1. **EUE Proposal Review update**– All proposals are due on March 28. Proposals will be assigned to a panel of six committee members to review. Committee members were urged to independently use the rubric when reviewing the assigned proposal and take notes that will be used during the panel (subgroup) discussion at the April 18 FDC meeting.

2. **Continuous Improvement Conference update**: It was reported that 89 attendees have signed for the conference. Individuals are encouraged to sign.

3. **Teaching Excellence Award (TEA) Update** – Lindsay Ross-Stewart brought up three issues to the committee:
   a) That the CAS nomination numbers for Teaching Distinction Award (TDA) and Teaching Excellence Award (TEA) is unclear. An email had been sent the CAS dean asking if the school preferred that all their four nominees to be on the same category. The operating paper (OP) showed that “CAS can nominate up to 4 people while it does not specify how many of those would be receiving the Teaching Award for tenure and tenure track and the Distinction Award for non-tenure track. However the instruction in the binder does specify that each category requires two nominees for a total of four. The Dean of the CAS has been asked to advice as to what would work better for them. Should they decide that the four nominees be in the same category vs the operating paper, the OP would be forwarded to the FDC for further discussion.

   b) A suggestion was made that two Meridian Scholars and a student from Student Senate be selected as representatives to the TEA committee, which would provide opportunity for more students’ participation. During the next meeting, the FDC will discuss ways to accommodate this suggestion in the TEA operating paper.

   c) **Eligibility for the TEA**: It was shared that teaching excellence Awards have been granted to 7 individuals. During the review the TAC committee discovered that there were individuals who had applied for the award while they were on sabbatical, which was against one of the operating paper requirements. The TEA committee OP item IV section 4a states for the candidate to be nominated for the award (he or she) must have a minimum of three years as full time tenure/tenure track teaching experience at SIUE.
      - **A motion was made**: make a special exception for the Faculty Teaching Excellence Award. This exception would allow consideration for faculty applicants, who have a taught at the University for considerable years (more than 3), but do not meet the tenure-tenure track eligibility
requirement, put forth in the Teaching Excellence Awards Committee (See Operating Papers [Item IV, Section a.4.])

- Vote Result. 8 – motion denied, 0- motion accepted
- Motion discussed and denied based on the following premises:
  - That it is a nominees responsibility to read the operating papers and make sure they are eligible.
  - That the operating papers should be followed to make sure all people are treated equally and appropriately.

4. **Comment from Public:** No comment from the public

5. Meeting adjourned at 4:20pm