welfare Council: Erin Heil submitted a report and it is filed with the minutes.

Graduate Council: Andrea Hester submitted a report and it is filed with the minutes. In addition Andrea reported that they met in December and that Jerry Weinberg talked about budget. They invited the Provost and he attended last week and presented for two hours. There was a question about the 91A Social Work application date change and Andrea clarified the reason for the date change.

Past President: Susan Yager reported that Enrollment Management did not meet last semester, but scheduled to meet more often this year.

President Elect: Stacie confirmed that she will serve on the Staff Appreciation Committee in Tom’s place this year. The next meeting will be next week, Wednesday, January 28.

President: Tom Foster reported that he and the other two senate presidents met with the Chancellor for the monthly meeting. She had no information on strategy and impact. Perhaps FS should come out with clear simple message that is known by marketing services from their research. Marketing suggests we should focus on three things SIUE is known for; Health Science, STEM and quality teaching.

Recommend to do parliamentary procedure to suspend the rules for changing the Lincoln Program allowing for an increase in Lincoln Program courses that were assigned a maximum class size. Suspend the Rules to increase class sizes in the Lincoln Program to no more than the 20% limit.

The course load issues have been raised and we know of some bugs. Those faculty members who choose to go on a 4/4 load should not be penalized. Will propose a year to year election of this choice. 4/4 load with larger class sizes is more work. Perhaps have an open discussion with a time limit on each speaker.

Tom will write an email to the entire faculty...addressing specifically encouraging faculty to go to 4/4 load with 0% in one of the other areas and point to current policy. Be revisited with faculty and the department chair on an annual basis. Urge them to discuss it with their faculty senate representatives.

Adjournment: With no other business, the President adjourned the meeting at 4:09 p.m.

Approved as amended February 12, 2015
Vicki Kruse/University Governance
Reports:

Faculty Development Council Report January 2015

Faculty Development Center: Elza briefed the council on the status of the Faculty Development Center. At this point, the Taskforce for the FDC has completed its work, and has drafted all necessary documents, including mission statements, director’s job responsibilities, advisory board and operating papers. The paperwork has been passed on to the Provost, who will begin moving towards the launching of the virtual branch of the FDC.

EUE: Wayne Nelson informed the FDC that at this point, the status of the EUE application and the availability of funds for the same are uncertain. We will know more once there is also more clarity about the overall budget situation.

Ex-Officio Member from the LIS: The FDC voted unanimously on amending the operating papers to include a non-voting, ex-officio member representing Library and Information Services. Elza will reach out to LIS to find out who is willing to serve in this capacity.

Travel Policy/Philosophy statement: The FDC discussed the idea of drafting a statement concerning the importance of travel to the teacher/scholar model at SIUE. The current SIUE travel policy is extremely brief and does not address this need. Elza informed the FDC that the Provost office and the Graduate Council have also expressed desire to be kept abreast of the progress of the drafting of this statement. The FDC agreed to begin by researching peer institutions and examine what kind of travel policies they have as well as solicit input from faculty members about the priorities they would like to see addressed in this statement. To simplify the process, the FDC agreed to generate a bulleted list of items, and then craft a statement based on it in a prioritized order.

Continuous Improvement Conference: The council continued planning the conference. Elza has designed a “save the date” poster, which will be distributed electronically once the formalities surrounding the paperwork of the keynote speaker and other sponsorship issues are cleared out. Lynn Bartel has offered to help with pre-registering attendants. The conference will be help from 9:30 a.m. to 12 p.m., with a breakfast at 9:00 a.m. The two panels scheduled right now will follow the keynote address and will focus on the importance of technological comfort for online education success as well as reflections on design, innovations and best practices from different schools, from students, and variety of faculty experiences, including potentially faculty who participated in the first of its kind winter session. Elza drafted a proposal, including rational and budget and delivered that to Denise Cobb, who will contact her once she discusses the idea with the Provost.
Memo
To: Faculty Executive Committee
From: Jeffrey Sabby, Chair – Faculty Senate Curriculum Council
Date: January 15, 2015
Re: Faculty Senate Curriculum Council Report for January 15th Meeting

1. Announcements
None

2. Reports
   a. Standing Committees and Operations
      i. Undergraduate Programs Committee Report
         a. Co-Chairs: Bryan Jack, Gerry O’Brien
         b. Members: Susanne James, Sorin Nastasia
         c. See Attachments A through E
      ii. Undergraduate Courses Committee Report
         a. Chair: Hoo Sang Ko
         b. Members: Jason Williams, Liza Cummings
         c. See Attachment F
      iii. General Education Committee Report
         a. Anne Flaherty
         b. See Attachment G
      iv. Academic Standards and Policies Committee Report
         a. Chair: Carl Springer
         b. Member: Ram Madupalli
         c. Nothing to Report
      v. Committee on Assessment Report
         a. Members: Lenora Anop, Aminata Cairo
         b. December Meeting Minutes – See attachment H
         c. FSCC Chair requested Fast Track for two Environ. Science Courses – See Attachment I
      vi. Graduation Appeals Committee
         a. Members: Ann Kates (chair), Rick Essner, Greg Sierra, and Kim White
         b. No Report

3. Unfinished Business/Action Items
   a. Continue eTextbook discussion (Report from FSCC Chair)
      a. Discussed eTextbook Committee Timeline
   b. Continue Health Science Task Force (Report from FSCC Chair)
      a. Discussed HSTF Committee Timeline

4. No New Business

Submitted by: Dr. Jeffrey A Sabby, Chair, Faculty Senate Curriculum Council, January 15, 2015
Welfare Council Report
January 15, 2015
The Welfare Council met on January 15, 2015 in the MUC Board Room
The Faculty Senate Welfare Council met on January 15, 2015 at 2:30 pm.
The minutes from the December 4, 2014 meeting were approved
The Council discussed the following information:
A) The passage of the social media policy amendment by the Faculty Senate Executive Council
B) Accomplishments of the Fall semester
   a. Passage of the Internal and External Salary Equity Reports
   b. Passage of the Sabbatical Policy revisions
   c. Passage of the UCFPI Operating Papers Policy revisions
C) Outlook for the Spring semester

Subcommittee Reports-
Faculty Status: No report.
Faculty Benefits and Facilities: No report
Respectfully submitted,
Erin Heil
Co-Chair of the Welfare Council
Department of Sociology and Criminal Justice Studies
GRADUATE COUNCIL
Report to FSEC 1/22/2015, Faculty Senate 2/5/2015
Grad Council met on Thursday, December 18, 2014, 2:30 PM

I. Announcements

A. Course Review Committee (CRC) Report (attached)
B. Graduate Committee on Assessment (GCOA) Report (attached)
C. Enrollment Management Report

Scott Belobrajdic announced that graduate enrollment is up; there are 150 new graduate students this semester.

D. Graduate School Announcements

Susan Morgan announced that Shannon Hennessey, Director of Graduate Education, is leaving SIUE to take another job.

II. Report of the Programs Committee

A. Form 91A – Social Work (CAS-14-190)

The graduate program would like to move its admissions deadline from February 15th to January 15th. This change could potentially increase enrollment and efficiency.

B. Form 91A – Mathematics (CAS-14-155)

The graduate program wishes to offer more flexibility in its Statistics and Operations Research specialization by offering more choices to fulfill its required courses. Currently a student must take OR 440 but can now choose between that or OR 587a. Currently a student may take either OR 441 or OR 442, but now have OR 585 added as an alternative to both. These changes “will ensure that students have the background needed while providing more options so that they can complete their degree in a timely manner.”

C. Form 91A – Marketing Research (BUS-14-73)

The graduate program wishes to add a specialization in Business Analytics to “meet the needs of the corporate community and to meet competitive demands in the region.” This specialization will help students “develop applied skills relevant for business professionals involved with data driven decision processes.”

D. Form 91A – Business Administration (BUS-14-74)
The graduate program wishes to “allow use the GRE exam and to waive the GMAT/GRE exam for applicants who received an undergraduate degree in business with a 3.5 or better GPA from an AACSB accredited School of Business.” This change should help with recruitment, especially of international students who do not always have access to GMAT testing.

E. Form 91A – Accountancy (BUS-14-75)

The graduate program wishes to offer six online courses to satisfy prerequisites for MSA students who have non-accounting degrees, ACCT 501, 502, 503, 504, 505, and 524. Students may still choose to take traditional classes to fulfill prerequisite requirements if they prefer: ACCT 200 or 524, and ACCT 301, 302, 303, 311, 312, 315, and 321. The program also wishes to add the GRE test, which can be submitted in place of the GMAT, as an admission requirement. Should an applicant have an overall undergraduate GPA of 3.5 (A=4.0) and an undergraduate accounting degree from a program with separate AACSB accounting Accreditation, they will be admitted to the MSA without being required to take the entrance exams. In addition, they would no longer be required to submit letters of recommendation from faculty members to qualify for admission under this standard. The graduate program also wishes to change the references to the TOEFL and IELTS scores in the catalog’s admissions requirements to meeting “the University’s requirement” in order to keep that section of the catalog up to date without further edits.

F. Form 91A – Educational Leadership (SOE-14-1032)

Since interest in “leadership” programs has “exploded,” the doctoral program wishes to add an option in General School Leadership to “expand the current program of study to be more relevant to current and aspiring educational leaders who are interested in non-superintendency leadership roles.” It is designed for flexibility and targeted to those who are already in a leadership role without the training. It will consist of the same number of credit hours as the Superintendent Endorsement option, five core courses and five electives. Maximum anticipated enrollment would be 15 per year. There is an overlap between this and the teacher-leader option of the MS and SD degrees in Educational Administration.

G. Form 91A – Speech-language Pathology (SOE-14-1061)

The graduate program wishes to revise its thesis option, including moving the requirement of 469 to clinical experience, and replacing 498 with 558. Three courses (560, 558, and 547) will be adjusted from 2 to 3 credit hours. The new program will require 36 hours for the non-thesis option and 40 hours for the thesis option. It also wishes to clean up the catalog language to reflect current practices.

H. Form 92A – Integrative Studies, MA, MS (GRAD-14-05)
The Graduate School proposes to offer a Master of Arts or Master of Science in Integrative Studies to provide a “unique combination of skills and knowledge that will be advantageous in the job market.” This graduate program will “provide a focused multidisciplinary education path for students who have academic interests that cross academic disciplinary boundaries. Students [will be] able to explore and make connections between different fields of study to meet their personal and professional goals.” This program will integrate the studies of two or more disciplines.

In this proposal, the Director of Graduate Education has responsibility for “developing [a] program assessment plan in coordination with the Graduate Committee on Assessment,” and “writing assessment and program review reports.” Marcus Augstin raised a concern that the Director of Graduate Education’s role may be crossing over into that of faculty. The director of undergraduate is a faculty member, but the Director of Graduate Education is not. He felt that the Graduate Council needs to protect faculty responsibilities in light of the impending discussion in the Faculty Senate about what faculty is. Jennifer Rehg pointed out that faculty are still going to oversee the students, even if the Director of Graduate Education has these responsibilities. Charles Berger felt that staff member writing an assessment report and program review report was problematic. The committee decided to change the language to specify that the Director of Graduate Education was to coordinate both of these efforts.

I. Form 91C – Biotechnology Management (CAS-14-117)

When this proposal was reviewed in October, the Programs Committee had reservations about approving the moratorium due to the lack of a detailed plan to bring the program out of moratorium. This re-submission includes a six-step plan to move forward with an analysis and restructure of the graduate program. One of the key factors in successfully offering the biotechnology management graduate program in the future is identifying a source of funding.

The Programs Committee made a motion to adopt requests A-G and I. The motion passed unanimously.

After discussion, the Programs Committee made a motion to approve item I as amended; Koung Hee Leem seconded. The motion passed unanimously.

III. Report of the Educational and Research Policies (ERP) Committee

A. IACUC Institutional Policy – GC14/15-08

This document adds an animal welfare policy outside SIUE’s assurance document.

B. Biohazardous Material Use – 1M3 – GC 14/15-09
These changes add DURC (Dual Use Research of Concern) language to the policy, which is required by the National Institutes of Health.

Poonam Jain made a motion to accept the report from ERP; Cody Morrison seconded. The motion passed unanimously.

IV. Continuing Business

There was no continuing business.

V. New Business

Dean Jerry Weinberg discussed potential impact of budget cuts on the Graduate School.

Marcus Agustin made a motion to invite Parviz Ansari, the Provost and Vice Chancellor for Academic Affairs, to a Graduate Council meeting to discuss budget issues regarding research and development; Charles Berger seconded. The motion passed unanimously.***

Agustin thanked Associate Provost Weinberg for bringing this to the attention of the Graduate Council.

Respectfully submitted,

Andrea Hester, Chair of the Graduate Council and Assistant Professor, Computer Management and Information Systems

*** Note: Provost Ansari joined Graduate Council for an open discussion meeting on Thursday, January 15, 2015.