

FACULTY SENATE EXECUTIVE COMMITTEE

Zoom Meeting ID 920 3685 0196

February 25, 2021 – 2:30pm

Approved Minutes

The regular meeting of the Faculty Senate Executive Committee was called to order at 2:30pm on Thursday, February 25, 2021 in Zoom by President Laurie Rice.

Present: Laurie Rice, Jocelyn DeGroot-Brown, E. Duff Wrobbel, Keith Hecht, Tim Jacks, Jingyi Jia, Stephen Kerber, Mike Shaw, Ezra Temko

Guests: Andrew Griffin, Tom Jordan, Ann Popkess (UPBC)

Public Comment:

There was no public comment.

Announcements:

There were no announcements.

Consideration of Minutes:

The minutes for the February 11, 2021 meeting were approved as written.

Action Items:

There were no action items.

Unfinished Business:

Rice contacted Marcus Odom at Southern Illinois University Carbondale (SIUC) about their Faculty Senate structure and how instructors are incorporated. They have six instructor positions that are elected university-wide that are part of the Senate and serve on their different committees, which is a sixth of their total membership. Temko had conversations with the non-tenure track faculty association, and they are going to discuss the topic at their next membership meeting. The reorganization working group has also discussed the issue. Any inclusion would require a change to the Faculty Senate Constitution, and a version of what that might look like was shared and is attached using the language suggested by Tom Jordan. It was suggested to share the discussion with the Chancellor and to get feedback from the Faculty Senate at the March meeting.

The Welfare and Governance Council approved a draft Assessment and Evaluation Policy proposal regarding Library and Information Services. There was a brief review of and discussion about the need for assessment. It was suggested to revise the language to include “mandatory” in the header for assessment activities and remove the word from each bullet point. It will be referred to the Committee on Assessment and then the Curriculum Council for review.

New Business:

There has been difficulty in identifying candidates for President-Elect. Several nominations have been made, however those identified declined. Nominations should have been announced at the February

Faculty Senate meeting. Temko reached out to the Chancellor, the Provost, and the Deans for suggestions, but those suggestions were generally faculty who are ineligible or are junior faculty. There was a discussion about how the workload would affect junior faculty working on tenure, the possibility of changing the Bylaws to allow a previous Senator to serve as President-Elect, and potentially allowing extended terms for a willing President. The duties of President were discussed as well as if some duties could be shared with the President-Elect. Requesting an additional course release and a service pass for the President was recommended, and Rice will follow up on previous discussions with the Chancellor and Provost.

Discussions about summer operations are on hold, so it will not be considered at this time. Temko shared a draft proposal that is being considered for the reorganization of the Faculty Senate and included a comparison document for other universities. The committee will look at roles and structures in the organizational chart for the Provost Office and may make changes based on that information. The Faculty Senate Bylaws have only a brief description of the functions and standing committees for each Council. The administration structure of the University has changed, and there is a need to align the structure to make connections with various administrators. There was a discussion about including those administrators on Councils as *ex officio* including the potential impact on function. It will be reviewed again at the next FSEC meeting and sent it out to Councils after that.

There were some issues with apportionment as School of Nursing representation should decrease by one, but there are no expiring terms. There is a need for an objective way of determining apportionment in situations like this going forward, and the operating papers may be updated to include that. A change would need to be made to the Faculty Senate Bylaws to allow for flexibility in the number of Senators. There was a discussion about the current number of 39 Senators, a potential need to increase those numbers, and the inclusion of Graduate Council members as part of the total number. Rules and Procedures will consider the issue further.

Amendments to the Faculty Development Council were reviewed. The amendment process in the operating papers is different than other Councils, and it was recommended that the language be changed for consistency and efficiency. It will be placed on the March Faculty Senate meeting agenda.

Reports:

Alison Reiheld had to step down as the Admissions Criteria Task Force Chair, and Kevin Hockenberry is taking the lead as Chair of the Academic Standards and Policies Committee. The committee has been given a March 9 deadline, which would allow time for the Curriculum Council to vote on it at their March meeting. It is expected that there will be a proposal for the April Faculty Senate meeting. A concern about the Admissions Review Committee was brought up as the Associate Chancellor for Institutional Diversity and Inclusion is serving in a role that is supposed to be an appointed faculty member; Hecht will reach out to the Chair to express that concern and request that the committee structure be re-evaluated to maintain balance.

The Rules and Procedures Council sent out surveys for the Provost and Chancellor evaluations, which are due on March 8. Election notices are being prepared. Elections for the Grievance Council will continue until the revised policy is in place in case there is a need for it.

The Welfare and Governance Council continues to discuss Tom Jordan's feedback on the grievance policy and the dual career policy suggested by the Provost. The draft policy for library assessment was passed. A performance assessment of the Ombudsman needs to be scheduled, and a survey document will be sent out.

The Graduate Council discussed the Carnegie Committee results with the Chancellor and the Provost, and they will be identifying administrators and faculty members for another working committee to deal with the logistics. Enrollment Management reported that spring enrollment for graduate students has increased in all programs. Concerns about textbook rental fees for graduate students were discussed as some faculty still have not adopted the rental system.

DeGroot attended the Faculty and Staff Appreciation Committee meeting. She participated as an interviewer for Meridian Day and was also on the selection committee that chose 20 students. Meridian Day was completely online through Zoom, and it went very well.

The President posted a report that is attached. She discussed with the Chancellor concerns about getting faculty vaccinations before the fall term. The admissions test policy that was passed at the beginning of the academic year is showing big increases in diversity as well as overall numbers in enrollment.

There were no other reports.

Adjournment:

The meeting adjourned at 4:47 pm.

Submitted by Anne Hunter, University Governance

FACULTY SENATE EXECUTIVE COMMITTEE
Zoom Meeting ID: 920 3685 0196, Password: chimega
<https://sue.zoom.us/j/92036850196>
Chancellor's Office Conference Room
February 25, 2021 – 2:30PM

AGENDA

- I. CALL TO ORDER
- II. PUBLIC COMMENT*
- III. ANNOUNCEMENTS
- IV. CONSIDERATION OF MINUTES
 - a. February 11, 2021
- V. ACTION ITEMS
- VI. UNFINISHED BUSINESS
 - a. Instructor Voting & Representation
 - b. Assessment of the library
- VII. NEW BUSINESS
 - a. President elect nomination
 - b. Faculty Senate reorganization
 - c. Faculty Senate apportionment
 - d. Faculty Development Council Operating Papers
- VIII. REPORTS FROM COUNCIL CHAIRS
 - a. UPBC – Ann Popkess
 - b. Faculty Development Council – Tim Jacks
 - c. Curriculum Council – Keith Hecht
 - d. Rules & Procedures Council – Ezra Temko
 - e. Welfare and Governance Council – Steve Kerber & Jingyi Jia
 - f. Graduate Council – Yuliang Liu
 - g. Past-President – Jocelyn DeGroot Brown
 - h. President-Elect – Duff Wrobbel
 - i. President – Laurie Rice
- IX. ADJOURNMENT

*Due to Restore Illinois Phase 4 restrictions, the Faculty Senate is accepting public comments via email to encourage social distancing and safety. Submitted comments will be read aloud during the meeting and added to the minutes. Please submit any comments to the University Governance Office at anhunte@sue.edu prior to the start of the meeting. Meetings will be accessible via Zoom, and login information is included in the agenda.

The Faculty Senate Constitution

The Faculty Senate is the body empowered to act as agent for the University Faculty with the delegated power to formulate policies in regard to all academic matters and other matters of faculty concern except those that are related to the Graduate School as set forth in the Bylaws and Statutes of the Board of Trustees.

ARTICLE I.

The University Faculty shall consist of the Chancellor, all professors, associate professors, and assistant professors, and those instructors on continuing appointment. (Bylaws and Statutes of the Board of Trustees of Southern Illinois University, Part III, Article IV, Section A, October 1, 1973.)

ARTICLE II.

The Faculty Senate shall have direct access to the Chancellor of the University.

ARTICLE III.

A. The Faculty Senate members shall be elected by and from the combined membership of the University Faculty, full-time Clinical Professors, full-time Clinical Associate Professors, full-time Clinical Assistant Professors, and full-time, non-tenure track instructors.

Deleted: and

B. The Officers of the Faculty Senate shall be elected by the combined membership of the University Faculty, full-time Clinical Professors, full-time Clinical Associate Professors, full-time Clinical Assistant Professors, and full-time, non-tenure track instructors from the membership of the Faculty Senate and shall remain members of the Faculty Senate during their terms of office.

Deleted: and

C. Each elected Faculty Senate member shall designate an alternate to attend and vote at Faculty Senate meetings.

ARTICLE IV.

The officers of the Faculty Senate shall be President, President-Elect, and Past-President.

ARTICLE V.

A. The combined membership of the University Faculty, full-time Clinical Professors, full-time Clinical Associate Professors, full-time Clinical Assistant Professors, and full-time, non-tenure track instructors may, at a general faculty meeting or by written or electronic ballot, direct the Faculty Senate to represent it or act for it on any matter of faculty concern.

Deleted: and

B. The Faculty Senate shall have the power to act for the University Faculty, full-time Clinical Professors, full-time Clinical Associate Professors, full-time Clinical Assistant Professors, and full-time, non-tenure track instructors on all matters of faculty concern except as its autonomy is limited by correct academic and administrative relations with other units and representative bodies.

Deleted: and

C. The Graduate Council, representing the Graduate Faculty, shall be the legislative body to determine the university policy on all matters relating to graduate instruction and research except as its autonomy is limited by correct academic and administrative relations with other units or representative bodies. On policy matters without budgetary or organizational implications the

Graduate Council shall report directly to the Provost and Vice Chancellor; on policy matters with budgetary or organizational implications the Graduate Council shall report to the Faculty Senate.

D. The President of the Faculty Senate shall have the power to call general faculty meetings.

E. The Faculty Senate shall be responsible for continuing evaluation of the performance of the Chancellor and the Provost and Vice Chancellor.

ARTICLE VI.

Legislative action of the Faculty Senate not approved by the President may be referred to the Board of Trustees by a 2/3 vote of the combined membership of the University Faculty, full-time Clinical Professors, full-time Clinical Associate Professors, full-time Clinical Assistant Professors, and full-time, non-tenure track instructors.

Deleted: and

ARTICLE VII.

A. The Faculty Senate shall implement the provisions of this Constitution by Bylaws as it may choose to adopt.

B. The Faculty Senate shall have the authority to stipulate its own governance structure, define terms of office, direct election of officers, remove officers and members for cause, control agendas and meetings, and create and abolish committees, in accord with procedures described in its Bylaws.

ARTICLE VIII.

A. Articles of the Constitution of the Faculty Senate may be amended by a majority of ballots cast by the combined membership of the University Faculty, full-time Clinical Professors, full-time Clinical Associate Professors, full-time Clinical Assistant Professors, and full-time, non-tenure track instructors voting by secret ballot in a general referendum.

Deleted: and

B. Ratification of this document will be by a majority of ballots cast by the combined membership of the University Faculty, full-time Clinical Professors, full-time Clinical Associate Professors, full-time Clinical Assistant Professors, and full-time, non-tenure track instructors voting by secret ballot in a general referendum.

Deleted: and

*Revision on election process was approved by the Faculty Senate April 2, 2009
Approved by the Office of the Chancellor August 11, 2011
Approved by Faculty Senate 4/2/2015, University Faculty 5/2015 and Office of the Chancellor 7/23/2015 (clinical faculty language)*

Library Assessment & Evaluation Policy

Library & Information Services is an academic unit comparable to other colleges and schools at SIUE. Library faculty members empower and facilitate the teaching and scholarly research activities of faculty in the other academic units by providing in-person and online access to credible information resources in multiple formats. Library faculty also teach researchers, by means of in-person and online class instruction, the abilities required to locate, evaluate, and use information resources effectively. This policy sets forth five regular library assessment activities required by the university. These five assessment activities generate evidence that enables the Provost & Vice Chancellor for Academic Affairs and the Chancellor to evaluate the library's involvement in and impact on critical university initiatives such as enrollment, retention, student academic success, faculty research productivity, and accreditation. It is the responsibility of the Provost & Vice Chancellor for Academic Affairs to verify that these five library assessment activities are carried out on a regularly scheduled basis and that all the evidence generated is promptly and openly shared with the university community and the public.

The five assessment activities include:

1. Mandatory creation and maintenance of a library **Dashboard** on the library website that will include current data generated by ongoing assessment activity within the library including detailed information about the library budget, library budget trends, budgetary decision-making processes, purchase allocations for each academic discipline, newly-acquired resources, cancellations, databases and costs-per-use, e-books and costs-per-use, and e-journals and costs-per-use, to be available no later than July 1, 2021.

2. Mandatory preparation of a yearly library report to the Provost & Vice Chancellor for Academic Affairs and to the Faculty Senate (to be shared on the Dashboard) based on ongoing assessment activities containing data that **demonstrates correlations** linking use of library services/resources with enrollment, retention, student academic success, faculty research productivity, and accreditation.
3. Mandatory inclusion of the library in SIUE's ongoing institutional Assessment & Academic Planning **Program Review** schedule, to begin in FY 2021-2022.
4. Mandatory implementation of a yearly library **customer satisfaction survey** using an external professional tool, to begin in FY 2021-2022.
5. Mandatory implementation of a regularly-scheduled **external review** of the library's performance and value for investment (similar to an accreditation review) by visiting external consultants from an appropriate national professional organization, such as the Association of College & Research Libraries (ACRL) of the American Library Association, to begin in FY 2022-2023

2/25/21 FS Reorganization working group, draft proposal for FSEC review/feedback

We want to have administrators as ex officio non-voting members who attend our council and relevant committee meetings. We want to go through the org chart (and get more details on some people's jobs and org charts for offices under the provost's office) and make sure we have liaisons matched with councils/committees as appropriate. We need buy-in for this from the administrators.

FSEC: Concern about 1) what is or is not said openly with administrators around, 2) watering down council so it's a university committee instead of a faculty senate committee that focuses on our interests

Faculty Senate Councils

- Undergraduate Academic Review, Policy, & Planning Council
- Student Success Council
- Faculty Success Council
 - Unrepresented grievances/welfare committee
- University Budget, Finance, & Operations Council
 - Committee on academic and support services
- Graduate Council
- Governance Impact Council

Faculty Senate Councils *with changes noted*

- Executive Council *Formerly Executive Committee*
 - Governance Impact Committee *Takes on much of Rules & Procedures Council job, +inclusion/equity focus*
- Undergraduate Academic Policy & Planning Council *Curriculum Council – split in two*
- Undergraduate Academic Review Council *Curriculum Council – split in two*
- Student Success Council *New*
- Faculty Success Council *Combined Faculty Development, Faculty Welfare & Governance*
 - Unrepresented grievances/welfare committee *to address FA doing grievances for represented faculty*
- University Budget, Finance, & Operations Council *New, though UPBC members are ex-officio senators now*
 - Committee on academic and support services *New*
- Graduate Council *Same*

Executive Committee

- Should be liaison role not RPC (e.g. IBHE rep)
- leading long-term planning, oversight
- Add student, staff, NTT member to ExCo?, Tom Jordan should be here regularly
- Decides on chancellor questions for evaluation

-Governance Council (2 senators)

(so this could have two senators on it that are on ExCo, a chair and chair-elect, and those two do Committee on Committees and elections and reviewing senate policy and other oversight stuff, also chancellor evaluation with input on survey from ExCo. ALSO this committee is in charge of leadership for helping Faculty Senate do and be good and continuously improve through a focus on inclusion, equity, access, efficiency, community connections, communications, sustainability, transparency, shared governance, etc. So the chair/chair-elect will be an governance impact/equity+ point person for ExCo and then each council will also appoint one person to this governance impact role, who will look out for these areas on their council and discuss and recommend things from there. The chair will also convene the full committee to meet so that there can be collective discussions of what is going on with governance impact/equity+ issues across councils. The chair will train people in this role at the beginning of the year (or connect them to training)).

Governance Impact Standing Committee: Governance Impact Committee, each council has one person designated for Governance Impact that is on this committee

Undergraduate Academic Review, Policy, & Planning Council (8 senators?)

Policy & Planning Committee (chair of council chairs this, chair-elect of council is vice chair)

Who else should be on this and how many senators?

Chair and chair elect (2 senators) for program review comm

(Current work of:

- General Education Committee
- Honors
- Academic Standards and Policies Committee)
- ad-hoc committees that are relevant...
- Provost evaluation

Policy, Comm., & Issues of Concern liaison: Tom Jordan as ex-officio member

(+1 governance impact point person)

Policy & Planning = 2 committees, each with chair/chair-elect of committee that are members of this council (4 members)

Besides other stuff, overall split into two committees, both of which include non-senators, one that does program review, and one that does curriculum review. Those will go through the committee and be done, and not come to the full council.

Program reviews, course curriculum reviews, appeals reviews

- Curriculum Review Committee (-Undergraduate Courses Committee)
- Undergraduate Programs Committee, Committee on Assessment (program review)
- Program Review Committee
- Graduation Appeals Committee

(+1 governance impact point person)
(maybe chair/chair elect for each cmte, e.g. committee on assessment has one liaison overlap and otherwise is other faculty)

Student Success Council

–advising, academic probation, conduct, housing, etc.
(2 senators: chair and chair-elect, 2 faculty non-senators?)
(+1 governance impact point person)
Student Affairs liaison – Waple as ex officio member who attends
One senator whose job it is to liaise with student senate and attend their meetings

Faculty Success Council (6 senators?)

-Faculty Development & Welfare
-Committee for grievances (primarily unrepresented, primarily non-senators)
FSEC: -Unrepresented faculty – still need advocacy around welfare issues that are in contract for others
-NTT committee (or point-person that is on faculty welfare) (one senator with non-senators otherwise)
(+1 governance impact point person)

University Budget, Finance, & Operations Council (6 senators?)

-**Committee on academic and support services** (academic calendar, counseling, technology, support staff, etc.)
One senator whose job it is to liaise with staff senate and attend their meetings
-UPBC relationship –two of the UPBC faculty appointments are senators who will serve on this council
-sustainability goal
(+1 governance impact point person)

Graduate Council

(+1 governance impact point person, an at-large position???)

SIUE FS Bylaws

"A. The Faculty Senate shall consist of 39 proportionally elected members and the faculty-elected members of the Graduate Council with the 39 proportionally allocated to and elected by the various academic units, as determined by the Rules and Procedures Council. The academic units are defined as: College of Arts and Sciences, School of Business, School of Dental Medicine, School of Education, School of Engineering, Library and Information Services, School of Nursing, and School of Pharmacy. Representation of additional units may be added by majority vote of the Faculty Senate."

SIUC FS OPs

"The Faculty Senate shall normally consist of 36 members. The non-tenure track faculty unit shall have six seats. The remaining seats shall be apportioned among the voting units, save the non-tenure track faculty unit, using the Huntington-Hill Method according to the number of tenured and tenure track voting faculty FTE in each voting unit. However, each voting unit shall have at least one representative, and no elected member shall be deprived of a seat on the basis of this reapportionment."

<https://policies.siu.edu/employees-handbook/chapter11/opffs.php>

faculty

unit	total	pct
CAS	249	46.28%
BUS	38	7.06%
DEN	48	8.92%
EHB	78	14.50%
ENG	50	9.29%
LIS	14	2.60%
NUR	22	4.09%
PHR	39	7.25%
538	100%	

current

seats	pct	open
19	48.72%	4
2	5.13%	1
3	7.69%	1
5	12.82%	2
4	10.26%	1
1	2.56%	1
2	5.13%	0
3	7.69%	1
39		

prev. method

seats	pct	diff	change
18	46.15%	-0.13%	-1
3	7.69%	0.63%	1
3	7.69%	-1.23%	0
6	15.38%	0.89%	1
4	10.26%	0.96%	0
1	2.56%	-0.04%	0
1	2.56%	-1.53%	-1
3	7.69%	0.44%	0
39	stdev >	0.00878	

hhm

seats	pct	diff	change
17	43.59%	-2.69%	-2
3	7.69%	0.63%	1
3	7.69%	-1.23%	0
6	15.38%	0.89%	1
4	10.26%	0.96%	0
1	2.56%	-0.04%	0
2	5.13%	1.04%	0
3	7.69%	0.44%	0
39	stdev >	0.01232	

unit	total	pct
CAS	249	46.28%
BUS	38	7.06%
DEN	48	8.92%
EHB	78	14.50%
ENG	50	9.29%
LIS	14	2.60%
NUR	22	4.09%
PHR	39	7.25%
538	100%	

alt 1

seats	pct	diff	change
18	46.15%	-0.13%	-1
3	7.69%	0.63%	1
3	7.69%	-1.23%	0
5	12.82%	-1.68%	0
4	10.26%	0.96%	0
1	2.56%	-0.04%	0
2	5.13%	1.04%	0
3	7.69%	0.44%	0
39	stdev >	0.00932	

unit	total	pct
CAS	249	46.28%
BUS	38	7.06%
DEN	48	8.92%
EHB	78	14.50%
ENG	50	9.29%
LIS	14	2.60%
NUR	22	4.09%
PHR	39	7.25%
538	100%	

alt 2

seats	pct	diff	change
18	46.15%	-0.13%	-1
3	7.69%	0.63%	1
3	7.69%	-1.23%	0
6	15.38%	0.89%	1
3	7.69%	-1.60%	-1
1	2.56%	-0.04%	0
2	5.13%	1.04%	0
3	7.69%	0.44%	0
39	stdev >	0.00905	

Faculty Development Council Operating Papers

I. Membership

The Faculty Development Council shall consist of at least seven faculty members who are elected members of the Faculty Senate, the Coordinator of Excellence in Undergraduate Education (EUE), a representative from the Provost's Office charged with Faculty Development, a representative from the Information Technology Services, and other faculty development initiative representatives. The representative from the Provost's Office charged with Faculty Development and the Coordinator of EUE are not elected members of the Faculty Senate, they will be ex- officio members of the Faculty Development Council. Additional members will be selected by the FDC to represent Schools and Departments not represented on the FDC by faculty senators.

II. Officers

Members of the Faculty Development Council will recommend the name of a Chair to the President of the Faculty Senate. The Chair of the Council for each year shall be appointed at end of the previous academic year by the President of the Senate, in consultation with the President-Elect and Past-President, with the approval of the Faculty Senate. The Chair of the Council is a member of the Faculty Senate Executive Committee and will represent the work of FDC in that committee.

III. Powers and Functions

- A. The FDC may appoint ad hoc committees as needed.
- B. The Functions of the FDC shall be:
 1. To work with the Office of the Provost to develop and promote programs relating to faculty roles and responsibilities in the areas of teaching, scholarship, and service, such as the Fall Faculty Symposium, Scholarship of Teaching and Learning initiatives, and Faculty conversations.
 2. To serve as liaison to SIUE faculty to identify faculty development interests.
 3. To coordinate the dissemination of information of campus, state, and national initiatives concerning faculty roles and responsibilities.
 4. To encourage broad faculty involvement and open discussion within departments regarding faculty roles and responsibilities and coordinate these activities at college, school and university levels.
 5. To provide for the oversight of the Excellence in Undergraduate Education Program (EUE).

6. To work in conjunction with the EUE Coordinator to develop program guidelines and review procedures, to conduct a periodic assessment of the EUE Program, and to advise the EUE Coordinator on other matters pertaining to EUE.
7. The Committee shall also be responsible for conducting the review of EUE proposals and make recommendations to the Provost and Vice Chancellor for Academic Affairs on the allocation of EUE funds.
8. The Teaching Excellence Awards Committee shall be a standing subcommittee of the Faculty Development Council.
 - a. The Chairperson of the Teaching Excellence Awards Committee shall be appointed by the chairperson of the Faculty Development Council with the approval of the majority of the Council.
 - b. The Teaching Excellence Awards Committee shall function according to the approved operating papers of the Teaching Excellence Awards Committee.

IV. Excellence in Undergraduate Education (EUE) Coordinator

- A. The Coordinator of EUE shall be selected by the Provost based on the recommendation of the Faculty Development Council and approved by the Senate. Candidates shall be solicited through the normal personnel procedures of the University. The Coordinator shall serve a three-year term with an annual review by the Council. If the Council so decides, the term of office of the Coordinator may be terminated before three years. The Coordinator is eligible for an additional three-year term.
- B. The Coordinator shall serve as an ex-officio member of the Faculty Development Council but shall not be a voting member of the Council.
- C. The Coordinator is responsible for managing the EUE Program. The duties of the Coordinator shall be as follows:
 1. Keep all records of the EUE Program.
 2. Work with faculty, staff and students to develop proposals and facilitate the proposal process.
 3. Distribute proposals to FDC members in a timely fashion.
 4. Assist FDC's assessment of proposals.
 5. Handle all correspondence related to proposals and awardees.
 - 6.
 7. Submit reports, as necessary, to the Council, Senate President, and Provost.

V. Meetings

- A. The Faculty Development Council shall meet regularly, at least once every month, during the academic year.
- B. Special meetings may be called by the Chair as need indicates, or upon request of three members of the Council.
- C. The agenda of meetings shall be established by the Chairperson according to the business that is referred to the Council by the Faculty Senate, the Executive Committee of the Faculty Senate, its own committees, or by any of its members. Notice of the time, place, and agenda of all meetings of the Council shall be delivered to all members of the Council, and in compliance with the Illinois Open Meetings Act, made available to the public at least 48 hours in advance of the meeting. The agenda shall include reports from the representative from the Provost's Office charged with Faculty Development, EUE coordinator, and FDC task forces.
- D. Quorum: A quorum shall consist of the physical presence of at least half of the total number of voting members of the Faculty Development Council. Members of the Faculty Development Council who wish to remotely attend Council meetings (e.g. by telephone or electronically) can only do so in a manner consistent with the Illinois Open Meetings Act, and with consent of the Chairperson.
- E. A maximum of 15 minutes shall be allotted at the beginning of the meeting for public comment. No individual speaker shall be allowed to speak for more than 5 minutes.

VI. Voting

- A. All members of the Faculty Development Council shall have the right to vote with the exception of ex-officio members.
- B. Voting by proxy will conform to the rules applicable to voting in the Faculty Senate

VII. Amendment Procedures

~~Proposals for amendment(s) shall be made in writing at one meeting of the Faculty Development Council and voted upon at the next regular meeting of the Council. A majority vote of the Faculty Development Council members present at the second meeting shall be needed to carry an amendment, along with the approval of the Faculty Senate.~~

These Operating Papers may be amended by a two-thirds vote of the Council members present provided that previous notice of the text of the amendment has been circulated to all members at least one week prior to the meeting at which it is considered, and provided that the Faculty Senate approves.

VIII. Reports

Minutes of Faculty Development Council meetings, after approval, shall be posted on the faculty governance website.

The Faculty Development Council shall file an annual report to the Faculty Senate at the end of each academic year.

*FDC#02-13/14 May 1, 2014 approved by the Faculty Senate
June 2, 2014 approved by the Chancellor*

*FDC#01-12/13 Approved by the Faculty Senate May 2, 2013
Approved by the Chancellor 5/10/2013*

*Approved by Faculty Senate May 3, 2012
Approved by the Chancellor June 14, 2012*

*Revision 1/12/12
FDC#01-11/12*

Approved by Faculty Senate May 4, 2006

President's Report to FSEC

February 25, 2021

Meetings

February 11: Board of Trustees

Campuses made budget presentations. SIUC hasn't changed tuition since 2018 and mandatory fees since 2016. It hasn't increased room and board in 4 years (but will no longer be offering housing scholarships next year). Decreasing tuition waivers for undergraduates due to Saluki commitment. SIUC says their fall class is looking good. Chancellor Pembroke made a case for increasing tuition and fees. (A maintenance budget would be +5.8 million). Board members expressed opposition to increases in tuition. Fees less clear. System Initiatives – Institute for Rural Health and Office of Community Transformation. System strategic planning update – town halls 2/15 and 2/17. Presentations on SIUC and SIUE athletics and NCAA academic standards. Eric Ruckh presented Cougar Connectors program. SIUE AP Contract for SEHBB to help grow masters in curriculum and instruction and two endorsements. Retention of first time freshmen fall to spring: SIUC 85%, SIUE 86%. Hightower chairing academic committee. Gilbert's term has expired. Board vacancies.

February 12 and February 25: Faculty Advisory Committee

Formation of a system faculty advisory committee. Discussion of composition and roles with President and VP for Academic Affairs. Preliminary planning for a system faculty wellness program.

February 17: KPI Working Group Goal 2

Discussed components of a potential NSSE composite measuring elements of Goal 2 and discussed goals for licensure pass rates.

February 19: Meridian Day Interviews (210 students this year)

February 22: Diversity Council

Updates on admissions – test blind admission is making a difference. Update on spring conference – will focus on retention and academic success of black students.

February 23: Constituency Heads Meeting with Chancellor

Governor has recommended a flat budget. BOT will make its budget decision on April 29. If the equivalent of CARES III passes, would likely give 10 million for university, 5 million for students. Rianne Greenwalt is trying to get SIUE as a pod for vaccines. Work happening behind the scenes to advocate for vaccination of university personnel. Jessica Harris starts new role March 1 (with board approval April 29). Chancellor and Provost official response to R2 committee, Grad Council. Does the inclement weather policy need adapted?

February 24: Faculty Staff Appreciation Day

Considering thank you gifts in lieu of in person festivities.

Upcoming Meetings include:

March 3: *KPI Working Group Goal 2*

March 4: Meeting with Provost?

March 4: University Quality Council