

**Minutes for Faculty Development Council meeting
for Feb 18 at 2:30pm**

Attendees:

- Tim Jacks (Chair)
- Yadong Wang
- Kim Carter
- Hernando Garcia
- Alison Reiheld
- Lynn Bartels
- Nicholas Guehlstorf
- Diane Cox

Meeting was called to order at 2:31pm.

All action items are in red below.

1. Announcements

- Tim Jacks will serve out Marie's term as Chair
- The Council welcomed Nicholas Guehlstorf who will be filling in for Adriana Martinez for the remainder of the semester.
- The Council agreed to record the Zoom meeting. Alison reminded the group that anything in the Zoom Chat needs to be read aloud for the recording.

2. Approval of previous meeting minutes

- There was no meeting on 12-17-20 and no published minutes for 11-19-20.

3. Old Business

- **OMA Designee:** We need an OMA designee to replace Marie. Nick has served as OMA (Open Meetings Act) designee before (Open Meetings Act) and has had the training. He has a meeting room open to public where he can connect to the meeting. Because we need to publicize this change in location, he will send the Council the updated room info. Alison made a motion to appoint Nick as our OMA designee, Kim seconded, and the group was in favor.
 - Alison will email the OMA documentation to Nick.
 - Tim will send the meeting schedule to Nick.
 - Nick will send us the meeting location information.

4. New Business

- **EUE:** We are not reviewing EUE (Excellence in Education) grants this year. Last year we reviewed the grant submissions and selected the ones to be awarded but the money has not gone out yet. The question was raised if some submissions were related to travel or were otherwise time-sensitive. Lynn said yes, but that the applicants would have a chance to revise their proposal as necessary. Applicants will be able to apply again without being penalized for the process skipping a year. The message from the Provost's office was that hopefully we can fund the recipients next year (i.e., Fall 21 a.k.a. FY22) if the budget allows. There was strong support from the Council to do this as soon as possible.

- **TEAC:** We are not soliciting TEAC (Teaching Excellence Award Committee) submissions this year which means we are skipping the review of submissions this semester. TEAC submissions were reviewed last year but the award money never went out last year and won't go out this year. There was some discussion around the source of funding. It does not come from the Provost's office or the Grad School office but from Marketing. We are not sure if the money rolls over or not. A discussion item from a previous meeting was whether we could simply carry forward all the portfolios submitted for re-consideration next year. The alternative is to put out a new call for submissions next year (Fall '21). There was discussion around the TEAC committee membership and who was serving as chair. Because of the disruption of COVID on the process, the group is leaning towards starting over with a fresh committee. There was discussion around the difficulty of evaluating synchronous vs. asynchronous online classes in addition to in-person classes. It is possible there is a need for a new category of award for online teaching. One suggestion was to call for volunteers to serve on a newly formed TEAC and try to pull in veterans who have served before. Veteran members could then serve a one-year term while new members would serve a two-year term in order to get back in sync. The Council is committed to ensuring a smooth process next year because the TEAC awards are extremely important in recognizing faculty achievement.
 - Tim will follow-up on what the TEAC operating papers say about this process and if there is still an active chair.
 - Lynn will followup to get more information on funding so that the Council can decide on the best path forward.

- **Continuous Improvement Conference:** This was planned for March 2021 but cancelled due to COVID. There is still support to work through the National Center for Faculty Development & Diversity (NCFDD) to host one or two workshops later this year based on a survey that Lynn sent out. Lynn asked for feedback on timing and the consensus was early May. All members of the Council will need to help actively promote the workshops. The likely topics are "Tenure and Time Management" and "Post-Tenure Path Finders". There was also interest in the topics of mentoring and on writing blocks. SIUE became an institutional member of NCFDD last year (<https://www.facultydiversity.org/>) which gives us access to a lot of content. The NCFDD library also includes recorded webinars and there was some discussion of the feasibility of hosting a "watch party".

- **Other news:** Gireesh Gupchup is working some possible SIUE/SIUC joint efforts. One of the options is an initiative around faculty wellness. Tim asked who our counterpart for Faculty Development at Carbondale. Lynn will try to find out.

- **Faculty Senate re-organization:** Tim informed the group that he was representing FDC on both the Faculty Senate Executive Committee and the Faculty Senate Re-Organization Working Group. It is premature to examine any specific restructuring proposals for all the Faculty Senate Councils, but the working group is looking at an overall conceptual framework. This is partly in response to the need to better align with the CBA (Collective Bargaining Agreement), partly to divvy up the workload in a better way, and partly to re-assert some rationale to Councils that have grown organically over the years. While all of this will probably impact FDC in some way in the future, we're not there yet.
 - Tim will keep the FDC in the loop on all these discussions so that there is full transparency.

- **Proposed Change to FDC Operating Papers:** Ezra Temko, Chair of the Rules & Procedures Council, requested that FDC re-examine its operating papers in order to stay aligned with the other Councils in terms of amendment procedures. Because the email was shared in the meeting, it is included here for completeness.

From: Temko, Ezra <etemko@siue.edu>

Sent: Wednesday, February 17, 2021 12:47 PM

To: Jacks, Tim <tjacks@siue.edu>

Subject: Faculty Development Council operating procedure amendment process

Hi Tim,

All other councils require proposals to amend their operating papers be made in writing at least one week prior to the meeting when it will be considered. Faculty Development Council requires proposals be made in writing at the meeting prior to adoption. All council operating procedure amendments require approval by Faculty Senate. Unless there is a particular reason Faculty Development Council wants an extended process, I would ask your council to consider amending their OPs to be in line with the rest of the councils. Otherwise it requires two months of council meetings to move a potential change forward to the full senate (and you have to formally meet as a council even if the only agenda item is to make the proposal in writing). This came up in looking at the timeline for Faculty Senate reorganization, as if we reorganize councils and they have to change their OPs, this could take quite a long time for FDC in this scenario.

Thanks, Ezra

- There was a good discussion about the best way to update the language and especially the need to be able to vote via email between Council meetings. The Council agreed that it made sense to change our operating papers in order to enable us to make future changes a little more efficiently. It was finally determined that the best path was to simply adopt the R&P Council's language from their Operating Papers such that Section VII Amendments would change as follows:

Original language (source is <https://www.siue.edu/ugov/faculty/development-council/papers.shtml>):

“Proposals for amendment(s) shall be made in writing at one meeting of the Faculty Development Council and voted upon at the next regular meeting of the Council. A majority vote of the Faculty Development Council members present at the second meeting shall be needed to carry an amendment, along with the approval of the Faculty Senate.”

Proposed language (source is <https://www.siue.edu/ugov/faculty/rp-council/papers.shtml>)

“These Operating Papers may be amended by a two-thirds vote of the Council members present provided that previous notice of the text of the amendment has been circulated to all members at least one week prior to the meeting at which it is considered, and provided that the Faculty Senate approves.”

- Alison made a motion to adopt the above language, and Yadong seconded. The Council agreed. **This change will still need to be presented at Faculty Senate for approval.**

6. Public Comment

None.

7. Adjournment - Alison moves to adjourn and Kim seconded. Meeting adjourned at 3:31pm.