

FACULTY SENATE EXECUTIVE COMMITTEE
March 23, 2023 – 2:30PM
Magnolia Room, Morris University Center
Zoom Meeting ID: 990 0669 9283, Password: chimega
<https://siue.zoom.us/j/99006699283>

Approved Minutes

I. The meeting was called to order at 2:33pm by Jingyi Jia

Present: E. Duff Wrobbel, Bob Bitter, Igor Crk, Keith Hecht, Michael Shaw, Jie Ying, Shrikant Jategaonkar, Kamran Shavezipur, Shannon McCarragher, Jingyi Jia

Absent: Bob Bitter, Keith Hecht, Adriana Martinez, Barbara McCracken (travel)

II. There is no PUBLIC COMMENT

III. CONSIDERATION OF MINUTES

a. February 23, 2023

One correction: Shrikant Jategaonkar was in the meeting on Feb. 23, not absent.

IV. UNFINISHED BUSINESS

1. Revisions of the Welfare and Adjudication Council Operating Paper

The operating papers were approved unanimously by the FSEC. However, the council needs to do the spell check. For example,

- a. under III. B., “to” should be deleted after for in the first line.
- b. under VI. A. 1. “Grievance”, not “Grievamce”

2. Family-friendly leave policy: FSEC members agree with Igor’s proposal to keep the committee as the last resort in case an application is denied. To some extent, Tom Jordan’s proposal to remove the committee is valid especially during the summer when it is impossible for a committee to convene.

3. Applications for Ombuds (The deadline for applicant submission is April 1, 2023)

The committee will interview applicants during the council meeting on April 20. The revised operating papers and the Ombud replacement will be submitted for faculty senate voting at the May Senate meeting.

V. NEW BUSINESS

1. A graduate council policy change which requires faculty senate voting

Dr. Shaw email on March 20: In December, a form 91A from Industrial Engineering to add the zero credit hour IE 500 class as a graduation requirement was approved by the Graduate Council on the recommendation of the Graduate Council Programs Committee. According to policy 1Q8, the normal implementation of this program change in the catalog would be scheduled for August 2024.

The program has requested early implementation for August 2023. There is a mechanism for early implementation. Since this is a graduate program change, approval of the Graduate Council, Faculty

Senate and appropriate administrators is required. The policy is here:

<https://www.siu.edu/policies/1q8.shtml>. If approval by Faculty Senate comes at the April meeting, then the change will be in time to make it into the next catalog.

On Thursday, March 16, the Graduate Council approved a request from Industrial Engineering for early implementation of this previously approved program change. The program director, Xin Chen, explained that the course will aid in the orientation of new graduate students to SIUE, and to their department. The course will cover the research opportunities within the department, aid in the socialization of the cohort, help students navigate graduate studies at SIUE, and serve as a forum for questions. The intent is to improve retention and graduation rates. Graduate Council suggested that time be set aside for the SIUE STEM librarian to present on the resources available via the library to aid students in their research.

The next step for this request is to be approved by Faculty Senate. I request that such approval be placed as an action item at the next Faculty Senate meeting. We could invite Xin Chen to speak, if you consider it necessary. To me, this seems like a simple and reasonable request.

Additional information from the meeting discussion is that this class is a weekly meeting during the first semester. It is for student orientation and is a requirement for graduation.

Since this IE course has been approved before, the committee support the early implementation.

2. Election of new senators and faculty senate president

Jie reported the progress of the elections, and the change is that there will be 11 non-tenure track senators in the next school year while there are 10 this year.

3. Assessment of the Chancellor and the Provost

The survey of the Chancellor and Provost Annual Evaluation had been sent out on March 23 before the further discussion planned by FSEC. There are different opinions:

- 1) The assessment should be conducted in the fall semester when there is updated information on budget and enrollment. (Jingyi Jia)
- 2) We should change bylaws which requires annual review. It is better to do less frequent and more comprehensive assessments and ask the administrators for annual reports. (Kamran)

However, the annual review will give the administrator timely feedbacks from faculty to improve the communication and strategy implementation.

4. Faculty mandatory training

The representative of the student government has proposed this training in different occasions. In the March constituency heads meeting, Chancellor Minor asked the faculty senate to work on it. Jingyi Jia has contacted Jessica Harris to request her team to include the faculty development council. Some members expressed the concern about the mandatory training:

- 1) Faculty have been taking several related mandatory trainings (Title IX, Ethics, etc.)
- 2) Only a very small group of the faculty need this training and the training won't change the behavior of this group. It is better to have the students formally submit their complaints to the administrators.
- 3) A suggestion is to develop a comprehensive faculty handbook (for example: [https://provost.yale.edu/sites/default/files/files/Faculty%20Handbook_10-1-2021\(1\).pdf](https://provost.yale.edu/sites/default/files/files/Faculty%20Handbook_10-1-2021(1).pdf)). This handbook should list all the responsibilities and policies faculty need to be aware of.

VI. REPORTS FROM COUNCIL CHAIRS

- a. UPBC – Shrikant Jategaonkar: Chancellor Minor will present on tuition and fees increase on March 24 UPBC meeting.
- b. Faculty Development Council – Adriana Martinez and Shannon McCarragher: One NTT senator is interested in serving as the next council chair.
- c. University Budget, Finance, and Operation - Kamran Shavezipur:
 - 1) One NTT senator is interested in serving as the next council chair.
 - 2) Academic Operation Committee do not have the connection and resources to conduct the work. FSEC members suggest the council to change this committee to an Ad Hoc committee and keep this function to provide faculty a channel to pursue some questions related to classroom, ITS and textbooks, etc.

The meeting adjourned at about 4:00pm.

-----Submitted by Jingyi Jia