SIUE Faculty Senate Curriculum Council  
Approved Meeting Minutes  
15 - September 2011  
University Club, Morris University Center


Excused: John Brandon, Greg Littmann, Daniel Mead, Laura Strom

1. **Minutes Approved**: Minutes from April 21, 2011 meeting were approved with changes from a motion by Ryan Fries with a second from Melissa Thomeczek

2. **Appointment of Secretary**: Mary Ettling was appointed as secretary.

3. **Reports**:
   a. **Standing Committees and Operations**
      i. **Undergraduate Programs Committee**: Eva Ferguson presented two new members:
         - Timucin Ozcan (Management)
         - Greg Littmann, (Philosophy)

         Open discussion about the addition of a sixth member from Engineering. Questions regarding whether the intent of the operating papers for this committee was to appoint "exactly" or "at least" five members. Consensus from the members with historical knowledge that the intent is "as least" five members. Discussion about broadening representation, lack of effectiveness from a larger committee and other unrepresented departments. Consensus to conform to the operating papers as written and keep five members. Suggestion to ask a committee member to step down after fall 2011 to add a new member.

         Motion to approve the new members by Cory Willmott and second by Ryan Fries.

      ii. **Undergraduate Courses Committee**: Kay Gaehle presented new members:
          - Lenora Anop (Music)
          - Phil Weishaar (Education)
          - Hernando Garcia (Physics)

          Review the process for reviewing courses: packets will be collated by Vicki Kruse and sent to committee for review, discussion and recommendation. Courses dated in March are awaiting review.
Motion to approve the new members by Craig Miner and second by Zenia Agustin.

iii. **General Education**—Zenia Agustin opened discussion. No new members to this committee. The Lincoln Plan first phase begins in fall, 2012.

Changes in designation (from current General Education program to the Lincoln program) will be fast tracked bypassing the form 90 process. Zenia handed out a list of approved fast tracked courses. Discussion regarding how the fast tracked courses are approved (syllabus and rationale) reviewed by the Lincoln Program Designation Committee. Further discussion about the creation of the designation committee and courses that may be missing from the list, ability of fast tracked courses to meet the goals set forth in the Lincoln Plan.

Implementation committee requests acceptance of the fast tracked courses.

Motion to accept the courses by E. Duff Wrobbel and second by Melissa Thomeczek.

iv. **Academic Standards and Policies Committee**—Ryan Fries reported on the progress of the +/- grading system. Registrar’s office can support the transition and the committee is gathering data on peer institutions who have made the transition and preparing a survey instrument for faculty and students. A proposal may be forthcoming from this group.

New members for ASP committee:
Jamie Conklin (LIS)
Jessica Krim (Education)
Deborah Smith (Music)
Another member from business or pharmacy will be recruited.

Motion to approve the new members by Kay Gaehle and second by Lenora Anop.

v. **Assessment Committee**—Denise Cobb reported on a September 2, 2011 meeting to continue work revising the assessment plan for General Education. The Steering Committee for General Education Assessment will propose a plan to the COA then curriculum council.

The SET implementation plan is going to faculty senate.
Everyone is encouraged to attend the Continuous Improvement Conference on October 7, 2011.

vi. **Graduation Appeals Committee** - Susan Wiediger reported for Lisa Hyde.

New Member to be approved:
Linda Lovata (Business)

Motion to approve new member by Melissa Thomeczek and second by Zenia Agustin.

Cheryle Tucker-Loewe agreed to be the liaison to the Graduation Appeals Committee.

15 appeals have been approved since the curriculum council’s last meeting.

b. **Additional Reports:**
   i. **Advising**: Preparing for implementation of the Lincoln Program. Zenia is meeting with groups of advisors.
   ii. **Enrollment Management**: no report
   iii. **Registrar**: no report
   iv. **Educational Outreach**: no report
   v. **Instructional Services**: no report

4. **Unfinished Business**
Operating papers are accepted and being implemented. Susan will begin a shared document and encourages members of the committee to take note of minor changes or inconsistencies to be revisited in early spring 2012.

5. **New Business**
Zenia Agustin brought forward a recommendation from the Bridge Implementation Committee to consider requiring a grade of “C” or better in the five Foundations courses. Only ENG 101 and 102 currently require this grade.

Discussion regarding history of grading and transfer of “D” grades. “D” grades are not reflective of a good foundation. Discussion regarding the impact of this change with regard to student retention and potential staffing needs for students who will repeat courses. Discussion to form an ad hoc committee or charge the Academic Standards and Policies committee with exploring the topic. Foundations courses are scheduled to begin in Fall 2013.

Cheryle Tucker-Loewe made a motion that the committee accept the proposal to require grade of “C” or better in all foundation courses. Melissa Thomeczek seconded.
Further discussion regarding financial ramifications and lack of collected data on the subject. E. Duff Wrobbel made a motion for the group to table the discussion for further discussion at the next meeting. Ryan Fries seconded this motion.

6. Cheryle Tucker-Loewe made a motion to adjourn and Zenia Agustin seconded. Meeting adjourned at 4:15 pm