SIUE FACULTY SENATE CURRICULUM COUNCIL  
Minutes, March 17, 2016  
International Room, MUC

Participants

**Members:** Jeffrey Sabby (Chair), Nancy Lutz (for Aminata Cairo), Susanne James (excused), Lenora Anop (excused), Sorin Nastasia, Hoo Sang Ko, Gerald (Jerry) O’Brien, Danya Henry, Jason Williams, Ram Madupalli (absent), Liza Cummings (absent), David Kauzlarich

**Student Senate Members:** Luke Buettner (absent), Alexandra Hurley (absent)

**Ex-Officio Members:** Scott Belobrajdic (excused), Laura Strom, Mary Etling (excused), Cheryle Tucker, Yvonne Mitkos (no replacement), Erin Behnen, Zenia Agustin, Jessica Harris, Eric Ruckh

Meeting Started at 2:32 pm

1. **Announcements - None**

2. **Guest Speakers**

   a) Tom Jordan from the Provost Office Discussed space assignments relative to class offerings (1C1 Policy). This issue primarily relates to the question of how to most efficiently delegate classrooms considering the mix of delivery methods (face-to-face, blended, on-line). The changes considered are mostly minor. In discussion with the Committee, it was noted that even though face-to-face classes may include some on-line delivery of course content, this is not a substitute for class meeting dates. Under the description of the On-line option in the section entitled Space Assignment, the Committee suggested that the following be deleted, and Tom agreed to the change

   "The online class will not be available for registration until synchronous meeting requirements are outlined or confirmation is provided that no synchronous meetings are required."

   b) Todd Burrell discussed the 1E1 Policy, which pertains to University Admissions Policy. Minor changes are requested, primarily to ensure that the policy dovetails with the Lincoln Plan. There were no concerns from the Committee about these changes.

   c) Laura Strom discussed the 1H3 policy (Transfer Equivalency for General Education). This discussion was accompanied by a memo from Laura dated February 29, 2016, which details the changes within this policy that relate to AS degrees. These changes have been supported by the General Education Committee.
3. Consideration of Minutes – Approved Pending Minor Revisions

4. Action Items

a) Nancy Lutz moved that the changes to the 1H3 policy be approved. Seconded by Jessica Harris. Passed unanimously.

b) Zenia Agustin moved that the changes to the 1C1 policy be approved. Seconded by Nancy Lutz. Passed unanimously.

c) The 91aEZ and 90cEZ (fast-track) forms were discussed. A minor change was suggested in the former. Committee discussed whether these changes will require a revision to the Committee Procedures. It was noted that this may be a moot point before too long since Curricunet system may entail an overall change in how course and program change requests are handled. It was agreed to hold off on the issue of a change in the working papers until the April meeting, as Jeff will seek clarification on these matters. The Committee did agree unanimously to accept the forms. Laura Strom moved, and David Kauzlarich seconded.

5. Reports

a. Standing Committees

i. Undergraduate Programs Committee (Jerry O’Brien and Sorin Nastasia); a few recent non-CAS proposals need to be passed through

ii. Undergraduate Courses Committee (Hoo Sang Ko); 22 recent proposals, all but a few have been sent forward.

iii. Committee on Assessment; No report.

iv. General Education Committee (Jessica Harris); No report.

v. Graduation Appeals (Laura Strom); No report.

b. Additional Reports

i. Registrar (Laura Strom); No additional report (1H3 proposal discussed above).

ii. Educational Outreach (Mary Ettling); No report.

iii. Academic advising (Cheryl Tucker); No report.

iv. Honors Program (Eric Ruckh); Working on how to handle scheduling (especially related to Lincoln Plan) for students who may move out of the
Honors Program. Also working on the Honors Assessment Plan and Diversity Statement.

v. Assessment (Erin Behnen); Two additional Program Reviews have been completed and will come before the Committee at its April meeting.

6. Unfinished Business

   a. Zenia noted that workflow testing has begun on the Curricunet system.

   b. Jeff restated the need for a Chair for Curriculum Committee next year.

   c. Public comment opportunity offered, none provided.

   d. Meeting adjourned.