SIUE Faculty Senate Curriculum Council
Minutes, 19 November 2015
International Room, MUC

Participants

Members: Jeffrey Sabby (Chair), Nancy Lutz (for Aminata Cairo), Susanne James (excused), Lenora Anop, Sorin Nastasia, Hoo Sang Ko, Gerald O’Brien, Ben Webb (for Dayna Henry), Jason Williams, David Kauzlarich (excused), Ram Madupalli, Liza Cummings (absent)

Student Senate Members: Luke Buettner, Alexandra Hurley (excused)

Ex-Officio Members: Scott Belobrajdic (absent), Laura Strom, Mary Ettling (excused), Cheryle Tucker, Yvonne Mitkos, Erin Behnen, Zenia Agustin, Matthew Schunke, Eric Ruckh

Meeting started at 2:36 PM.

Meeting agenda and materials were distributed.

1. Announcements
   a. Reminder that Gerry O’Brien will take over for Ben Webb (alternate for Dayna Henry) as Secretary beginning January 21, 2016.
   b. As Jeff moves into his new role as Faculty Senate President-elect, a new chairperson will be needed for Curriculum Council. Please consider serving in this role.

2. Guest Speakers
   a. Susan Morgan (Graduate School) – Cross-listing
   Prior to the meeting there were some minor changes made to the language of the first sentence of the SIUE 1C1 proposal and an outstanding issue with bullet point #3 was resolved. Susan provided background on the impetus for the creation of the Graduate Course Cross-listing Task Force that led to development of the proposed changes to SIUE 1C1 Policy.
   b. Eric Ruckh (Honors Program) – SIUE Policy 1R2 and 1H2 changes
   There were two small changes since the first read of the proposal on 15 October, 2015. See items 2.c.4 (added language allowing for the development of linkage between the Honors program and URCA program) and 7.a. (added language to allow students to request course exemptions in writing).

3. Consideration of Minutes
   a. 17, September 2015 – Minutes were accepted with the following correction: Under General Education Committee the summary of the report should be amended to indicate that they are working with Engineering to incorporate the RA101 curriculum into Engineering Ethics (EE); the goal is to create an EE course that would count as the RA101 requirement. Correction made and resubmitted to Jeff.
   b. 15, October 2015 – Minutes were approved with the following correction: Lenora Anop needs to be added to the list of those present at the meeting. Correction made and resubmitted to Jeff.

4. Action Items
   a. Cross-listing
      i. Motion: Moved by Zenia and seconded by Jake to approve the changes to SIUE 1C1 Policy and send it to the Faculty Senate for a vote. Motion carried (Yay = 15; Nay = 0; Abstain = 0).
   b. Honors Program
      i. Motion: Moved by Zenia and seconded by Lenora to approve the changes to SIUE 1H2 Policy and send it to the Faculty Senate for a vote. Motion carried (Yay = 15; Nay = 0; Abstain = 0).
      ii. Motion: Moved by Zenia and seconded by Lenora to approve the changes to SIUE 1R2 Policy and send it to the Faculty Senate for a vote. Motion carried (Yay = 15; Nay = 0; Abstain = 0).
   c. SET
      Motion: Moved by Jake and seconded by Zenia to accept the recommendations of the SET committee and send it to the Faculty Senate for a vote. Motion carried (Yay = 15; Nay = 0; Abstain = 0).

5. Reports
Standing Committees and Operations

i. Undergraduate Programs Committee - ~14 reviews completed between CAS and non-CAS; 4-5 still under consideration.

ii. Undergraduate Courses Committee - 36 reviews; 28 approved; 8 on hold

iii. Committee on Assessment – no report

iv. Academic Standards and Policies Committee – no report

v. General Education Committee (verbal report) – Met with Denise and Greg regarding scheduling and budget with regards to foundations courses. Gen Ed Committee was asked to write a letter indicating they are open to hearing proposals from a steering committee regarding how to address the issues with scheduling foundation courses and to provide feedback on the proposed strategies.

vi. Graduation Appeals Committee – hearing two student appeals on November 20

Additional Reports

i. Registrar – Laura Strom – Summer 2016 schedule available Nov 30; working on Fall 2016 schedule in Banner now; hired new scheduling manager; hired new graduation officer; both new hires replacing retired employees; waiting to hear from Physics, Chemistry, and Computer Science regarding AP courses; issue with students enrolling in multiple courses during Winter session – exploring options on how to drop them down to one course.

ii. Educational Outreach - Mary Ettling – no report

iii. Academic Advising – Cheryle Tucker – no report

iv. Learning Support Services – Yvonne Mitkos – Yvonne’s last meeting (retiring); replacement unknown

v. Assessment – Erin Behnen – being asked to make sure learning outcomes in online courses are similar to traditional courses; will be meeting with department chairs to discuss this

vi. Enrollment Management – Scott Belobrajdic – no report

vii. Honors Program – Eric Ruckh – see item 2.b.

6. Unfinished Business

a. Director of Assessment/Provost Office (FSCC Working Papers) – Provost is open to filling this position.

b. UPC and UCC submission software. – Glitch in system does not allow for committee to work within the software, only receiving screen shots from project manager. Will not approve anything until they can work within the software.

c. Fast Tracking or Expedite CC Review of Courses and Programs – see item 7.a.

d. Formation of a Task Force for possible 1C1 changes – Charge is being written for the task force. Need two CC members to sit on the task force.

7. New Business

a. Review of Courses 90cEZ and Programs 91aEZ forms

   Jeff submitted rough drafts of EZ forms for minor, non-philosophical course or program changes that would be filled out by departments and sent straight to the registrar rather than going through committee review. Suggestions to amend forms to include an option indicating whether the change will affect other departments. Please provide Jeff feedback in the MS Word files of the EZ forms he uploaded to SharePoint and email it to him for further discussion on Jan 21.

b. Motion: Moved by Lenora and seconded by Jake to allow Jessica Harris to serve as Matt Schunke’s alternate during spring 2016 semester. Motion carried (Yay = 15; Nay = 0; Abstain = 0).

8. Public – no comment from public

9. Adjourn – Motion: Moved by Lenora and seconded by Zenia to adjourn the meeting. Motion carried (Yay = 15; Nay = 0; Abstain = 0).

Meeting adjourned at 3:43 pm.