Members Present: Susan Wiediger (chair), Zenia Agustin, Lenora Anop, Denise Cobb, Riza Demirer, Mary Ettling, Eva Ferguson, Ryan Fries, Valerie Yancey (for Kay Gaehle), Craig Miner, Yvonne Mitkos, Stephanie Sandifer (student), Laura Strom, Susanne James (for Melissa Thomecek), Cory Willmott and E. Duff Wrobbel

Excused: Tom Jordan

Guests: Kevin Cannon, Jo Gibson, Gary Hicks, Julie Holt, Wendy Shaw, Jim Wulfsong

1. Minutes Approved: Minutes from January 19, 2011 meeting were approved without changes.

2. Announcement: General Education Requirements for Honors Scholars (1H2) and Transfer Equivalency for General Education Requirements (1H3) were both approved by the Faculty Senate at the February meeting.

3. Reports
   a. Standing Committees
      a. Undergraduate Programs Committee – no report
      b. Undergraduate Courses Committee – Lenora Anop reported that packets 6 and 7 were under review by department chairs
      c. General Education Committee - Zenia Agustin reported that the committee had met and an itemized list and formal report are forthcoming.
      d. Academic Standards and Policies Committee – no report
      e. Assessment Committee – The COA met on 2/3/12 and reviewed form 90 for Art History and the revised assessment plan for Construction. Construction will receive support from Denise Cobb and Vicki Scott as they move forward with plan improvements. The committee also discussed a recommendation from a faculty member regarding the “approval” process for assessment plans.
      f. Graduation Appeals Committee - no report

   b. Additional Reports
      i. Enrollment Management - no report
      ii. Registrar – A new Manager for Academic Scheduling has been hired.
      iii. Educational Outreach – no report
      iv. Academic Advising – no report
      v. Instructional Services - no report
4. **Program Reviews**
a. Anthropology:
   i. Jim Wulfsong reported that the internal review found the program in good standing.
   ii. The primary recommendations for the program were largely a result of significant enrollment growth in the major.
   iii. Julie Holt discussed the external reviewer’s report and reiterated the pressing recommendations and supported faculty’s final decision to accept a cumulative GPA of 2.0 in all anthropology courses for anthropology majors.
   iv. Wendy Shaw supported the Dean’s written response.
   v. Discussion regarding recommendations being beyond the scope of the department and college. Wendy Shaw and Julie Holt supported the recommendations as an important step in strategic planning to have faculty lines and lab/storage space as documented needs for the program.
   vi. Discussion regarding the 2.0 cumulative GPA requirement mentioned in iii above. Cory Willmott and Julie Holt highlighted the breadth of the major requirements as a reason to support the decision.
   vii. The Faculty Senate Curriculum Council concurs with the internal reviewer’s recommendation and finds the program in good standing. The committee commends the department for their intensive senior assignment project given their limited resources but notes that it presents a potential work overload for faculty.
b. Mass Communication
   i. Kevin Cannon reported on the internal review of the Mass Communication major; internal review finds the program in good standing.
   ii. Specific recommendations included support for a more formalized mentoring program, securing funds for equipment and technology with respect to industry changes and a better coordination of content in lower level MC courses.
   iii. Gary Hicks discussed the current mentoring program already in place, the specific technology needs and explained that the coordination of content was mostly related to strategies as opposed to course goals.
   iv. Wendy Shaw supported the recommendations but noted the funding needs across the college as a continuing issue.
   v. The Faculty Senate Curriculum Council finds the Mass Communications program in good standing. The committee commends the department for their efforts to improve the mentoring process and for their robust senior assignment program. The committee also supports the concept of the Curriculum Monitoring Committee and recommends its use for all Mass Communications courses.

5. **Unfinished Business**
a. ASP report on plus/minus grading was discussed. The committee recommends disseminating the results of the report via the announce listserv pending Faculty Senate and Provost approvals. Willmott made a motion to accept the report with the inclusion of number of faculty who participated in the survey. Wrobbel seconded the motion.

6. **New Business**
a. Wiediger announced that the committee should start considering the current roles in preparation for the upcoming year. Several committee chairs will be needed.

7. **Adjourn**
Meeting adjourned at 4:20 pm.