SIUE Faculty Senate Curriculum Council
International Room, Morris University Center
Unapproved Minutes, 21 September 2017, 2:30 pm

Members: Laurie Rice (Chair), Jane Barrow, Stacey Brown Amilian, Igor Crk, Erik Krag, Faith Liebl, Linda Lovata, Debbie Mann, Ben Webb

Excused: Debra Jenkins

Absent: Lakesha Butler

Student Senate Members: Molly Smith and Sadie Spears

Ex-Officio Members: Scott Belobrajdic, Laura Strom, Mary Ettling, Maureen Bell-Werner, Erin Behnen, Zenia Agustin, Matt Schunke (excused), Chad Verbais

Call to order: 2:30pm

1. Announcements, welcome, and introductions
   a. Laurie Rice was appointed and confirmed as chair of the Curriculum Council at the May Faculty Senate meeting
   b. Members of the Curriculum Council were appointed by the Faculty Senate Executive Committee at its meeting on August 24, 2017. New members appointed: Jane Barrow, Erik Krag, Faith Liebl, and Linda Lovata. They join returning members Stacey Brown, Lakesha Butler, Igor Crk, Debra Jenkins, Debbie Mann, and Ben Webb.
   c. One additional faculty member is awaiting election from CAS.
   d. Student members
   e. Ex officio members
2. Election (appointment) of secretary: Stacey Brown Amilian
   i. Approved by council
3. Consideration of Minutes
   i. Approved
4. Subcommittee Appointments and Reports
   a. Standing Committees and Operations
      i. Undergraduate Programs Committee
         1. Appoint Chair: Igor Crk
            a. Motion: Jane, Second: Linda; all approved
         2. Appoint Members-Motion: Zenia, Second: Faith, all approved
            a. Lakesha, Debbie M., Jane, Christine, and Stacey (when needed)
      ii. Undergraduate Courses Committee
         1. Appoint Chair: Ben Webb
            a. Motion: Jane, Second: Linda, all approved
         2. Appoint Members
            a. Debra J., Erik, Linda L., New CAS election
            i. Motion: Zenia, Second: Erik, all approved
      iii. Academic Standards and Policies Committee
         1. Appoint Chair: Faith Liebl
            a. Motion: Linda, Second: Ben, all approved
2. Suggest and Appoint Member(s)
   a. Kevin Thomas (Director of Retention), Laura Strom (Registrar), maybe Art & Design faculty, and one additional faculty member, maybe academic advisor, and maybe a student
   b. Members must be available on Thursdays at 2:30
3. This committee with review the Academic Probation Policy and Remedial Education.
iv. General Education Committee. Chair: Matthew Schunke
   1. Report passed around with new course approvals (will post to Sharepoint)
v. Committee on Assessment
   1. Need a member from Council
vi. Graduation Appeals Committee
   1. 3 appeals reviewed and approved 9.20.17
b. Additional Reports
i. Enrollment Management – Scott Belobrajdic
   a. Report presented
   b. Record enrollment for online only, Hispanic, and Nursing (not pre-nursing)
c. Overall enrollment is in top ten all time
   d. Smallest freshman class in about 9-10 years
   e. Looking really good for Fall 2018
ii. Registrar – Laura Strom
   a. Deadline for summer 18 teaching request is Monday, 9/25
   b. Working the renovated Science building for classroom availability and then adjusted room assignments to accommodate Founders renovation
iii. Educational Outreach - Mary Ettling
   a. No report
iv. Academic Advising – Maureen Bell-Werner
   a. Advising started on Sept 5: 560 appointments so far.
v. Learning Support Services and Supplemental Education – Chad Verbais
   a. No report
vi. Academic Innovation and Effectiveness – Erin Behnen
   a. Annual performance reports due October 9
5. Unfinished Business
   a. None
6. New Business
   a. All Faculty Senate Curriculum Council members need to complete Open Meetings Act training. New Council members have 90 days. Following successful completion of OMA training, please forward a copy of the certificate (.pdf file) to Vicki Kruse (vkruse@siue.edu).
      i) Jane Barrow will serve as our FSCC designee.
b. Program Reviews Update – 9 program reviews this year!
   i) Undergraduate programs with expedited review this year.
      i. External accreditation in the last 2 years qualify for expedited review: Accountancy, Economic & Finance, Business Administration, CMIS
         1. These reports will be posted to Sharepoint
         2. Council members from these departments will be recused
   ii) Undergraduate programs with full Program Review this year
   c. Reactivation of the Academic Standards and Policies Committee
i) Input regarding review of Policy III (Academic Probation and Suspension, Undergraduate)
   i. Need council’s feedback to put in place the next Academic Year
   ii. In order to get it approved by next academic year, Policy needs to be approved by Faculty Senate meeting in December, two reads before policy approved, so must go to Senate in November. In order to do this, we would have one read in Council. Online review could be utilized.
   iii. Significant changes would be expected, but changes have already been suggested. Data has been collected and just needs to have input.
   iv. No need to have student senate, but might be good to have student perspective.
   v. Goal to have proposal at the October meeting (10/19) and have just one read before passing on to Faculty Senate

d. Curriculum Committee Goals AY2017-2018
   i) Work with Provost Office and other stakeholders on improving curricular policies and practices at SIUE
   ii) Complete reviews of course and program proposals in a timely and professional manner
   iii) Provide meaningful feedback on program reviews
   iv) Insure operations are consistent with our bylaws and identify any changes needed for effective operations and consistency with other policies and practices.

7. Public Comments
8. Adjourn

   Motion to adjourn: Zenia 3:09pm (all approved)

Next meeting, Thursday, October 19 at 2:30