

**RULES AND PROCEDURES COUNCIL**  
**January 16, 2025**  
**Willow Room, Morris University Center**

**MINUTES**

**Members:**

Present: Tim Kalinowski, Lynne Miller, Undrah Baasanjav, J.T. Snipes,  
Jason Swagler, Ken Rawson, Jason Stacy (via alternate Erik Alexander)

Absent: Ralph Tayeh,

- I. **CALL TO ORDER**  
2:30pm
- II. **PUBLIC COMMENT**  
none
- III. **ANNOUNCEMENTS -**  
none
- IV. **CONSIDERATION OF MINUTES**  
November 21, 2024 Minutes Approved
- V. **ACTION ITEMS**
  - a. Reviewed Pres.'s suggested changes to Provost's eval questions.  
(2 questions were not unanimous)
  - b. Reviewed Pres.'s suggested changes to Chancellors eval questions. (2 questions were not unanimous)
  - c. Reviewed suggested changes and finalize Operating Papers to match shift to Governance Council from Rules & Procedures
  - d. Discuss Spring activities/assignments:
    - i. Processing survey results
    - ii. Quadrennial review of the Provost
    - iii. Request list of senate eligible faculty (done)
    - iv. Re-allocation of senators by academic unit (Undrah)
    - v. Communicate with heads of academic units re: above
    - vi. Election of Senate Pres. Elect
    - vii. Election of at large graduate school senators - if any
    - viii. Instructor election (Erik)
- VI. **NEW BUSINESS /COMMENTS**  
None
- VII. **GUEST -**  
None
- VIII. **REPORTS FROM COUNCIL CHAIRS**  
N/A
- IX. **ADJOURNMENT**  
3:35 pm