SIUE Faculty Senate Curriculum Council
Approved Meeting Minutes
28 February 2013
International Room - MUC

Members Present: Susan Wiediger (chair), Zenia Agustin, Denise Cobb, Eva Ferguson, Anne Flaherty, Bryan Jack, Stacie Kirk, Greg Littmann, Yvonne Mitkos, Laura Strom, Melissa Thomeczek, Cheryle Tucker-Loewe and E. Duff Wrobbel

Excused: Lenora Anop, Scott Belobrajdic, Riza Demirer, Mary Ettling, Chris Foster, Ryan Fries, Kay Gaehle, and Stephanie Sandifer

Guests: Chris Gordon, Sorin Nastasia

1. Announcements:
   a. Provost Ann Boyle attended the Faculty Senate meeting on 7 February 2013, presenting information and answering questions about the 120 hour minimum for degrees.
   b. Per the operating papers, we will need to have chair candidates for Curriculum Council identified by April so that FSEC can appoint and Faculty Senate confirm at the May Senate meeting.

2. Minutes Approved: Approval of minutes was deferred due to errors in posting them.

3. Program Reviews
   a. Construction,
      i. Sorin Nastasia reported that the committee, through interviews, group discussions, and the provided data, found the program to be very good, with 100% student satisfaction and strong comments about real world connections for the curriculum.
      ii. He also noted that interest in construction as a field is increasing
      iii. Among issues facing the department are efforts to increase diversity and develop online instruction; these issues are being addressed by the department.
      iv. Chris Gordon, chair of the department, thanked the review committee for their work and said he felt the picture developed of the department is accurate
      v. The Faculty Senate Curriculum Council concurs with the internal reviewers’ recommendation and finds the program in good standing. (motion by Flaherty, seconded by Tucker-Loewe, passed)
      vi. Additional information on enrollment status and completion data will be provided by the Office of the Provost for the next Curriculum Council meeting for some additional discussion.
4. Business
   a. The Dual Credit Task Force/Ad Hoc Committee charge (appended) was
      presented and discussed. There was discussion that deans of the schools most
      likely to offer dual credit coursework (Business, Education, Engineering, and
      CAS) should be invited but not required to suggest committee members. With
      members from the Office of the Registrar, Academic Advising, and
      Educational Outreach, the committee would be a manageable size of 8 or 9
      people. The charge was approved (motion by Agustin, seconded by Tucker-
      Loewe, passed).
   b. Policy 1F1 and 1K4 revision: adjusting to permit 120 hours minimum. These
      policies had been previously discussed. Wrobbel moved they be approved
      and sent to Faculty Senate; Mitkos seconded and the motion passed.

5. Reports
   a. Standing Committees
      i. Undergraduate Programs Committee – See attached report. She also
         reported that work on additional bundles and new program forms
         continues, including one being led by Greg Littmann.
      ii. Undergraduate Courses Committee – See attached report of approved
          courses. Kay Gaehle also sent via email that the UCC is currently
          reviewing SETS of courses regarding Astronomy, Biomedical
          Engineering and one other set.
      iii. General Education Committee – See attached report.
      iv. Academic Standards and Policies Committee – Ryan Fries reported via
          email that ASP hopes to have syllabi guidance polished and ready for
          the next meeting.
      v. Assessment – Duff Wrobbel reported that the Committee on Assessment
         has not met since the last Curriculum Council meeting.
         Denise Cobb reported that the General Education Assessment group
         should launch soon. The Continuous Improvement Conference was
         successfully completed; she is open to suggestions about how to best
         engage faculty in discussions about data. One suggestion that was
         brought up was to consider the specificity of faculty academic interests
         versus broader, more generic university interests.
      vi. Graduation Appeals Committee – No report
   b. Additional Reports
      i. Enrollment Management – No report
      ii. Registrar – No report
      iii. Educational Outreach – No report
      iv. Academic Advising – Hiring two new advisors is in process, which
          would bring the number of advisors for undeclared students to 14.
      v. Instructional Services – No report

6. Adjourn - Meeting adjourned at 4:42 pm
Dual Credit Ad Hoc Committee
a subcommittee of the Curriculum Council of the Faculty Senate

A dual credit course, as defined by the state of Illinois in 110 ILCS 27/5, “means a college course taken by a high school student for credit at both the college and high school level.” In January 2010, the Dual Credit Quality Act (110 ILCS 27/5)1 went into effect. This Act specifies standards for dual credit courses as well as oversight, review, reporting and accountability expectations for institutions that offer dual credit.

Dual Credit Courses are not currently offered by SIUE2. However, discussions are currently (Spring 2013) in progress between departments and local high schools to explore possibilities. Given the requirements of the Dual Credit Quality Act, any such agreements need to be integrated into various functions of the university, including but not limited to the Office of the Registrar, Educational Outreach, Advising, Enrollment Management, and the course and program approval process.

Thus, the Dual Credit Ad Hoc Committee is being formed by the Curriculum Council of the Faculty Senate to explore the following:

- How much interest, and from whom, is there in offering dual credit courses at SIUE?
- What would be the costs associated with offering dual credit courses?
- Should SIUE begin to offer dual credit courses?
- If SIUE decides to offer dual credit courses:
  - How might SIUE best meet the requirements of the Dual Credit Quality Act?
  - What policies or procedures would need to be modified?
  - What process should be followed for the approval of dual credit agreements and courses?

As a part of answering these questions, the Committee should hold at least one open forum and use other methods as its members see fit to gain broad input from the University on this issue. In addition, our relationship with Lewis and Clark Community College (LCC) should be considered in these discussions; LCC is heavily vested in taking advantage of the Dual Credit Quality Act3.

The goal for a final report is January 2014. The Committee should provide an update the Curriculum Council at every Curriculum Council meeting. Their final report should be submitted to the Curriculum Council for acceptance; any draft reports to be released for university input should be sent first to Curriculum Council. During summer, when Curriculum Council does not usually meet, sending such a draft to the chair of the Curriculum Council would suffice.

This committee charge approved by Curriculum Council on 28 February 2013.


2 Individual departments (Mathematics and Physics) have, in the past, had agreements with specific high schools that had characteristics of dual credit courses (tight coordination between the SIUE department and the high school instructor; shared examination standards). However, students only received college credit for the course if they subsequently enrolled at SIUE. These agreements have at this time (Spring 2013) not awarded credit for a number of years. Administratively, they were processed similarly to proficiency examinations, but probably would not have met the requirements of the law.

3 According to “Dual Credit in Illinois: Making it Work”, a report by Elisabeth Barnett, Douglas Gardner, and Debra Bragg of the Office of Community College Research and Leadership in March 2004 to the Dual Credit Task Force, available at [http://www.ibhe.state.il.us/DualCredit/materials/OCCRL.pdf](http://www.ibhe.state.il.us/DualCredit/materials/OCCRL.pdf), in FY02, Lewis and Clark “enrolled about one quarter of all dual credit students in the state”.

UPC Document for CC Council meeting February 21, 2013
Submitted 2-19-13 by E.D. Ferguson (Chair, UPC) amended 2-28-13 for Feb.28th CC meeting

UPC approves Form 91A SOE 12-828, Exercise Science, and all associated Form 90s:

   Form 90 As:
   KIN 211 Medical Terminology (now an on-line course)          SOE 12-830
   KIN 310 Exercise Psychology                                      SOE 12-833
   KIN 319 Theory and Techniques in Strength and Conditioning      SOE 12-836
   KIN 417 Exercise for Special Populations                      SOE 12-840
   KIN 496 Advanced Concepts and Techniques in Strength and Conditioning SOE 12-844

   Form 90 Bs:
   KIN 415 Medical Terminology                                       SOE 12-829
   KIN 414 Exercise Adherence                                       SOE 12-832
   KIN 300 Strength Training and Conditioning                     SOE 12-835
   KIN 410 Exercise for Special Populations                      SOE 12-839
   KIN 420 Physiological Effects of Motor Activity                 SOE 12-842

   Form 90 Cs:
   KIN 315 Functional Anatomy                                      SOE 12-834
   KIN 412 Biology of Cardiovascular and Metabolic Disease        SOE 12-837
   KIN 416 Exercise Assessment and Prescription                   SOE 12-838
   KIN 418 Exercise Epidemiology                                   SOE 12-841
   KIN 426 Cardiac and Pulmonary Rehabilitation                   SOE 12-843

The Proposed changes were described in the Summary in the form 91A as follows:
“Change the sequence of the courses along with several prerequisites……in order to align the knowledge, skills and abilities of the program with accreditation and credentialing standards set forth by the American College of Sports Medicine, and the Commission on Accreditation of Allied Health Education Programs.”

The UPC members approved the changes, and Erik Kirk, coordinator of the program, provided the few changes requested by UPC members, including providing the Syllabus for the on-line course KIN 211 and providing new catalog descriptions that now are 25 words or less.
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Memo
To: Curriculum Council
From: Anne Flaherty, Chair - General Education Committee
Date: February 21, 2013
Re: Form 90s approved

The following are the Form 90s approved by the General Education Committee.

January 25, 2012
- BUS 12-20 CMIS 130
- CAS 11-106 SPC 431
- CAS 11-107 SPC 432
- ENR 12-08 ENG 145
- CAS 12-14 PHYS 120
- CAS 12-26 PHYS 318
- CAS 12-27 PHYS 314
- CAS 12-29 PHYS 406
- CAS 12-30 PHYS 416
- CAS 12-31 PHYS 450

February 8, 2012
- CAS 12-37 PHYS 410
- CAS 12-38 PHYS 471
- CAS 12-39 PHYS 472
- CAS 12-45 PHYS 240
- CAS 12-46 PHYS 340
- CAS 12-47 PHYS 442
- CAS 12-49 PHYS 118L
- CAS 12-54 PHYS 230
- CAS 12-55 PHYS 343
- CAS 12-56 PHYS 444