1. The meeting was called to order at 2:31 by Keith Hecht, Council Chair
2. Minutes of the 11/19/20 meeting were approved as submitted.
3. Subcommittee Reports
   a. Standing Committees / Operations Reports
      i. Undergraduate Programs Committee – John Foster
         Just getting started up for the semester; nothing to report
      ii. Undergraduate Courses Committee – Debbie Sellnow-Richmond
         At the end of the calendar year, we were still one vote short on many of the proposals. Going forward, DSR will divide the load up among committee members to make the process more efficient. The committee will have the next set of proposals complete by the February FSCC meeting. KH emphasized the importance of completing these in a timely way.
      iii. Academic Standards and Policies Committee – Kevin Hockenberry
         Nothing to report; should have something by next meeting
    iv. General Education Committee – Eric Voss
         The General Education Committee had four meetings since the last report. The following details the business done at these meetings.
         • The committee approved eleven student appeals, denied one student appeal, and reviewed two student appeals that revealed that the requirement was already on the students’ transcripts.
         • The committee reviewed the following designations for courses:
           - ENG 112 approved as BHUM and EUSC
           - THEA 141 approved as BFPA
           - CI 495-003 approved as EH
           - HIST 306 approved as BHUM, EGC, and IS
           - POLS 300 approved as BICS
           - CI 495 approved as EUSC
           - IS 328 approved as BSS
           - CNST 470 approved as EH
           - HIST 133 approved as BHUM, EGC
           - HIST 446 approved as BHUM
• The committee discussed the general education recommendations of the Antiracism Task Force, and is working on possible changes to some course descriptions and policies.
• The committee reviewed recent (Fa 20) COVID-19 related changes to the FST courses, and discussed FST changes to take place in Su 21 (FST to be offered during Summer Success program) and Fa 21.

v. Committee on Assessment Liaison – Kelley McGuire
Last meeting was 12/4: Completed 2 full committee reviews (history and sociology) and 3 expedited reviews (Special Education, Elementary Education, Early Childhood); suggestions were sent to each program to strengthen submissions.

vi. Graduation Appeals Committee Liaison – Maureen Bell-Werner
1 appeal received and approved

b. University Reports
i. Enrollment Management – Chris Leopold
   Spring 2021 Enrollment Update
   • Spring Census will be taken over the weekend of January 29, 2021, after which point official numbers will be released
   • Spring enrollment as of this morning’s report and inclusive of SDM stands at 12,012 students, down 1.2% or 141 students. To split that out by level:
     o Undergraduate enrollment is down by 4.3% or 413 students
     o Graduate enrollment is up by almost 14% or 292 students
     o Pharmacy enrollment is down by 6% or 20 students
     o School of Dental Medicine enrollment is flat
   • Fall 2020 incoming freshmen have persisted to spring semester at a rate of about 83%, compared to about 88% this time last year.
   • International enrollment for spring is down by 12% across all levels
   • We have also welcomed 770 newly entering students for the spring, across all levels, down by only 11 students compared to last year. This includes 30 new students pursuing online degree completion programs.
   Fall 2021 Admission Update
   • Freshman applications are down by 10% but admits are up by 15%
   • Springboard deposits, an early indicator of intent to enroll, are up by 17% or 241 students
   • To date, we also have 82 housing deposits
   • Transfer applications and admits are down – 25% and 10% respectively
   • In-person campus visits resume on January 25

ii. Registrar – Maureen Bell-Werner
   Winter session grades are due Jan 24; on track to publish an unofficial fall class schedule on Monday; this was delayed to give departments more time to determine how best to teach courses in the fall; the service center continues to process student add/drop forms electronically.

iii. Educational Outreach - Mary Ettling
   The Office of Online and Education Outreach helped to transition and market four existing undergraduate programs to fully online degree completion programs. These majors include:
   • Applied Communications Studies
   • Criminal Justice
   • Business Administration
Integrative Studies (Psychology and Sociology)

With a small staff and services of extra help/vendors, academic units and support from Enrollment Management and marketing the group worked to prepare and launch the programs to the market. In spite of the obstacles, such as Covid-19, this initiative encouraged:

- 117 undergraduate applications for online degree completion
- 60 students enrolled either directly into the majors or into SIUE coursework to prepare them to declare one of these majors
- In fall 2020, these students generated almost 400 credit hours in undergraduate tuition revenue

While continuing to support spring student admission, registration and retention efforts for all students in these programs, we will continue to work collaboratively with partners across the academic and service units to support quality initiatives, online student support services, new program development and continued enrollment and retention growth.

iv. Academic Advising – Effie Hortis

Not present

v. Learning Support Services and Supplemental Education – Chad Verbais

Update on a class just started: per former university policy III, students on academic probation need to take a class through learning services/ That policy has changed so that students have a warning semester. A “bad” semester initiates this. 320 students have gone through a pilot program. Currently 63% of these students are still at SIUE; they have completed 7,500 semester hours (which generated ~2.5 million dollars). The program seems to be working so far. Excited about having it continue in future.

vi. Office of Accreditation, Assessment and Academic Planning – Elza Ibrocheva

Accreditation: This year there has been an additional change in the information requested by HOC to meet obligations: the university is required to publicly publish student achievement and outcome data, specifically program level from graduate and undergraduate programs (persistence and retention rates, completion, etc.). SIUE data is in the Factbook but we are still looking for information about how and specifically what data will be published. Further clarification from HOC is required.

Have begun work with a group of faculty members thinking about a framework for best practices in online education. We have put together a checklist for engagement and communication in asynchronous classes previously. Will prepare a checklist for students themselves so they see that engagement works from both directions. Moving forward we will set up a set of expectations and a framework for best practices in online education as we move into fall and gain an understanding of what our online education at SIUE looks like both short and long term.

4. Unfinished Business
   i. None

5. New Business
   i. Program review scheduling update
      • Will begin next meeting (February) with Construction Management (dean, dept chair and chair of program review committee will attend the meeting)
o Chair of review committee will come in at 3:00 for Q/A
o 3:30 reps from construction management come in for Q/A
o CC members will receive materials prior to the meeting. KH will send them as soon as he receives them. Members should make an effort to look through the materials carefully before the meeting.

- March: exercise science
- April: philosophy

ii. SET Continuous Review Committee update
Jon Pettibone was originally slated to serve, but will be on sabbatical. Kim Carter (Dept of Social Work) will replace him.

iii. Recommendations from Admissions Criteria task force
- Original intent was to have this ready for CC to review at the current meeting; they have asked for an extra week, so CC will need to have an additional meeting next week (1/28/21) at 3:30. Need to do this so that we can have a full first read rather than rushing it through.
- That will be the only agenda item.

iv. Heidi Carruthers has returned from sabbatical; Doug Sims was replacing her and is now on sabbatical himself. Heidi has conflicts with class schedule but will serve on Council Undergraduate Programs Committee.

6. Public Comments
   none

7. The meeting was adjourned by Keith Hecht at 2:57 PM.