

Dual Career Support Services

Career Development Center



SOUTHERN ILLINOIS UNIVERSITY
EDWARDSVILLE

Career Counseling

- One-on-One Career Counseling
- Career Assessments:



- Career Field Research:



Professional Skill Development

- Resume, Cover Letter, CV Development & Critique
- Job Search Strategies
- Interview Preparation & Mock Interviews
- Networking

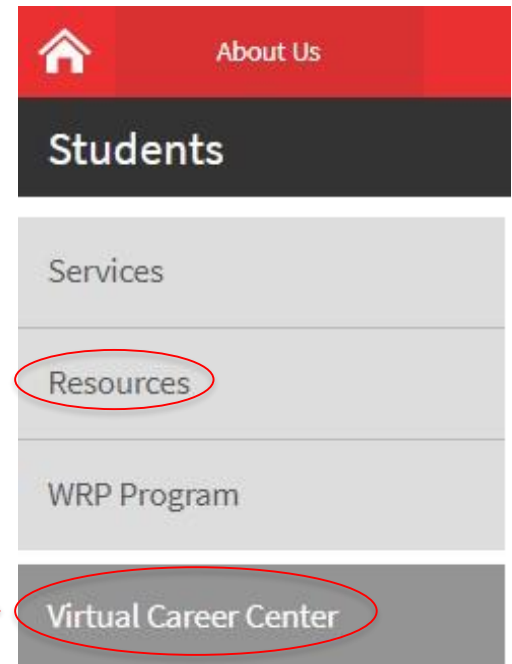


- Social Media:
- LinkedIn



Resources

- Career Resource Center:
 - Located in the CDC
- Career Fairs/Events
- CDC Website:
 - Resources
 - Virtual Career Center



The SIUE Career Development Center is here to help!

- Individuals are eligible to receive a **maximum of three, one-hour appointments**

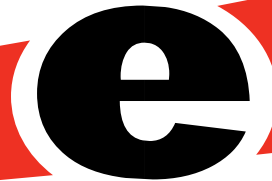
- Contact the CDC to schedule an appointment
 - Appointment Modalities:
 - Face-to-Face (In-person)
 - Virtual (Zoom)
 - Phone
 - Fall and Spring Office Hours:
 - Monday, Thursday – 8:00am – 6:30pm
 - Tuesday, Wednesday, Friday – 8:00am – 4:30pm
 - Summer Office Hours: 8am-4:30pm M-F
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SIUe

CAREERDEVELOPMENTCENTER

0281 Student Success Center | 618.650.3708 | careerdevelopment@siue.edu

www.siue.edu/cdc



SOUTHERN ILLINOIS UNIVERSITY
EDWARDSVILLE



SIUE

Using HERConnect

HERConnect is the Higher Education Recruitment Consortium job board used nationally by thousands of higher ed focused applicants. HERC has 19 regions and we fall within the Greater Missouri HERC region. There are numerous resources we can access as members from the job board to resume searches to training materials through the member portal.



Job Postings:

- We currently use HERConnect for all Administrative/Professional and Faculty positions posted to our SIUE site.
- Posting is national, but also listed within our region for ease of search if needed.
- This is done at no additional cost to the departments. Jobs remain on the site as long as they are active on the SIUE Site.
- Jobs are also shared to various other national job boards based on the HERC rubric (degree required, major, etc)
- We can also use the resume search for direct recruitment and search committee chairs can request access to this key feature.

Using HERConnect

Candidates using HERConnect for job searches can access our job profile, search all our vacancies, set up job alerts, access training materials, and even set up dual career searches for spouses and partners.

Search

1 - 23 of 23

| ACTION | TITLE | LOCATION | POSTED | CLOSING | JOB NUMBER | VIEWS | CLICKS | APPLY |
|-----------------|---|--------------------------|---|------------|------------|-------|--------|-------|
| | Coordinator, Online Lead Engagement | Edwardsville, Illinois | 10/22/2021 | 11/19/2021 | 12717 | 34 | 1 | 1 |
| EDIT | Your job is posted to 3 sites . | | College of Charleston Alumni Association DirectJobs from Association Job Boards Higher Education Recruitment Consortium | | | | | |
| EXTEND | | | | | | | | |
| COPY | | | | | | | | |
| DEACTIVATE | | | | | | | | |
| VIEW ON WEBSITE | | | | | | | | |
| ✓ | Assistant or Associate Professor, Computer Science | Edwardsville, Illinois | 10/22/2021 | 01/16/2022 | FY22-050 | 37 | 0 | 0 |
| ✓ | Program/Student Advisor | Edwardsville, Illinois | 10/19/2021 | 11/15/2021 | 12770 | 45 | 1 | 1 |
| ✓ | Assistant Director of Pilot Plant Technical Projects | Edwardsville, Illinois | 10/19/2021 | 01/17/2022 | 12620 | 60 | 0 | 0 |
| ✓ | Assistant Professor, Geographic Information Sciences (GIS) | Edwardsville, Indiana | 10/18/2021 | 01/01/2022 | FY22-049 | 83 | 0 | 0 |
| ✓ | Campus Recreation Coordinator- Club Sports & Special Events | Edwardsville, Illinois | 10/15/2021 | 11/01/2021 | 12729 | 62 | 0 | 0 |
| ✓ | Assistant Director of Student Conduct (Student Conduct Advisor) | Edwardsville, Illinois | 10/15/2021 | 11/08/2021 | 12124 | 44 | 0 | 0 |
| ✓ | Events Administrator Associate, Manager of Event Services | Edwardsville, Illinois | 10/14/2021 | 10/28/2021 | 12761 | 71 | 0 | 0 |
| ✓ | Marketing Associate | Edwardsville, Illinois | 10/14/2021 | 10/28/2021 | 12769 | 195 | 0 | 0 |
| ✓ | Associate Director (Deputy Director) East St. Louis Higher Education Center | East St. Louis, Illinois | 10/12/2021 | 11/01/2021 | 12653 | 61 | 0 | 0 |
| ✓ | International and Graduate Recruiter (Program/Student | Edwardsville, | 10/12/2021 | 01/10/2022 | 12441 | 109 | 0 | 0 |

Job Seeker Institution

Overview Pricing Post Jobs CV/resume Search Help Jen Oates-Blair

Overview

SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE Southern Illinois University Edwardsville

POST A JOB MANAGE JOBS MANAGE ACCOUNT

| | | | |
|--------------------------------------|---|----------------------------|---------------------------------------|
| 23 ACTIVE JOBS View Statistics | 0 PENDING JOBS | 0 QUEUED FOR ACTIVATION | 140 CLOSED JOBS View Statistics |
| 4 APPLICATIONS View All | 15,765 CV/RESUMES Search CV/resumes | | \$0.00 BALANCE History |

To request resume search access, please contact:
 Jen Oates-Blair SIUE Office of Human Resources
 joatesb@siue.edu

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