SIUE Faculty Senate Curriculum Council
Magnolia Room, Morris University Center
March 21, 2019
Unapproved Minutes

Members Present: Laurie Rice (Chair), Jane Barrow, Kathryn Brady, Stacey Brown Amilian (secretary), Lakesha Butler (absent), Igor Crk, John Foster, Debra Jenkins, Erik Krag, Faith Liebl, Brad Reed (absent), Debbie Mann

Student Senate Members: Hannah Coleman (absent) and Jonathan Adeniyi (absent)

Ex-Officio Members: Chris Leopold, Laura Strom, Mary Ettling, Maureen Bell-Werner, Brenda Klostermann, Zenia Agustin, Matt Schunke (excused), Jessica Harris (excused), Chad Verbais (absent), Erik Ruckh (absent)

1. Call to order
   a. Called to order 2:30pm

2. Program Review: Liberal Studies. Guests: Dean Gregory Budzban (tentative), Associate Dean Jen Rehg, Program Director Brian Hinterscher, and Program Review team member Thad Meeks.
   a. Review of Program Review Team (Thad Meeks) – Satisfactory rating: 5 major findings from the team was presented: 1) Increased utilization of the advisory committee (take some of the burden off the program director), 2) Senior Assignment and Mentors (flexible program so it is difficult to have assessment of SA and making sure that mentors know what to expect from SA, identification of mentors also could be streamlined); 3) Funding (right now, the BLS is seen as a no-cost program, but time and resources do cost, there needs to be some additional incentive for mentors and to reward the program director), 4) Recruitment efforts (low enrollment right now, so needs to have better marketing; new relationship with Barnes-Jewish which is exciting, but needs to be better promoted), 5) Classes and Assessment Procedures
   b. Review of Program Review by Brian Hinterscher (Program Director): In response to the program review findings, thank you for the feedback. Quick turnaround for some students in that they could complete the degree within a semester. Agree with the idea of using the advisory committee in a better way; maybe meeting more than once a semester and could help with identifying mentors for senior assignment.
   c. Associate Dean Jen Rehg – BLS was started before Integrative Studies and is really used as a degree completion option. The Program Review team identified what the program will become with the niche programs which should help with revenue. The potential for the program is great and corporate partnerships make this an exciting option for students and the College of Arts and Sciences.
   d. Questions from the Council – online orientation via Blackboard for students since there is not room for a class (have quizzes and they must pass before they can enroll in the next term); Nursing has this as well and it helps the students succeed. Nursing and PAPA would be happy to share this with the team. Sixty percent of the students have about one semester left to finish. Is there a plan to change the Program Director because Brian is also the Director of Advising for CAS? While Brian’s workload is full, he is in a unique position to really review courses and he is an alumni himself. Is there a way to utilize the overlap for Integrative Studies program? Can you capitalize on the similarities? You
might want to add someone from a workforce board to the Advisory Committee to
enhance those corporate partnerships. BIHE has stated a goal, 60% x 2025, which is “to
increase the proportion of adults in Illinois with high-quality postsecondary degrees and
credentials to 60% by the year 2025”
https://www.ibhe.org/pdf/60x2025goal2017.pdf Given the BLS program goal as a degree
completion option, the focus on assisting degree completion for those currently in the
workforce with “some college, no degree” fits into the IBHE goal to increase degrees or
credentials by 2025. IBHE may be able to provide additional resources or funding to
help the BLS program achieve its goals.

i. The College might want to consider thinking about adding mentoring and senior
assignment as college service and promote this as a viable option for faculty, the
addition of writing letters would also be helpful for dossiers.

e. Letter is sent to the Provost from the Council:

i. Comments for the letter: funding mechanisms must be in place; somehow the
reduce the current program director’s other duties especially if the program
grows; there must be some scheduling changes to accommodate these students;
corporate partnerships could increase enrollment by at least 20 students per term,
which might allow for additional funding for the PD and the mentors.

ii. Enrollment-sustainable at current levels, but if corporate partnerships cause
enrollments to increase, there needs to be an additional program director to
accommodate the demand (Faith motions, Zenia seconds all approve)

iii. Program in good standing (Debbie motions, Erik seconds, all approve); program
is serving a unique role; not necessarily needing to grow its numbers, continue to
serve those students that need it the most.

3. Consideration of Minutes
   a. Stand approved as corrected

4. Announcements
   a. Upcoming program reviews: Chemistry and Theater and Dance at April meeting

5. Unfinished Business
   a. Operating Papers revisions
      i. Small changes found
      ii. Zenia motions to approve the changes, Stacey seconds, all approve.

6. New Business
   a. Curriculum Council leadership for next year
      i. Discussion existed of Chair role and those that could serve
   b. Approval of Marc Ortegren as replacement for Linda Lovata on the Graduation Appeals
      committee (beginning in May) (Stacey motions to approve, Faith seconds, all approve)

7. Committee Reports
   a. Standing Committees and Operations
      i. Undergraduate Programs Committee. Chair Igor Crk
         1. BSW changes; one historical studies
      ii. Undergraduate Courses Committee. Chair Debra Jenkins
         1. All caught up at the moment
      iii. Academic Standards and Policies Committee. Chair: Faith Liebl
         1. Nothing to Report
      iv. General Education Committee. Chair: Matthew Schunke
         1. Absent
      v. Committee on Assessment
         1. Nothing to Report
vi. Graduation Appeals Committee. Laura Strom
   1. 2 reviewed and approved
b. Additional Reports
vii. Enrollment Management – Scott Belobrajdic or Chris Leopold
   1. Admits for all UG by 4.5%; Freshman up 5%; Transfer flat%
viii. Registrar – Laura Strom
   1. Registrations opens on Monday for Summer and Fall 2019
   2. Catalog Copy is finishing in April, so please make changes soon
   3. Dropping students soon for non-payment from Accelerated online MBA
ix. Educational Outreach - Mary Etting
   1. Nothing to Report
x. Academic Advising – Brenda Klostermann
   1. Nothing to Report
xi. Learning Support Services and Supplemental Education – Chad Verbais
   1. Absent
xii. Academic Innovation and Effectiveness – Jessica Harris
   1. Absent
7. Public Comments
8. Adjournment
   Adjourned at 3:54pm