SIUE Faculty Senate Curriculum Council
Approved Meeting Minutes
5 April 2013
Board Room- MUC

Members Present: Susan Wiediger (chair), Zenia Agustin, Scott Belobrajdic, Riza Demirer, Mary Ettling, Eva Ferguson, Anne Flaherty, Ryan Fries, Kay Gaehle, Greg Littmann, Yvonne Mitkos, Laura Strom, Melissa Thomeczek, and Cheryle Tucker

Excused: Lenora Anop and Stacie Kirk

1. Minutes Approved: Minutes from March 21 meeting were approved with no changes.

2. Announcements:
   a. Policies 1F1 and 1K4 were approved at the April Faculty Senate meeting

3. Business:
   a. Director of General Education- (Zenia Agustin not present) Zenia Agustin is willing to continue in the role of Director of General Education and the committee passed a motion to retain her in this role. General discussion regarding a mechanism for faculty to provide broad feedback for the Director of General Education and the Director of Assessment.

   b. Policy 3C2 discussion- Tom Jordan was consulted and identified several issues. While the process was flawed, there is no need to “fix” that process but to learn from the error. Moving forward, a pressing issue is whether the current policy is functional with its current wording. ASP will consider review of SIUE policies to ensure consistency with higher level policies with regard to the same topic. Finally, there are a number of misconceptions regarding how academic misconduct is handled and reported and practices vary at the departmental level. There is a prevalent culture at SIUE that is concerned with harming the academic reputation of students while still holding students to high standards. The group discussed using new freshman seminars, or ENG 101/102 courses to provide consistent information regarding academic misconduct.

   c. Approval process for undergraduate online courses- Zenia mentioned conflicting policies regarding course approvals via form 94. Open discussion regarding approving a course to be delivered online and endorsing a faculty member to teach online. ITS needs to understand the nature and volume of online courses to avoid bandwidth issues. Who is responsible for ensuring academic quality? There is general agreement that the academic departments are responsible for quality but ITS informs best practices both generally and with regard to specific content. Do General Education courses change in their ability to deliver the intended outcomes if they are delivered online? The committee requests that a copy of Quality Matters be posted to the Curriculum Council’s SharePoint site.

   d. Syllabi expectations- The committee reviewed the draft policy and made suggestions and corrections. The group considered ways to share this information among faculty
including a discussion board, WIKI, dissemination at new faculty orientation or posting near the course forms on the Provost’s website. The ASP will make the requested changes for review at the regular April meeting.

e. Policy 1E1- See attached with proposed changes. Discussion regarding partnership with ELSI to offer intensive english courses at SIUE. Issues regarding I-20, conditional admission, current use of conditional admission, obligations of SIUE to conditionally admitted students. Motion to change policy is approved (motion from Agustin, 2nd by Gaehle).

f. Director of Assessment- The Provost has decided to delay opening this position until fall 2013.

g. Other items are tabled until the next meeting.

4. Adjourn
   Adjourn at 11:55 am.