

## **FACULTY SENATE EXECUTIVE COMMITTEE**

**Zoom Meeting ID 920 3685 0196**

**April 22, 2021 – 2:30pm**

### **Approved Minutes**

The regular meeting of the Faculty Senate Executive Committee was called to order at 2:30pm on Thursday, April 22, 2021 in Zoom by President Laurie Rice.

Present: Laurie Rice, Jocelyn DeGroot-Brown, E. Duff Wrobbel, Keith Hecht, Tim Jacks, Stephen Kerber, Yuliang Liu, Ezra Temko

Excused: Jingyi Jia

Guests: Ann Popkess (UPBC)

#### **Public Comment:**

There was no public comment.

#### **Announcements:**

The next SIU Board of Trustees meeting will take place on April 29 via Zoom.

#### **Consideration of Minutes:**

The minutes for the April 8, 2021 meeting were approved as corrected.

#### **Action Items:**

There were no action items.

#### **Unfinished Business:**

There is an upcoming vacancy on the Parking and Traffic Committee, and the Executive Committee was asked to forward potential names to Rice.

Proposed changes to the Faculty Senate Bylaws and Constitution were discussed. The Bylaws changes comprise minor changes that have come up throughout the year including gender inclusive language, expanding eligible candidates for President-Elect, allowing flexibility in numbers during apportionment, adding the Illinois Board of Higher Education (IBHE) representative as a member of the Senate, clarifying language about Council meetings, adding language about University committee appointment reporting, allowing for electronic ballots, adding responsibility for inclusion and equality, listing all standing committees, and some formatting changes. The Provost Office had no objections to the changes. Kerber moved to approve the changes and forward them to the full Senate, and Hecht seconded. The motion was adopted unanimously.

The Constitution proposal was discussed with Tom Jordan in the Provost Office, and it was suggested to include example Bylaws language that would need to be added if the Constitution changes are adopted. Allowing non-tenure track instructors their own unit addresses the concerns that they would get representation without an opportunity to serve. If the amendments are approved at the Faculty Senate meeting, it would go to a secret ballot for approval before it would be sent to the Chancellor. An all

faculty meeting could be held in September to allow for discussion and information sharing. Jacks moved to endorse the amendments and present them at the next Faculty Senate meeting for a vote, and it was seconded by Liu. The motion passed with four in favor (Hecht, Jacks, Liu, Temko) and one abstention (Kerber).

Rice thanked the Councils for their review and feedback on the Faculty Senate reorganization. It will be revisited and continued in the fall semester.

Council Chairs for the 21-22 academic year were discussed and will be approved at the May Faculty Senate meeting. The Faculty Development Council put forward Kim Carter and Alison Reiheld as Co-Chairs, the Curriculum Council put forward Keith Hecht, Rules and Procedures put forward Kamran Shavezipur, and the Welfare and Governance Council put forward Bob Bitter and Igor Crk as Co-Chairs. Wrobbel noted that there is only one vote per Council.

#### **New Business:**

Rice drafted a letter to the Governor regarding gender balance issues on the SIU Board of Trustees. There was discussion, and it was suggested to also reach out to Katie Stuart with concerns. There were no objections to the letter, and Rice will send out a final draft of the letter before distribution.

The Rules and Procedures Council presented amendments to their operating papers to update the apportionment procedure to actual practice. They have adopted the Huntington-Hill method. There were no objections to the amendments, and it will move forward to the Faculty Senate.

#### **Reports:**

The UPBC report was posted and is attached.

The Faculty Development Council selected Co-Chairs for the next academic year. Messages were sent to Deans soliciting membership on the Teaching Excellence Award Committee (TEAC).

The Curriculum Council heard their third and final program review.

The Rules and Procedures Council approved the Chancellor and Provost evaluations, and they have been forwarded for feedback. Jia was selected as President-Elect, and the School of Business will need to elect a replacement for the remainder of her term.

The Welfare and Governance Council is meeting with the Committee on Assessment about implementing assessment of the library. The dual career policy draft is still with Tom Jordan.

The Graduate Dean evaluation report has been sent to the Provost by the Graduate Council.

The Past President shared that the University Honors Advisory Council (UHAC) is close to finalizing their operating papers.

The President shared a report that is attached.

There were no other reports.

**Additional Comments:**

There will be a town hall about the R2 Carnegie conversation and committees will be formed to follow up on recommendations, but the timeline is unclear.

Dr. Shiela Caldwell was announced as the new System Vice President for Antiracism, Diversity, Equity and Inclusion and Chief Diversity Officer.

**Adjournment:**

The meeting adjourned at 3:41 pm.

Submitted by Anne Hunter, University Governance

**FACULTY SENATE EXECUTIVE COMMITTEE**  
**Zoom Meeting ID: 920 3685 0196, Password: chimega**  
<https://siue.zoom.us/j/92036850196>  
**Magnolia Room, Morris University Center**  
**April 22, 2021 – 2:30PM**

**AGENDA**

- I. CALL TO ORDER**
- II. PUBLIC COMMENT\***
- III. ANNOUNCEMENTS**
  - a. Board of Trustees meeting April 29
- IV. CONSIDERATION OF MINUTES**
  - a. April 8, 2021
- V. ACTION ITEMS**
- VI. UNFINISHED BUSINESS**
  - a. Parking and Traffic Committee Appointment
  - b. Faculty Senate Bylaws
  - c. Faculty Senate Constitutional Amendment
  - d. Faculty Senate Reorganization discussion update
  - e. Council Leadership
- VII. NEW BUSINESS**
  - a. Gender balance and the Board
  - b. Rules and Procedures Operating Paper Amendments
- VIII. REPORTS FROM COUNCIL CHAIRS**
  - a. UPBC – Ann Popkess
  - b. Faculty Development Council – Tim Jacks
  - c. Curriculum Council – Keith Hecht
  - d. Rules & Procedures Council – Ezra Temko
  - e. Welfare and Governance Council – Steve Kerber & Jingyi Jia
  - f. Graduate Council – Yuliang Liu
  - g. Past-President – Jocelyn DeGroot Brown
  - h. President-Elect – Duff Wrobbel
  - i. President – Laurie Rice
- IX. ADJOURNMENT**

\*Due to Restore Illinois Phase 4 restrictions, the Faculty Senate is accepting public comments via email to encourage social distancing and safety. Submitted comments will be read aloud during the meeting and added to the minutes. Please submit any comments to the University Governance Office at [anhunte@siue.edu](mailto:anhunte@siue.edu) prior to the start of the meeting. Meetings will be accessible via Zoom, and login information is included in the agenda.

## The Faculty Senate Bylaws

### I. Membership and Representation in the Faculty Senate

A. The Faculty Senate shall normally consist of 39 proportionally elected members and the faculty-elected members of the Graduate Council, with the 39 proportionally elected members allocated to and elected by the various academic units, as determined by the Rules and Procedures Council. The academic units are defined as: College of Arts and Sciences, School of Business, School of Dental Medicine, School of Education, School of Engineering, Library and Information Services, School of Nursing, and School of Pharmacy. No elected member who has not finished their term shall be deprived of a seat on the basis of the annual reapportionment. Representation of additional units may be added by majority vote of the Faculty Senate.

B. Faculty Senators shall be elected to three-year terms which shall begin with the new academic year. Each academic unit shall elect its representatives. If a faculty senator is appointed Chair of the University Planning and Budget Council, they shall, upon appointment as Chair, become an at-large, non-voting member of the Senate. This at-large Senate membership will continue for the duration of the term as UPBC Chair, provided that the individual remains eligible for Faculty Senate membership during the term as Chair. The replacement for the Senator who becomes Chair of UPBC will be selected from the same unit in accord with the Bylaws of the Faculty Senate.

Faculty members appointed as representatives to the University Planning and Budget Council who are not regularly elected members of the Faculty Senate shall become at-large, non-voting members of the Senate. Faculty members appointed as representatives to the Illinois Board of Higher Education shall become at-large, non-voting members of the senate.

C. Faculty Senators will be expected to attend all meetings of the Faculty Senate or designate an alternate from the same academic unit to attend in their place.

D. Upon recognition of a vacancy, the Executive Committee shall inform the Rules and Procedures Council to initiate action to fill the vacant Senatorship. Resignation of a Faculty Senator shall be submitted, in writing, to the Executive Committee.

E. At the beginning of each academic year, the seat of any Faculty Senator who was absent without replacement by an alternate for a majority of meetings (more than 50% of the total Senate meetings and assigned Council meetings) during the preceding year may be declared vacant by the Rules and Procedures Council. The Faculty Senator may appeal the decision to the Executive Committee. If a Senator is to be absent from the Faculty Senate for an extended period of time, then that Senator should either resign or have an alternate from the same School or unit (see I. A) attend meetings during their absence.

F. Each elected member of the Faculty Senate shall serve on a Council.

G. A Faculty Senator elected by a unit must have at least a 50% assignment within that unit. If a Senator becomes unqualified to serve, the seat shall be declared vacant by the Rules and Procedures Council and the unit directed to elect a replacement. The Faculty Senator may appeal this decision to the Executive Committee.

H. A Faculty Senator elected by a unit can be recalled by a majority vote of the faculty of the unit. A recall election shall be held by the Rules and Procedures Council on the petition of at least 15% of the faculty in the unit. If the election is successful (a majority of the unit votes to recall), the seat shall be declared vacant by the Rules and Procedures Council and the unit directed to elect a replacement.

### II. Meetings

**Commented [TE1]:** This year we ran into an issue where SON should have lost a seat based on reapportionment but none of their senators' terms were up, which also screwed up the rest of our apportionment. This is how SIUC handles it and RPC and FSEC think this would work fine.

**Commented [TE2]:** Throughout the document gender binary pronouns are removed in favor of gender-inclusive ones.

A. The Faculty Senate shall schedule regular meetings, generally at least once a month, or more frequently if its responsibilities require. Normally, the Faculty Senate will not meet during the months of June, July, and August, unless convened by the Executive Committee.

B. The Faculty Senate may be called into a special meeting by the Executive Committee provided the members are given at least one week's notice of the meeting and the topics necessitating the meeting. Only those topics announced may be considered at the meeting. The Executive Committee shall call a special meeting on the written request of five or more Faculty Senators.

C. The Faculty Senate shall conduct its business under recognized parliamentary procedures, as specified in Robert's Rules of Order, and shall appoint as needed its parliamentarian annually.

D. Agendas of the Faculty Senate and its subordinate units shall normally be prepared by the Executive Committee and the appropriate Chairpersons, respectively. Faculty Senators and committee members may place items on the agenda upon request to the Executive Committee or appropriate Council or committee Chairperson. Any member of the faculty shall receive on request the agenda for any meeting of the Senate or any of its subordinate units.

E. Each Faculty Senator, or designated alternate, present at a meeting shall have one vote.

F. While only Faculty Senators or their designated alternates shall be eligible to propose and to vote on motions, in accordance with the Illinois Open Meetings Act, the public is allowed to comment at Faculty Senate meetings, generally for a maximum of 3 minutes per person and a maximum of 20 minutes per meeting allotted for public comment.

G. A public body may, upon a majority vote of a quorum present, vote to go into closed session. All meetings, however, must be conducted in accordance with the Illinois Open Meeting Law. Final action can be taken only in open meetings.

H. Quorums of the Faculty Senate and its subordinate units shall be one half of the Faculty Senate or subordinate unit membership. Designated alternates shall be considered in quorum counts.

I. Faculty Senate Councils normally shall meet at least once a month during the academic year at the call of their respective chairperson or by petition of one-third of the respective membership.

J. The Faculty Senate shall maintain a registry of membership of Faculty Senators, of all its subordinate units, and of its appointments to various university committees. It shall also maintain a calendar of all scheduled meetings for the convenience of its membership and other interested parties.

K. The President of the Faculty Senate may call a meeting of the entire faculty at least once a year. The faculty shall be notified at least two weeks in advance of the meeting of the topics to be discussed.

### **III. Officers of the Faculty Senate**

A. The Officers of the Faculty Senate shall be elected from the past or current membership of the Faculty Senate and shall remain members of the Faculty Senate during their term of office, and shall include the President, President-Elect, and Past-President.

1. The President of the Faculty Senate shall be presiding officer with the power to call Faculty Senate and general faculty meetings. They shall be Chairperson of the Executive Committee and shall be a non-voting or ex-Officio member of all Faculty Senate subordinate units. The President shall represent the Faculty Senate in any organized all-University activity.

The Faculty Senate shall be represented on Chancellor Search Committees, search committees for

positions within two reporting lines of the Chancellor, and for other positions on ad-hoc or standing committees, councils, etc. related to Faculty Senate's charges, including but not limited to UPBC (University Planning and Budgeting Council), Parking and Traffic, Intercollegiate Athletics Committee, and Committee for Higher Administrator Performance Appraisal (CHAPA). Representatives will be chosen by the Faculty Senate President, in conjunction with the Executive Committee. Each appointment must be announced to the Faculty Senate members. Committee appointees are responsible for reporting relevant business and actions of the committee to Faculty Senate.

**Commented [TE3]:** Staff Senate has language about committee appointments, but FS does not. We discussed this language with the chancellor's office back in the fall, but held off on doing a by-law revision so just send them all forward simultaneously.

2. The President-Elect of the Faculty Senate shall assist the President of the Faculty Senate in their duties. They will serve as President-Elect the first year, automatically become President in the second year, and the Past-President in the third year. If the office of the president becomes vacated, the President-Elect shall serve the remainder of the unexpired term of President, followed by their regular term of President. In the event of a vacancy in the office of the President-Elect, the Rules and Procedures Council shall conduct an election to fill this vacancy. The President-Elect shall be a non-voting, ex-Officio member of all Faculty Senate subordinate units.

3. Nomination and Election of the President-Elect of the Faculty Senate.

a. Nomination of a candidate for President-Elect may be made either by the Nominating Committee or by nomination on the floor of the Faculty Senate. Nominees must be former or current members of the Faculty Senate. The Nominating Committee shall consist of the President of the Faculty Senate, the President-Elect of the Faculty Senate, and the Chair of the Rules and Procedures Council. The Chair of the Rules and Procedures Council shall chair the Nominating Committee. This committee shall be formed in January. The committee shall prepare a slate of one or two candidates to represent to the Faculty Senate at the February meeting. The committee must contact potential candidates to ensure their willingness to serve prior to advancing their names. At the February meeting of Faculty Senate, the Chair of the Rules and Procedures Council shall present the slate of candidates to the Senate. Nominations will then be accepted from the floor of the Senate. If such nominees are not present when nominated, it will be the task of the Nominating Committee to determine whether they are willing to serve. Declining nominees will not be included on the ballot.

**Commented [TE4]:** This was discussed with the chancellor this spring. We were actually going to move it forward earlier this spring, with the chancellor's approval, but then we ended up with a current senator nominee so postponed it.

b. Following the February meeting of the Faculty Senate, Information Technology Services will prepare an electronic ballot and provide it to the voting faculty. The ballot will include the names in alphabetical order of all nominees willing to serve and a blank line for a write-in vote. Faculty will have two weeks to complete the voting procedure. The confidentiality of votes is to be maintained. The results will be given to the President of the Faculty Senate.

**Commented [TE5]:** This reflects current practice.

c. If one candidate receives over 50% of the votes cast in the election, that candidate will be the winner of the election for President-Elect, and the results will be announced at the March meeting of the Faculty Senate by the Present of the Faculty Senate.

d. If no candidate receives over 50% of the votes cast, the decision on how to proceed will be made by the Faculty Senate at its March meeting. The Senate will be informed of the total number of votes cast in the election, the percentage return, and the number of votes received by the candidates receiving the two highest percentages; but, the Senate will not be informed of which candidates received those votes. The Senate may vote to accept a plurality rather than a majority of votes to declare the winner.

e. If the Senate votes not to accept a plurality, then there will be a run-off election between the candidates with the two highest vote totals. The run-off will use the procedures outlined in Section b. above. The result will be presented to the Faculty Senate at the April meeting.

4. The President, President-Elect, and Past-President shall serve the whole faculty and consequently shall not serve as unit representative. If the President-Elect was a current senator at the time of election, and was not in the final year of their term, then the unit from which the President-Elect was originally elected as a Senator shall elect a replacement to fill the unexpired

**Commented [TE6]:** Since former senators could not be elected president-elect, this just clarifies that if it doesn't impact unit representation nothing changes.



term vacated by the election. The officers shall serve as non-voting members of the Senate and its subordinate units. The presiding officer of the Senate may vote to break a tie.

5. Functions and terms of office of other officers shall be designated by the Senate at the time the office is created. Election of other Faculty Senate officers shall be conducted by the Rules and Procedures Council.

B. Election of Faculty Senate officers shall be conducted by the Rules and Procedures Council in the Spring semester. Terms of officers shall begin with the new academic year.

#### **IV. Executive Committee**

A. The officers of the Faculty Senate and the Chairpersons of the Councils will constitute the Executive Committee of the Faculty Senate, with power to act for the Faculty Senate between meetings on matters which must be dealt with immediately where a week's delay would constitute a decision. All other items shall be reported to the Senate for consideration. The actions of the Executive Committee shall be subject to review by the full Faculty Senate. No one serving as dean, associate dean, assistant dean, chancellor, vice-chancellor, associate vice-chancellor, assistant vice-chancellor, assistant to the vice-chancellor, or equivalent positions shall be a member of the Executive Committee.

B. The Executive Committee shall be responsible for the agenda of meetings of the Faculty Senate. The Executive Committee shall respond to matters presented to it by individual faculty members and may place such matters on the agenda, as it deems necessary.

C. The President of the Faculty Senate, or their representative and any member of the Executive Committee who so chooses, shall meet on a regular monthly basis with the Chancellor of the University for informational purposes.

D. The Executive Committee shall be responsible for scheduling and assigning project completion dates for those agenda items sent to Faculty Senate subordinate units.

#### **V. Councils**

A. The Faculty Senate shall establish the following standing Councils:

1. Undergraduate Curriculum Council
2. Faculty Development Council
3. Rules and Procedures Council
4. Welfare and Governance Council

5. Graduate Council, as described in Article V, Section C of the Faculty Senate Constitution.

B. The Faculty Senate Past-President, President, and President-Elect shall appoint Chairpersons for the Councils for the coming year and shall submit the appointments for approval of the Faculty Senate at the May meeting.

C. The Faculty Senate Executive Committee shall appoint Faculty Senate members to each Council. Such membership shall be composed of six to twelve members of the Faculty Senate. Councils may add additional members from outside Faculty Senate; representatives added from other campus constituency groups shall be voting members.

**Commented [TE7]:** This is just moved up. Right now later down it states, "F. As described in Article V, Section C of the Constitution, the Graduate Council shall also be considered a standing Council of the Faculty Senate." This replaces that by moving it with the list of councils.



D. Each Council shall develop its own operating procedures, which must be approved by the Faculty Senate.

E. Each Council may establish, in addition to the standing committees identified in Section VI, Paragraph H, below, subcommittees and ad hoc committees as needed to fulfill that Council's responsibilities. Membership to standing or ad hoc committees is not limited to members of the Faculty Senate. The Chairperson of each committee shall be appointed by the Council to which the committee is to report, and the Chairperson must be a member of that Council. The Graduate Council may establish and terminate its own standing committees.

**Commented [TE8]:** Per Graduate Council operating papers.

F. Additional Standing Committees may be established by amending these Bylaws.

G. All councils, as well as the Executive Committee and Faculty Senate as a whole, are responsible for matters such as inclusion, equity, access, efficiency, communication connections, communications, sustainability, transparency, and governance.

H. Additional functions and responsibilities of the Faculty Senate Councils and Standing Committees are as follows:

1. Undergraduate Curriculum Council

a. Functions: The Undergraduate Curriculum Council is responsible to the Faculty Senate for formulating and recommending policy on undergraduate curriculum (instructional programs; courses of study; definitions of certificates, diplomas, degrees, student entrance, retention and exit), for formulating and reviewing undergraduate curricular policy proposals, for reviewing the administration of all undergraduate curricular matters, and for conducting undergraduate program reviews. "Undergraduate" shall be defined as including both dental and continuing education.

b. Standing Committees: Academic Standards and Policies Committee, Committee on Assessment, General Education Committee, Graduation Appeals Committee, Undergraduate Courses Committee, and Undergraduate Programs Committee.

2. Faculty Development Council

a. Functions: The Faculty Development Council shall: work with the Office of the Provost to develop and promote programs relating to faculty roles and responsibilities in the areas of teaching, scholarship, and service, such as the Fall Faculty Symposium, Scholarship of Teaching and Learning initiatives, and Faculty Conversations; serve as liaison to SIUE faculty to identify faculty development interests; To coordinate the dissemination of information of campus, state, and national initiatives concerning faculty roles and responsibilities; encourage broad faculty involvement and open discussion within departments regarding faculty roles and responsibilities and coordinate these activities at college, school and university levels; provide for the oversight of the Excellence in Undergraduate Education Program (EUE); work in conjunction with the EUE Coordinator to develop program guidelines and review procedures, to conduct a periodic assessment of the EUE Program, and to advise the EUE Coordinator on other matters pertaining to EUE; and review EUE proposals and make recommendations to the Provost and Vice Chancellor for Academic Affairs on the allocation of EUE funds.

b. Standing Committee: Teaching Excellence Awards Committee

**Commented [TE9]:** Our bylaws currently state, "G. Additional Standing Committees may be established by amending these Bylaws." But only Curriculum Council had their standing committees listed in our current bylaws. None of the standing committees listed here are changes from current practice.

3. Rules and Procedures Council

a. Functions: The Rules and Procedures Council is charged with recommendations pertaining to structuring the Faculty Senate, specifically the reapportionment of Senate seats, seating and unseating Senators, and the election of Senate Officers; examining the academic governance of the University per se including name changes and/or the restructuring of departments and schools; liaison with internal bodies, e.g. Student Senate, University Staff Senate, etc.;

evaluation of the Chancellor and the Provost and Vice Chancellor; recommending possible changes in the Board Statutes to the Board of Trustees; reviewing current practices and policies in the area of academic governance and formulating guidelines for the administration and governance of all academic units.

b. Standing Committees: Constitution and Bylaws Committee, Evaluation and Liaison Committee, and Personnel Committee.

#### 4. Welfare and Governance Council

a. Functions: The Welfare and Governance Council is responsible for formulating and recommending to the Faculty Senate policy relating to the structure, functioning, and funding of the Southern Illinois University system and the organizational relationships among and between the Board of Trustees, the President, Southern Illinois University Carbondale, the School of Medicine, and Southern Illinois University Edwardsville. On behalf of the SIUE faculty (as defined in the Faculty Senate Constitution) not represented under a current labor contract, the Welfare and Governance Council shall concern itself with all policies for faculty evaluation, salary, promotions, tenure, leaves of absence, recruitment, employment, retraining, development, rights and responsibilities, general faculty benefits, discipline, severance, and grievance.

b. Standing Committees: Faculty Benefits and Facilities Committee, Faculty Salary Equity Committee, Faculty Status Committee, Honorary Degree and Distinguished Service Award Committee, Faculty Grievance Committee, and University Committee for Family Friendly Policy Implementation.

#### VI. Amendments to the Bylaws

Bylaws may be amended by a two-thirds vote of the Faculty Senate and thereafter approval by the chancellor. The Senate vote may be taken at a Senate meeting if previously circulated to the members.

Commented [TE10]: Codifying current practice.

**Constitutional amendment: (x7)**

the University Faculty, full-time Clinical and Research Professors, full-time Clinical and Research Associate Professors, and full-time Clinical and Research Assistant Professors, and full-time, non-tenure track Instructors.

**Corresponding by-law language:**

The Faculty Senate shall consist of 39 49 proportionally elected members and the [12] faculty-elected members of the Graduate Council with the 39 49 proportionally allocated to and elected by the various academic units, as determined by the Rules and Procedures Council. The academic units are defined as: College of Arts and Sciences, School of Business, School of Dental Medicine, School of Education, School of Engineering, Library and Information Services, School of Nursing, and School of Pharmacy. Non-tenure track full-time instructors shall constitute a separate distinct unit. Senators not represented within one of these academic units based on their primary academic affiliation will be assigned to a unit, as determined by the Rules and Procedures Council. Representation of additional units may be added by majority vote of the Faculty Senate.

## The Faculty Senate Constitution

The Faculty Senate is the body empowered to act as agent for the University Faculty with the delegated power to formulate policies in regard to all academic matters and other matters of faculty concern except those that are related to the Graduate School as set forth in the Bylaws and Statutes of the Board of Trustees.

### ARTICLE I.

The University Faculty shall consist of the Chancellor, all professors, associate professors, and assistant professors, and those instructors on continuing appointment. (Bylaws and Statutes of the Board of Trustees of Southern Illinois University, Part III, Article IV, Section A, October 1, 1973.)

### ARTICLE II.

The Faculty Senate shall have direct access to the Chancellor of the University.

### ARTICLE III.

A. The Faculty Senate members shall be elected by and from the combined membership of the University Faculty, full-time Clinical and Research Professors, full-time Clinical and Research Associate Professors, ~~and~~ full-time Clinical and Research Assistant Professors, and full-time, non-tenure track Instructors.

B. The Officers of the Faculty Senate shall be elected by the combined membership of the University Faculty, full-time Clinical and Research Professors, full-time Clinical and Research Associate Professors, ~~and~~ full-time Clinical and Research Assistant Professors, and full-time, non-tenure track Instructors from the membership of the Faculty Senate and shall remain members of the Faculty Senate during their terms of office.

C. Each elected Faculty Senate member shall designate an alternate to attend and vote at Faculty Senate meetings.

### ARTICLE IV.

The officers of the Faculty Senate shall be President, President-Elect, and Past-President.

### ARTICLE V.

A. The combined membership of the University Faculty, full-time Clinical and Research Professors, full-time Clinical and Research Associate Professors, ~~and~~ full-time Clinical and Research Assistant Professors, and full-time, non-tenure track Instructors may, at a general faculty meeting or by written or electronic ballot, direct the Faculty Senate to represent it or act for it on any matter of faculty concern.

B. The Faculty Senate shall have the power to act for the University Faculty, full-time Clinical and Research Professors, full-time Clinical and Research Associate Professors, ~~and~~ full-time Clinical and Research Assistant Professors, and full-time, non-tenure track Instructors on all matters of faculty concern except as its autonomy is limited by correct academic and administrative relations with other units and representative bodies.

C. The Graduate Council, representing the Graduate Faculty, shall be the legislative body to determine the university policy on all matters relating to graduate instruction and research except as its autonomy is limited by correct academic and administrative relations with other units or representative bodies. On policy matters without budgetary or organizational implications the Graduate Council shall report directly to the Provost and Vice Chancellor; on policy matters with budgetary or organizational implications the Graduate Council shall report to the Faculty Senate.

D. The President of the Faculty Senate shall have the power to call general faculty meetings.

E. The Faculty Senate shall be responsible for continuing evaluation of the performance of the Chancellor and the Provost and Vice Chancellor.

#### ARTICLE VI.

Legislative action of the Faculty Senate not approved by the President may be referred to the Board of Trustees by a 2/3 vote of the combined membership of the University Faculty, full-time Clinical and Research Professors, full-time Clinical and Research Associate Professors, ~~and~~ full-time Clinical and Research Assistant Professors, and full-time, non-tenure track Instructors.

#### ARTICLE VII.

A. The Faculty Senate shall implement the provisions of this Constitution by Bylaws as it may choose to adopt.

B. The Faculty Senate shall have the authority to stipulate its own governance structure, define terms of office, direct election of officers, remove officers and members for cause, control agendas and meetings, and create and abolish committees, in accord with procedures described in its Bylaws.

#### ARTICLE VIII.

A. Articles of the Constitution of the Faculty Senate may be amended by a majority of ballots cast by the combined membership of the University Faculty, full-time Clinical and Research Professors, full-time Clinical and Research Associate Professors, ~~and~~ full-time Clinical and Research Assistant Professors, and full-time, non-tenure track Instructors voting by secret ballot in a general referendum.

B. Ratification of this document will be by a majority of ballots cast by the combined membership of the University Faculty, full-time Clinical and Research Professors, full-time Clinical and Research Associate Professors, ~~and~~ full-time Clinical and Research Assistant Professors, and full-time, non-tenure track Instructors voting by secret ballot in a general referendum.

*Revision on election process was approved by the Faculty Senate April 2, 2009*

*Approved by the Office of the Chancellor August 11, 2011*

*Approved by Faculty Senate 4/2/2015, University Faculty 5/2015 and Office of the Chancellor 7/23/2015 (clinical faculty language)*

April 14, 2021, E-mail from April Teske, one of SIUC's Faculty Senators from the non-tenure track faculty voting unit

Hi all,

I, too, am not aware of how that decision was made. In my opinion, it is good to have them as a separate voting unit to ensure there is adequate NTT representation on the Senate. If you include NTT in with all other faculty, there could be the possibility of little to no nominations of the NTT faculty and end up with few or no NTTs on Senate. For us, we have some operating papers on campus in Colleges or Schools that do not allow for NTTs to vote on decisions. My concern would be that in these Colleges/Schools, they would not put forth names of NTTs as nominations. It is also good to have them as a separate voting unit, since FS representatives are "representing" their unit. In that regard, that means we are representing ALL NTT and not just our College or School, and we have the responsibility to take the information from FS back to our governing unit (all NTTs). This ensures all NTTs get the representation and the information rather than relying on the respective College/School structures to represent/inform their NTTs (since there is a difference across campus depending on college/school). It is nice that the FS operating paper designates a separate NTT voting unit for these reasons.

In my experience, our FS has recognized us as "one of them" at the table and have appreciated our input and perspective on issues.

April Teske, Ph.D.  
Clinical Associate Professor

Southern Illinois University Carbondale

April 14, 2021, E-mail from Marcus Odum, Faculty Senate President, SIUC Faculty Senate

Ezra,

I received the email below from Amy Bro, one of our NTT Faculty Senators, and wanted to provide my understanding of the NTT faculty representation on the SIUC Faculty Senate.

As far as I know, the NTT faculty representation has been selected by considering all NTT faculty as a separate voting unit for some time. I do not know how it originated, but our Operating Paper stipulates that the NTT faculty will be a separate voting unit and will make up six of the senators on the Faculty Senate. So, we put all NTT faculty together and allow them to nominate and elect one of their own just as we do with each of the colleges. I believe that the NTT faculty should be represented and it is good to hear that SIUE is considering adding NTT faculty to their Faculty Senate.

As for experiences, I will say that I enjoy having the NTT on the Faculty Senate and value their views. They are faculty and should be represented. I know that they provide excellent input and are very committed. I will leave discussion on individual experience to the NTT faculty you included in the email.

Marcus  
Faculty Senate President



April 21, 2021, E-mail from Valerie Griffin, SIUE Faculty Senator, clinical faculty member

Ezra, I do not have an opinion either way. I have not felt underrepresented at SIUE in comparison to tenured faculty except through the promotion process. But as far as faculty senate, I have not felt any of the processes are unfair.

Valerie Griffin, DNP, PPCNP-BC, FNP-BC, PMHS, FAANP  
Clinical Associate Professor and  
Director of Nurse Practitioner Specializations  
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April 20, 2021: Phone conversation with Tom Jordan

“Denise had been very leery about any kind of expansion of membership that actually didn’t give instructors a voice. So given their relatively small numbers and importantly their minority status in academic units, she was leery about basically a constitutional change that gave them the right to vote, but basically had no hope that basically any instructor would make it to senate as a senator. And so I think the proposal on the table [takes care of this] by letting instructors vote [for instructors, giving them representation.].... This was what Denise was most concerned about.”

Tom also raised that this is different from clinical professors because clinical professors are co-equal and not (numeric) minorities within the schools/colleges where they are, whereas instructors are often minorities within where they are situated.

**Information maintained by the Legislative Reference Bureau**

Updating the database of the Illinois Compiled Statutes (ILCS) is an ongoing process. Recent laws may not yet be included in the ILCS database, but they are found on this site as [Public Acts](#) soon after they become law. For information concerning the relationship between statutes and Public Acts, refer to the [Guide](#).

Because the statute database is maintained primarily for legislative drafting purposes, statutory changes are sometimes included in the statute database before they take effect. If the source note at the end of a Section of the statutes includes a Public Act that has not yet taken effect, the version of the law that is currently in effect may have already been removed from the database and you should refer to that Public Act to see the changes made to the current law.

**GENERAL PROVISIONS  
(5 ILCS 310/) Gender Balanced Appointments Act.**

(5 ILCS 310/1) (from Ch. 127, par. 4301)

Sec. 1. This Act shall be known and may be cited as the Gender Balanced Appointments Act.  
(Source: P.A. 87-797.)

(5 ILCS 310/2) (from Ch. 127, par. 4302)

Sec. 2. All appointments to boards, commissions, committees and councils of the State created by the laws of this State and after the effective date of this Act shall be gender balanced to the extent possible and to the extent that appointees are qualified to serve on those boards, commissions, committees and councils. If gender balance is not possible, then appointments shall provide for significant representation of both sexes to boards, commissions, committees and councils governed by this Act and Section 5-510 of the Departments of State Government Law (20 ILCS 5/5-510). If there are multiple appointing authorities for a board, commission, committee, or council, they shall each strive to achieve gender balance in their appointments.

Appointments made in accordance with this Act should be made in a manner that makes a good faith attempt to seek gender balance based on the numbers of each gender belonging to the group from which appointments are made.  
(Source: P.A. 91-239, eff. 1-1-00.)



Dear Governor Pritzker,

I write to you on behalf of the Faculty Senate Executive Committee at Southern Illinois University Edwardsville to thank you for your recent appointment of Tonya Genovese to the Southern Illinois University System Board of Trustees. However, we would also like to point out that prior to her appointment, we went through a period with no women on the Board of Trustees. Her appointment now makes her the lone woman on this body.

Given your commitment to gender equality, we are confident this extreme imbalance was not intentional on your part. However, we find the gender composition of the board troubling and respectfully request that you make the gender balance of the Board a high priority when making future appointments to our Board of Trustees. Not only would this send a powerful signal to the members of our system and the communities our system serves, it would also lead to more representative outcomes and make the Board consistent with the sentiments of the Gender Balanced Appointments Act (5 ILCS 310).

Thank you for your attention to this important matter.

Sincerely,

Dr. Laurie L. Rice  
President, Faculty Senate  
Southern Illinois University Edwardsville

## **Faculty Senate Bylaws, April 1 draft reorganization proposal**

### **Rules & Procedures Council – most relevant reorganization proposals**

#### **#1**

##### **Current:**

###### **3. Rules and Procedures Council**

The Rules and Procedures Council is charged with recommendations pertaining to structuring the Faculty Senate, specifically the reapportionment of Senate seats, seating and unseating Senators, and the election of Senate Officers; examining the academic governance of the University per se including name changes and/or the restructuring of departments and schools; liaison with internal bodies, e.g. Student Senate, University Staff Senate, etc.; evaluation of the Chancellor and the Provost and Vice Chancellor; recommending possible changes in the Board Statutes to the Board of Trustees; reviewing current practices and policies in the area of academic governance and formulating guidelines for the administration and governance of all academic units.

###### **4. Welfare and Governance Council**

The Welfare and Governance Council is responsible for formulating and recommending to the Faculty Senate policy relating to the structure, functioning, and funding of the Southern Illinois University system and the organizational relationships among and between the Board of Trustees, the President, Southern Illinois University Carbondale, the School of Medicine, and Southern Illinois University Edwardsville.

##### **Proposed:**

A. The Faculty Senate shall establish the following standing Councils and standing committees:

###### **5. Governance Council**

Standing Committee: Governance Impact

I. Additional functions and responsibilities of the Faculty Senate Councils and Standing Committees are as follows:

###### **5. Governance Council**

a. Functions: The Governance Council is charged with recommendations pertaining to structuring the Faculty Senate, specifically the reapportionment of Senate seats, seating and unseating Senators, and the election of Senate Officers; coordinating and analyzing the evaluation of the Chancellor and the Provost and Vice Chancellor; recommending committee appointments to the Faculty Senate president and coordinating with the University Governance Office to track committee appointments

The Faculty Senate shall be represented on Chancellor Search Committees, search committees for positions within two reporting lines of the Chancellor, and for other positions on ad-hoc or standing committees, councils, etc. related to Faculty Senate's charges, including but not limited to UPBC (University Planning and Budgeting Council), Parking and Traffic, Intercollegiate Athletics Committee, and Committee for Higher Administrator Performance Appraisal (CHAPA). Representatives will be chosen by the Faculty Senate President, in conjunction with the Executive Committee. Each appointment must be announced to the Faculty Senate members. Committee appointees are responsible for reporting relevant business and actions of the committee to Faculty Senate.

The Governance Council shall provide for appropriate onboarding for Governance Impact Committee members. The Governance Impact Committee provides leadership to help Faculty Senate ~~do and be good and~~ continuously improve itself and the university through a focus on matters such as inclusion, equity, access, efficiency, communication connections, communications, sustainability, transparency, and governance. Each council's representative on the Governance Impact Committee will serve their respective councils by helping their council consider these matters. The Governance Council shall convene Governance Impact Committee members together to foster collective discussions around governance impact issues, challenges, and opportunities across councils.

G. All councils, as well as the Executive Committee and Faculty Senate as a whole, are responsible for matters such as inclusion, equity, access, efficiency, communication connections, communications, sustainability, transparency, and governance. All councils shall designate one of their senate members to serve on the Governance Council's Governance Impact Committee.

E. The Executive Committee shall be responsible for reviewing and recommending updates to the evaluation instrument used for the Faculty Senate's review of the chancellor, in coordination with the Governance Council, and reviewing its results,

F. The Executive Committee shall be responsible for liaising with internal bodies such as Student Senate and University Staff Senate.

1. Undergraduate Academic Policy & Planning Council

a. Functions: The Undergraduate Academic Policy & Planning Council is responsible to the Faculty Senate for... reviewing and recommending updates to the evaluation instrument used for the Faculty Senate's review of the provost, in coordination with the Governance Council, and reviewing its results.... The council is also responsible to the Faculty Senate for all matters of student success related to academic and faculty interest, such as advising, academic probation, conduct, and housing, as well as liaising with Student Senate.

A. The Faculty Senate shall establish the following standing Councils and standing committees:

1. Undergraduate Academic Policy & Planning Council

Standing Committee: Student Success

3. University Budget, Finance, & Operations Council

a. Functions: The University Budget, Finance, & Operations Council is responsible to the Faculty Senate for... liaising with Staff Senate

3. University Budget, Finance, & Operations Council

Standing Committee: Academic & Support Services

H. The Faculty Senate shall be responsible for recommending possible changes in the Board Statutes to the Board of Trustees; reviewing current practices and policies in the area of academic governance and formulating guidelines for the administration and governance of all academic units; formulating and recommending to the Faculty Senate policy relating to the structure, functioning, and funding of the Southern Illinois University system and the organizational relationships among and between the Board of Trustees, the President, Southern Illinois University Carbondale, the School of Medicine, and Southern Illinois University Edwardsville. When relevant, this charge may be taken up by any council, the Executive Committee, and/or the Faculty Senate as a body.

***Other most relevant changes:***

**#2**

***Current:***

I. Faculty Senate Councils shall meet at least once a month at the call of their respective chairperson or by petition of one-third of the respective membership. Normally Faculty Senate Councils will not meet during the months of June, July, and August, unless convened by the Executive Committee.

***Proposed:***

I. Faculty Senate Councils **normally** shall meet at least once a month **during the academic year** at the call of their respective chairperson or by petition of one-third of the respective membership. ~~Normally Faculty Senate Councils will not meet during the months of June, July, and August, unless convened by the Executive Committee.~~

**#3**

***Current:***

C. The Faculty Senate Executive Committee shall **assign the membership** of each Council. Such membership shall be composed of **six to twelve members** of the Faculty Senate **and no more than two members of each of the other campus constituency groups, and these latter members shall be voting members.**

E. Each Council may establish, in addition to the standing committees identified in Section VI, Paragraph H, below, ad hoc committees as needed to fulfill that Council's responsibilities. Membership to standing or ad hoc committees is not limited to members of the Faculty Senate; **however, it is desirable that a majority of each committee consists of members of the Faculty Senate.** The Chairperson of each committee shall be appointed by the Council to which the committee is to report, and the Chairperson must be a member of that Council.

***Proposed:***

C. The Faculty Senate Executive Committee shall **appoint Faculty Senate members to** each Council. Such membership shall be composed of **at least three members** of the Faculty Senate. **Councils may add additional members from outside Faculty Senate; representatives added from other campus constituency groups shall be voting members.**

E. Each Council may establish, in addition to the standing committees identified in Section VI, Paragraph H, below, ad hoc committees **and subcommittees** as needed to fulfill that Council's responsibilities. Membership to standing or ad hoc committees is not limited to members of the Faculty Senate. The Chairperson of each committee shall be appointed by the Council to which the committee is to report, and the Chairperson must be a member of that Council.



## April 15, 2021 RPC Meeting Proposed change to RPC Operating Papers

### Appendix #1. Process for the Election of Faculty Senators

#### Current:

3. During the 1st week in February, the Chairperson of the R&P Council shall request from the Office of Institutional Research and Studies the apportionment of seats based on the number of voting faculty at the beginning of the spring semester.

#### Proposed:

3. During the 1st week in February, the Chairperson of the R&P Council shall request from the Office of Institutional Research and Studies a list of ~~the apportionment of seats based on the number of~~ voting faculty at the beginning of the spring semester. ~~The Personnel Committee will then apportion Faculty Senate seats among the academic units, using the Huntington-Hill Method.~~

#### Proposed (clean):

3. During the 1st week in February, the Chairperson of the R&P Council shall request from the Office of Institutional Research and Studies a list of voting faculty at the beginning of the spring semester. The Personnel Committee will then apportion Faculty Senate seats among the academic units, using the Huntington-Hill Method.

UPBC Faculty Senate Exec Report

April 22 2021

UPBC met April 16 2021

- President Mahony attended and presented an overview of the following:
- VP Search update – Hired Dr. Sheila Caldwell as Chief Diversity Office for SIU system hired. Currently at Wheaton College in Chicago area. Will join us July 1
- Budget insights: Budget is the responsibility of the BOT. No increase in tuition and fees at SIUE. Continues to have discussions with Dr. Pembroke about housing fees at SIUE
- Budget allocation and the SIU System Strategic Plan. Governor has named a commission to review the overall state allocation process for all public higher ed. SIU is hoping to have 2 reps on this commission. Plan to have a recommendation in 3 years which aligns with BOT timeline to have a decision on SIUE/SIUC allocation adjustments.
- Significance of the CHAPA (Committee for Higher Administrator Performance Appraisal) Supports this process and encourages 360 reviews of all administrators and identification of each constituency concerns/feedback in report.

Unfinished business:

The Operating Policies : Student and Staff senate and Graduate Council have confirmed approval. Awaiting FS and BFSA approval.

Chancellor will present on CARES act funding and distribution on April 30<sup>th</sup>.

Chancellor Pembroke is scheduling a town hall to discuss the findings of the Carnegie Classification Committee.

CHAPA evaluation was sent to Dr. Cobb on April 19<sup>th</sup>. Discussed a short survey at a midterm point for each administrator. Dr. Pembroke, Popkess and Huyck will draft process/ review CHAPA policy and form over summer for review by UPBC in fall.

Next meeting is April 30<sup>th</sup>- Guest is Scott Belobradjic

Thank you.

## **President's Report to FSEC**

April 22, 2021

### ***Meetings Included***

#### ***April 13: Constituency Heads with Chancellor***

There will be a townhall regarding the work of the R2 committee and 5 committees will be forming based on their findings. Student vaccinations will be available on campus. A short version Chapa midterm review will happen every three years for Vice Chancellors. SIUE has a lot of representation on the system work modalities working group. We're switching to University of Illinois shield testing now that it has FDA approval – it is free to us (paid for by state). Commencement ceremonies May 1 and May 6-9.

#### ***April 15: Phone Call with Gireesh Gupchup and Marcus Odom***

Topics discussed included identifying wellness needs of faculty, communicating with faculty on each campus, and inviting faculty to an event hosted by the School of Medicine.

### ***Upcoming Meetings include:***

***April 27: Diversity Council***

***April 29: Board of Trustees***