Participants
Members: Jeffrey Sabby (Chair), Lenora Anop, Aminata Cairo, Liza Cummings, Bryan Jack, Susanne James, Hoo Sang Ko, Ram Madupalli (late), Sorin Nastasia, Gerald O’Brien, Carl Springer, Jason Williams.
Student Senate Members: Luke Chomko (absent), Daniel Gray (absent)
Ex-Officio Members: Zenia Agustin, Scott Belobrajdic (absent), Denise Cobb (absent), Mary Ettling, Anne Flaherty, Yvonne Mitkos, Laura Strom, Cheryle Tucker
- Meeting started at 2:35 pm
- Agenda and other materials were distributed to the participants

1. Announcements
   a. All Curriculum Council members need to complete Open Meetings Act training at http://foia.ilattorneygeneral.net/electronic_foia_training.aspx. New Council members have 90 days. Following successful completion of OMA training, please forward a copy of the .pdf file to Vicki Kruse (vkruse@siue.edu).

2. Consideration of Minutes
   a. 16, October 2014
      Motion to accept amended minutes (A. Flaherty); second: J. Sabby.
      Approved (17; 0; 0)

3. Reports
   a. Standing Committees and Operations
      i. Undergraduate Programs Committee (UPC)
         b. B. Jack informed that UPC recommended for approval: CAS 13-15, CAS 13-125, CAS 14-12, CAS 14-38, and CAS 14-81

      ii. Undergraduate Courses Committee
         a. Chair Hoo Sang Ko informed that UCC approved 40 out of the 42 proposal forms they had under consideration (list attached to working documents)

      iii. General Education Committee
         a. Submitted by A. Flaherty
            Action Item: Change Policy 1H1 to read: All students are required to take at least three (3) credit hours in each of the six (6) Breadth areas, (for a minimum of 18 credit hours)

3.1. October 13, 2014 Meeting

Student Appeals:
The Committee approved two First Aid/ CPR/ AED courses as experiences to meet the Health Experience requirement

One request is conditionally approved, pending a student response
Form 90s:

a. CAS 13-148 DANC 114 approved as EH
b. CAS 13-149 DANC 210 a/b approved as EH
c. CAS 13-150 DANC 211 a approved as EH
d. CAS 13-151 DANC 212 approved as EH
e. CAS 13-152 DANC 214 approved as EH
f. CAS 13-154 DANC 310 approved as EH
g. CAS 14-123- approved as BPS
h. CAS 14-124- approved as BPS
i. CAS 14-125- approved as BPS
j. CAS 14-151- approved as BSS, DSS
k. CAS 14-145- approved as BPS; paperwork should be modified for course as ENSC 111 only; ENSC 111FR approved as a separate course

NOTE FOR CC: we are NOT reviewing CAS 14-150 yet, as it is cross-listed. We are waiting until the “sister” WMST class catches up. When we do review, the Breadth designation has been modified for BSS only.

Other:
Modifications to Registrar’s online forms for Health experience requests approved; students will now complete separate forms in their requests based on the nature of their activity

- The Undergraduate Proficiency Examination Policy –1K4 is at the second reading; comments to the proposed new version have been submitted.

iv. Academic Standards and Policies Committee (ASPC)
   a. Chair C. Springer informed that there are currently two nominees to the Admissions Review Committee

v. Committee on Assessment
   a. A. Cairo informed that the Committee on Assessment held its first meeting; her SharePoint account is not functional yet.

vi. Graduation Appeals Committee
   a. There have been three appeals this semester; all of them have been approved.

b. Additional Reports
   i. Enrollment Management – Scott Belobrajdic
      - no report
   ii. Registrar – Laura Strom
      - the Registrar’s Office has just published the summer schedules
      - organization of the first Winter Session worked well.
   iii. Educational Outreach - Mary Ettling
      - no report
   iv. Academic Advising – Cheryle Tucker
      - no report
   v. Instructional Service – Yvonne Mitkos
      - the resource area will be open on December 7, between 1-4 p.m. (the Sunday before the finals)
   vi. Assessment – Denise Cobb
      - no report

4. Unfinished Business
   The policy shall read as follows:
   - page 1, article B, paragraph 1: “…to give those who pass the tests an opportunity to drop the course and add … Students who pass the test will receive credit immediately.”
- page 2, paragraph 3, point 5: “Students may elect to take in-class proficiency examinations on a pass/no credit basis.”
- Motion to approve the proposed modifications – A. Flaherty; second: B. Jack
- Approved: 17; 0; 0.

b. Second Read / Vote GEC requests change/clarification in language for Breadth Area Requirements under Lincoln Plan – Policy 1H1(Anne Flaherty)
- Policy will read, under Point B, second bullet point: “BREADTH: All students are required to take at least three (3) credit hours in each of the six (6) Breadth areas (for a minimum of 18 credit hours)”
- Motion to approve the proposed modifications – J. Williams; second: G. O’Brien.
- Approved: 17; 0; 0.

c. Continue process streamlining of CC Review of Courses and Programs discussion.
- Z. Agustin: there will be a type of software available, which will be formatted, hopefully, to help with the streamlining process.

d. Continue eTextbook discussion (Report from FSCC Chair).
- J. Sabby informed that some modifications to the charge have been sent to the Provost
- there will be a Doodle poll available for committee members to decide when to have a meeting during the two weeks after Thanksgiving
- the initial report will be used, then changes will be proposed, then subcommittees will be formed, including representatives from ITS and Library; all schools are represented (apart from Pharmacy and Dental) at the undergraduate and graduate level
- there will be open meetings during the Spring semester
- in the future, departments will use a mix of printed books and e-textbooks.

e. Continue Health Science Task Force (Report from FSCC Chair).
- J. Sabby informed that the Task Force has approximately 15 members and they had already their second meeting; they used the original report from 2010; members took into consideration the courses that have already been created
- each member will go to 4-5 departments to ask for ideas
- we do not have the money to create a Health Science Department
- this item will be discussed during the Senate meeting on December 4.

f. Other?
- No

5. New Business
- No.

6. Public
- No.

7. Adjourn
Motion to adjourn: J. Sabby; second: L. Anop
Meeting adjourned at 3:02 p.m.

Meeting minutes submitted for review by:
Dr. Sorin Nastasia (Department of Applied Communication Studies)
Secretary to FSCC

Approved January 15, 2015