Members Present: Duff Wrobbel (Chair), Zenia Agustin, Lenora Anop, Denise Cobb, Riza Demirer, Mary Ettling, Anne Flaherty, Kay Gaehle, LaDonna Holshouser (for Yvonne Mitkos) Bryan Jack, Stacie Kirk, Hoo Sang Ko, Gerald O’Brien, Jeffrey Sabby, Tyler Shearrow, Laura Strom, Cheryle Tucker, Quinn Vaughn

Minutes Approved: Minutes of the November 21, 2013 meeting were approved with editorial changes.

Reports:
1. Standing Committees and Operations
   a. Undergraduate Programs Committee (UPC): See attached/posted on Sharepoint.
   b. Undergraduate Courses Committee (UCC): Committee is up to date with reviews
   c. General Education: No report; group is meeting soon
   d. Academic Standards and Policies Committee: Is reviewing the plagiarism procedure and will have a recommendation soon
   e. Assessment: Preparing for program reviews
   f. Graduation Appeals Committee: No report
2. Additional Reports
   a. Enrollment Management: No report
   b. Registrar: Working out a few issues with changes to registration procedure for Graduate students. Also preparing for the elimination of summer commencement and updating procedures to allow summer graduates to participate in the spring ceremony. The Registrar’s Office is also working to get catalog edits out to departments soon.
   c. Educational Outreach: Has just completed a search of an Associate Director for Online Program Development and Summer Sessions. A candidate should be named soon.
   d. Academic Advising: Tyler Phelps is the Assistant Director for Transition Students and new transfer students are being advised during the first weeks of the semester
   e. Instructional Services: No report

Unfinished Business:
1. Duff and Tom Foster worked with the Provost’s Office regarding the approval of a physics course taught by the School of Engineering. Duff reported that the Provost’s Office approved this course as an experimental course and all
procedures were followed. Additionally the Provost’s Office is monitoring the course closely and will have an outside party assessing the course. Several members of the Curriculum Council expressed additional concerns.

**New Business:**

1. Laura brought forward a request for a department to teach two differently numbered courses in the same physical location at the same time during summer. The request suggested that the department wanted to ensure that the class would assist students with degree completion. Discussion by the Council included several ways that the department could meet the goal without holding two different courses simultaneously. Laura will follow-up with the department.

2. Denise offered insights about the Degree Qualifications Profile (DQP) including its origin, support for DQP, how it’s related to SIUE’s objectives for the baccalaureate degree, the merits of examining institution-wide learning outcomes, and potential drawbacks associated with the DQP.

Zenia Agustin made a motion to adjourn the meeting, seconded by Mary Ettling.

Meeting adjourned at 3:39 pm.