RULES AND PROCEDURES COUNCIL
September 21, 2023 – 2:30PM
Willow Room, Morris University Center

AGENDA

Members:
Tim Kalinowski, Jason Stacy, Lynne Miller, Undrah Baasanjav, Andrew Wesemann, Bob Blackwell, Jodi Patton-Jordan, Jie Ying, Brad Reed

I. CALL TO ORDER
II. PUBLIC COMMENT
III. ANNOUNCEMENTS
   a. Introductions
IV. CONSIDERATION OF MINUTES
   a. March 16, 2023
   b. April 20, 2023
V. ACTION ITEMS
   a. Committee Assignments
      i. Evaluation and Liaison (3 members)
      ii. Constitution and Bylaws (3 members)
      iii. Personnel (3 members)
VI. UNFINISHED BUSINESS
   a. How to report and store last year’s evaluations of the Chancellor and the Provost
   b. Status of Faculty Senate Constitution, Bylaws, & Operating Papers
VII. NEW BUSINESS
   a. Evaluation and Liaison – Charge
      i. Identify Chancellor’s stated duties and responsibilities as well as the desired capabilities in advertisement for position; work with Constitution and Bylaws to get into appropriate governing documents; and see if any evaluation questions are outside of that scope.
      ii. Identify Provost’s stated duties and responsibilities as well as desired capabilities in advertisement for position; work with Constitution and Bylaws to get into appropriate governing documents; and see if any evaluation questions are outside of that scope.
      iii. Work with Constitution and Bylaws on amending/updating Appendix 3 of our Operating Papers. Need approved changes by December faculty meeting.
      iv. Determine calendars for 4-year review of Chancellor and Provost.
b. Constitution and Bylaws - Charge
   i. Figure out the current state of all Faculty Senate documents – whether recent amendments that were approved by the administration have been carried through; work to get changes passed by the Senate approved by the appropriate level of administration; and ensure all Councils have updated their papers to reflect those changes (in particular the scope of responsibility)
   ii. Finalize and set for vote the operating papers for Budget, Finance, and Operations Council (including identifying any amendments to Bylaws for name change)
   iii. Work with Evaluation and Liaison on their Charge

c. Personnel – Charge
   i. Identify and review policies on distribution of senators – propose changes to the policy if needed; check to see if current distribution of senators conforms to policy
   ii. Review policy and suggest changes for handling “designated alternates”

VIII. GUEST -
   a. Dr. Marcus Agustin, President-Elect Faculty Senate – likely attending the meeting
   b. around 3:15ish - Dr. Thomas Jordan, Coordinator for Policy, Communication & Issues of Concern: at minimum to discuss delay in approval of amendments and whether approval is necessary for Council papers; Appendix 3 – as applies to last year’s report and changes moving forward.

IX. REPORTS FROM COUNCIL CHAIRS
   a. Evaluation and Liaison –
   b. Constitution and Bylaws –
   c. Personnel –

X. ADJOURNMENT

Files temporarily located under Faculty Senate, General, Files, Governance Council (Rules and Procedures) – Link to be provided via email