



**Instructor Information**

**Name:** Cedric Harville, II, PhD, MPH

**Office:** 2626 Lukas Annex in the Vadalabene Center

**Virtual Office Hours (Zoom):** By appointment

**E-mail:** [charvil@siue.edu](mailto:charvil@siue.edu)

**Phone:** 618-650-2876

**Time and Place for Class Meetings**

December 20<sup>th</sup>-January 9<sup>th</sup>

Blackboard (Asynchronous)

**Required Textbooks**

Required:

Donatelle, R.J. (2017). *Health: The Basics*, (13<sup>th</sup> Edition). San Francisco: Pearson.

**Course Format**

This course will be taught in a condensed online format. All lectures will be online asynchronous.

**Course Description**

*This course is designed to give an overview of relevant personal health topics and provide an opportunity to help you understand and apply the information learned in the course. You will also have the opportunity to reflect on your current health practices. The goal is to supply you with the tools you need to affect the health of yourself, others and your community. Your success is directly related to your effort in the class.*

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**STUDENT LEARNING OBJECTIVES**

1. Understand the significance of personal responsibility and minimizing negative lifestyle habits and enhancing positive lifestyle habits.
2. Recognize that health is much more than just "feeling OK," and that it involves the need for a multi-dimensional approach to wellbeing - physical, emotional, and spiritual health balance.
3. Possess factual knowledge and skills that allow you to make informed decisions about your health practices.
4. Develop a sound basis from which you can make health decisions consistent with your beliefs and values.
5. Identify community resources to support your own physical, mental, social and spiritual health.

**ACADEMIC ACCOMMODATIONS**

It is the policy and practice of Southern Illinois University Edwardsville to create inclusive learning environments. If there are aspects of the instruction or design of this course that result in barriers to your inclusion or to accurate assessment of achievement—such as time-limited exams, inaccessible web content or the use of non-captioned videos—please contact Accessible Campus Community and Equitable Student Support (ACCESS) as soon as possible. In order to properly determine reasonable accommodations, students must register with ACCESS either online at [www.siue.edu/access](http://www.siue.edu/access) or in person in the Student Success Center, Room 1203. You can also reach the office by emailing us at [myaccess@siue.edu](mailto:myaccess@siue.edu) or by calling 618-650-3726.

If you feel you would need additional help in the event of an emergency situation, please notify your instructor to be shown the evacuation route and discuss specific needs for assistance.

## **COURSE and UNIVERSITY POLICIES**

### **Academic Integrity**

Academic and personal misconduct by students is defined and will be addressed according to the *SIUE Student Academic Code*. Students should take credit only for the ideas and efforts that are their own.

Academic misconduct includes, but is not limited to, the following:

- Improperly citing other's ideas
- Submitting other students' ideas/writing as your own
- Engaging in group work or collaboration on individual assignments and
- Submitting the same or similar work to different classes without prior approval of the instructor,
- **You are responsible for the information contained in the Code.** If any violation occurs, the following actions may be taken at the discretion of the instructor:
  - The student(s) will receive a grade F for the course.

In all cases of violations, the Provost and Vice Chancellor of Academic Affairs may be notified regarding the situation of academic misconduct, and you may be formally charged with academic misconduct. Students with questions about this policy should read the Code and discuss it with the instructor.

- Any information shared is confidential, must remain as such;
- Please show your respect, patience, and support to your SIUE colleagues. Any discrimination, harassment and impatience will not be tolerated;
- Be active participants. Each student should be responsible for being fully involved in any and every activity.
- Please check your SIUE email account, and the course announcements on the Blackboard regularly, at least once a day. If you fail to do so, you will have to take the full responsibility for any missing piece of the course information.

### **Plagiarism**

- SIUE Legal and Ethical Standards will be followed. Detailed information can be found: <http://www.siue.edu/policies/3c2.shtml>.
- Plagiarism is the use of another person's words or ideas without crediting that person. Plagiarism and cheating will not be tolerated and may lead to failure on an assignment, in the class, or dismissal from the University, per the [SIUE academic dishonesty policy](#). Students are responsible for complying with University policies about academic honesty as stated in the [University's Student Academic Conduct Code](#).

### **Turnitin**

- *This course will utilize the Turnitin plagiarism detection software. A Turnitin link will be available anywhere written work is to be submitted in the course.* [Find out more about using Turnitin.](#)

### **Course withdrawal**

- *"It is the student's responsibility to officially withdraw from a course by the dates set by the University if the student is not intending to complete the course for any reason. Students who do not withdraw from the course will receive the grade earned. Students will NOT be given a grade of Incomplete ("I") for activity courses."*—AH & SIUE

- *“Upon registration, students accept the responsibility for attending classes and completing course work or officially withdrawing from classes in which they are not in attendance. It is the responsibility of students to ascertain the policies of instructors with regard to absence from class, and to make arrangements satisfactory to instructors with regard to missed course work. Students should understand that it is particularly important to attend the first meeting of a course. Failure to attend the first session of a course may result in the student’s place in class being assigned to another student.”---SIUE*

## EMAIL ETIQUETTE

Electronic communications can be prone to misinterpretation. Thus, professional e-mail etiquette should be practiced (e.g., do not use all caps). I will typically respond to students’ e-mails during working hours on the weekdays (Monday–Friday). I attempt to address all e-mails in a timely fashion (within 24 hours); however, in some instances, it may take me a bit longer to respond. *Your e-mails should include ‘PBHE 111’ in the subject line to help filter class messages in my Inbox for this course.*

## PROFESSIONAL ETIQUETTE

This course is designed to be taught to students who are about to enter a professional career or who are already in a professional career and are seeking to enhance their professional training. As such, each student will be expected to act and perform in a professional manner. This includes civil and appropriate comments in the discussions held during class, completing the assignments and activities for the class early or on-time, and completing the required readings for the course. Failure to act in a professional manner may reflect upon the final grade earned for the class. The instructor reserves the right to reduce participation points for violations of professional courtesy. Students should take personal responsibility for their education and actions. Thus, students should read the text and readings that are assigned, engage in discussions, and complete all required work in a professional and timely fashion.

## WRITING STANDARDS

Students at the collegiate level are expected to demonstrate professional writing standards. As such, all writing assignments in this course will be expected to meet a minimal standard. These standards address spelling, punctuation, format, and basic grammar. A failure to meet these standards will result in a loss of points on the final grade for the assignment. Properly proofreading and correcting the paper before turning the paper into the instructor can avoid such issues. Using spell check; Speak/Read Aloud in Word, Grammarly, or other related grammar/proofreading apps; and other writing resources can assist in the editing process but should not be used in exclusion of individual editing.

Considerations:

- Correctly spelled, but inappropriate words (i.e., a word that spell check approves, but is incorrectly used: “two” for “too”)
- Run-on sentences
- Lack of capitalization at the beginning of a sentence
- Failure to properly use paragraph breaks and standard formatting
- Unprofessional language (i.e., using contractions such as can’t or didn’t instead of cannot or did not)

Common errors that will lead to point deductions:

- Lack of conformity with the assignment instructions (i.e., section headings)
- Any misspelled words
- Punctuation and grammar errors
- Failure to use in-text citations and references, as appropriate

Submitted assignments must be typed, unless otherwise noted:

- Formatted in .doc or .docx (not .pages or .pdf)
- APA formatting style for citations and references
- Times New Roman, Cambria, or Calibri font; 1-inch page margins on all sides
- Appropriate spacing (double spaced) and font size (12)
- Double spacing after end of sentence punctuation

## TECHNICAL SUPPORT

You are expected to have reliable Internet access on a regular basis. It is your responsibility to address any computer problems that might occur. Such problems are not an excuse for delays in meeting expectations or for missing course deadlines. Please note that there are scheduled maintenance times for Blackboard. It is essential that you are aware of those times and make sure that you have submitted any work in progress (e.g., assignments, discussion board posting) prior to the maintenance work. Any work in progress will be lost when the servers are down for maintenance. Visit the Blackboard Maintenance Times site for specific times:

<http://www.siue.edu/its/bb/maintenance.shtml>

For assistance with other technical issues, you can call ITS at 618-560-5500, email [help@siue.edu](mailto:help@siue.edu), or visit

<http://www.siue.edu/its/bb/help.shtml>

## CAMPUS RESOURCES:

- **Writing Center:** If you are concerned about your ability to present your thoughts in written form, the Writing Center provides free services to SIUE students. Call 618-650-2045 or email [wcenter@siue.edu](mailto:wcenter@siue.edu)
- **Counseling:** There are various resources for students who wish to talk with a professional about their mental health, such as Counseling Services. Call 618-650-2197 or visit [www.siue.edu/counseling/](http://www.siue.edu/counseling/)
- **Career Development Center:** The Career Development Center offers career counseling, career and graduate school preparation, professionalism tools, and other services and events. Call 618-650-3708, email [careerdevelopment@siue.edu](mailto:careerdevelopment@siue.edu), or visit [www.siue.edu/careerdevelopmentcenter/](http://www.siue.edu/careerdevelopmentcenter/)

## Diversity and Inclusion

SIUE is committed to respecting everyone's dignity at all times. In order to learn, exchange ideas, and support one another, our virtual and physical classrooms must be places where students and teachers feel safe and supported. Systems of oppression permeate our institutions and our classrooms. All students and faculty have the responsibility to co-create a classroom that affirms inclusion, equity, and social justice, where racism, sexism, classism, ableism, heterosexism, xenophobia, and other social pathologies are not tolerated. Violations of this policy will be enforced in line with the SIUE Student Conduct Code.

The Center for Student Diversity & Inclusion <https://www.siue.edu/csdi> is an excellent resource for students for support and community. Any person who believes they have experienced or witnessed discrimination or harassment can contact Ms. Jamie Ball, Director in the Office of Equal Opportunity, Access and Title IX Coordination at (618) 650-2333 or [jball@siue.edu](mailto:jball@siue.edu). There is also an online form for reporting bias incidents at [https://cm.maxient.com/reportingform.php?SIUEdwardsville&layout\\_id=10](https://cm.maxient.com/reportingform.php?SIUEdwardsville&layout_id=10).

## ADDITIONAL SUPPORT

### Academic and Other Student Services

As an enrolled SIUE student, you have a variety of support available to you, including:

- [Lovejoy Library Resources](#)
- [Academic Success Sessions](#)
- [Tutoring Resource Center](#)

- [The Writing Center](#)
- [Academic Advising](#)
- [Financial Aid](#)
- [Campus Events](#)
- [Counseling Services](#)

**\*If you find that you need additional support, please reach out to me and let me know.**

### **Cougar Care**

Dealing with the fast-paced life of a college student can be challenging, and I always support a student's decisions to prioritize mental health. Students have access to counseling services on campus (Student Success Center, 0222). Make an appointment by visiting [cougarcare.siu.edu](http://cougarcare.siu.edu) or by calling [618-650-2842](tel:618-650-2842).

### **COURSE REQUIREMENTS**

There are various activities, tests and assignments that will be used to evaluate your knowledge and determine your grade for this course. These assessments take into consideration different learning and testing styles, so that each of you will have opportunities to demonstrate your strengths. The course schedule, which is tentative, contains the due dates for all assignments.

#### **Online class behavior**

- **Reflect** before you post an emotional response and reread what you have written to be sure it is professional. Communicate as if your comments are printed in a newspaper.
- **Communicate** effectively.
  - Do not use all caps or multiple punctuation marks (!!!, ???, etc.).
  - Be sure to define or explain acronyms, jargon or uncommon terms so everyone can understand and participate in the discussion.
- **Sign your name.** Take responsibility for your comments in order to build a strong classroom community.
- **Foster community.** Share your ideas and contribute to ongoing discussions. Make comments that add to, not detract from, a positive learning environment for the course.
- **Be constructive.** Challenge ideas and the course content, but do so in positive ways. It's fine to disagree, but when done politely you stimulate and encourage helpful discussion, and you maintain positive relationships with fellow students.
- **Keep the conversation on topic.** Online dialogue is like conversation. If there is a particular dialogue going on, please add to it, but if you have something new to say, start a new thread.

#### **Technology requirements**

Technical requirements for students can be found in this [ITS Knowledge Base article](#).

#### **Technology capabilities**

Students in an online course should be able to:

- Use a word processor, such as MS Word, to compose assignments and communicate with others in class
- Attach files to emails or course areas
- Navigate websites and course materials
- Reach out to tech support staff when issues arise and troubleshoot to resolve problems

Additional guidance for taking online courses can be found on the [Online at SIUE site](#).

### Technical Support

Since this is an online course, you are expected to have reliable Internet access on a regular basis. It is your responsibility to address any computer problems that might occur. Such problems are not an excuse for delays in meeting expectations or for missing course deadlines.

Contact ITS at [618-650-5500](tel:618-650-5500) or at [help@siue.edu](mailto:help@siue.edu) with any technical concerns. You can also check the functionality of University systems, including Blackboard, at the [ITS System Status page](#), or search the [ITS Knowledge Base](#) for various how-to and troubleshooting guides.

Tips for taking online assessments:

- Set up a wired (Ethernet) Internet connection on your computer
- Do not use a mobile device, such as a phone or tablet
- Read the instructions and directions carefully
- Be prepared to complete the assessment in the allotted time

### Submitting work

**All assignments are due to be uploaded to Blackboard on the due date by 11:59p CST the assignment has been assigned. Check the rubric below for dates assignments are due.**

### Late or Missed Assignments

Late assignments will be deducted **ten** points each day they are late.

## ASSIGNMENTS

**Homework Assignments:** There will be one homework assignment for this course. You are required to complete a video introduction since this is an online course. You will be required to respond to 2 other classmates' video introduction to receive full credit. **Due on the Day 1 for this course.**

**Exams:** All exams (midterm + final) in this course will be online. You will be responsible for questions based on the material from the assigned readings and lectures for the exam date. All exams will be timed with an automatic completion deadline. **Exams will be made available on the day of the week which the exam is assigned (see daily assignments below) by 12:01a CST and you will have until 11:59p CST on Blackboard on the next day to complete. ONCE YOU START, YOU MUST FINISH THE EXAM IN ONE SITTING.** Exams will be timed for 1-1.5 hrs. It is up to you to begin taking the exam prior to the deadline. If your exam times out before you finish, that is on you. **NO EXCEPTIONS WILL BE MADE.**

**Quizzes-**You will have a total of 10 quizzes during the semester. Your 9 best grades for the quizzes will be counted toward your final grade. Quizzes will be timed for 30 minutes.

## **GRADES**

Homework Assignments 1 @ 30 pts = 30 pts

Quizzes 10@ 30 pts (1 DROP)=270 pts

Exams (midterm & final) = 2 @ 100 pts = 200 pts

**Total points possible = 500 pts**

**A**=  $\geq 90\%$

**B**= 80-89%

**C**= 70-79%

**D**= 60-69%

**F**=  $\leq 59\%$

***\*NOTE: All grades for academic work are based on the quality of the work submitted, not on hours of effort.***

Date	Topic	Textbook Reading	Assignments Due
<b>Day 1 (Dec 20<sup>th</sup>)</b>	Introduction to Course/Syllabus  Accessing Your Health	Ch.1	Review Syllabus HW1: Introduction video <b>(Due Dec 20<sup>th</sup> @11:59p)</b>
<b>Day 2 (Dec 21<sup>st</sup>)</b>	Promoting and Preserving Your Psychological Health	Ch.2	Quiz 1 (Ch.1) & Quiz 2(Ch.2) <b>Due Dec 21<sup>st</sup> @11:59p</b>
<b>Day 3 (Dec 22<sup>nd</sup>)</b>	Managing Stress Improving Your Sleep	Ch.3 & 4	Quiz 3 (Chs.3 &4) <b>Due Dec 22<sup>nd</sup> @11:59p</b>
<b>Day 4 (Dec 23<sup>rd</sup>)</b>	Preventing Violence and Injury	Ch.5	Quiz 4 (Ch.5) <b>Due Dec 23<sup>rd</sup> @ 11:59p</b>
<b>Day 5 (Dec 27<sup>th</sup>)</b>	Infectious Conditions/Sexually Transmitted Infections	Ch.6	Quiz 5 (Ch.6) <b>Due Dec 27<sup>th</sup> @ 11:59p</b>
<b>Day 6 (Dec 28<sup>th</sup>)</b>	Midterm Exam (DATE ASSIGNED)		<b>MIDTERM ASSIGNED MUST COMPLETE BY DEC 29<sup>th</sup> @1159p</b>
<b>Day 7 (Dec. 30<sup>th</sup>)</b>	Sexually Transmitted Infections	Ch.14	Quiz 6 (Ch.14) <b>Due Dec 30<sup>th</sup> @ 1159p</b>
<b>Day 8 (Jan 3<sup>rd</sup>)</b>	Considering Your Reproductive Choices	Ch.7	Quiz 7 (Ch.7) <b>Due Jan 3<sup>rd</sup> @ 11:59p</b>

Date	Topic	Textbook Reading	Assignments Due
<b>Day 9 (Jan 4<sup>th</sup>)</b>	Drinking Alcohol Responsibly & Ending Tobacco Use	Ch.9	Quiz 8 (Ch.9) <b>Due Jan 4<sup>th</sup> @ 1159p</b>
<b>Day 10 (Jan 5<sup>th</sup>)</b>	Nutrition: Eating for a Healthier You Reaching & Maintaining a Weight Enhancing Your Body Image	Ch.10 & 11	Quiz 9 (Ch. 10 &11) <b>Due Jan 5<sup>th</sup> @ 1159p</b>
<b>Day 11 (Jan 6<sup>th</sup>)</b>	Reducing Your Risk of Cardiovascular Disease and Cancer Minimizing Your Risk for Diabetes	Ch.13	Quiz 10 (Ch.13) <b>Due Jan 6<sup>th</sup> @ 1159p</b>
<b>Day 12 (Jan 7<sup>th</sup>)</b>	FINAL EXAM (DATE ASSIGNED)	n/a	<b>FINAL EXAM MUST COMPLETE BY JAN 9<sup>TH</sup> @1159p</b>

**COVID-19 PANDEMIC POLICIES RELATED TO CLASSROOM INSTRUCTION (FALL 2021)**



## **HEALTH and SAFETY**

The measures outlined below are required and any student who does not comply may be in violation of the COVID-19 People-Focused Health and Safety Policy, as well as the University's Student Code of Conduct. The full text of the COVID-19 People-Focused Health and Safety Policy can be found here:  
<https://www.siue.edu/policies/Covid.shtml>

### **CLASSROOMS, LABS, STUDIOS, & OTHER ACADEMIC SPACES**

While in the classroom, lab, studio, or other academic spaces, students (regardless of vaccination status) shall wear face coverings that fully cover the nose and mouth and practice physical distancing measures to the extent practicable based on the specific classroom capacity and pedagogy. Classroom furniture should not be rearranged, and furniture that has been taped off or covered should not be used.

Students who forget to wear a face covering will be reminded of their obligation to comply with SIUE's COVID-19 People-Focused Health and Safety Policy and temporarily asked to leave the class until they are able to conform to the policy. Students who forget or lose their face coverings may be able to obtain replacements from a friend, a faculty member, or a nearby departmental office. Face coverings are also available for purchase in the Cougar Store (MUC).

Students who refuse to wear a face covering will be asked to leave the classroom and referred to the Dean of Students for non-compliance with community health and safety protocols. Repeated non-compliance may result in disciplinary actions, including the student being administratively dropped from an on-ground/face-to-face course or courses without refund if no alternative course format is available.

If a student has a documented health condition which makes wearing a face covering medically intolerable, that student should contact ACCESS to explore options with the understanding that ACCESS will not grant accommodations which excuse the need for a face covering while on campus or in the classroom. ACCESS will work with qualifying individuals to find reasonable alternatives, whenever such solutions are available. Please call or contact the ACCESS Office via email to schedule an online appointment to discuss potential alternatives. ACCESS office (Student Success Center, Room 1203, 618-650-3726, and [myaccess@siue.edu](mailto:myaccess@siue.edu)).

### **GENERAL HEALTH MEASURES**

At all times, students should engage in recommended health and safety measures, which include:

Conducting a daily health assessment. If you have COVID-19 symptoms, but not yet tested positive, have had COVID-19 close contact exposure, or are COVID-19 diagnosed as presumptive or confirmed positive, stay home and contact your health provider or SIUE Health Service at [cougarcare@siue.edu](mailto:cougarcare@siue.edu) or 618-650-2842. More information on reporting procedures is available here.

Frequent washing or disinfecting of hands.

Physical distancing.

Face masks or face coverings that cover the nose and mouth are required in indoor public spaces regardless of the ability to maintain physical distance. Indoor public spaces include common spaces or community settings that anyone can access, such as reception areas with walk-in access, restrooms, hallways, classrooms, teaching and research laboratories, as well as common spaces in residence halls, conference rooms, lobbies, and break rooms.

If present, adhere to directional signs and traffic flow patterns in buildings and offices. In many spaces, doors for entering and exiting buildings are designated.

## **ACADEMIC INTERGITY**

Students are reminded that the expectations and academic standards outlined in the Student Academic Code (3C2) apply to all courses, field experiences and educational experiences at the University, regardless of modality or location. The full text of the policy can be found here: <https://www.siu.edu/policies/3c2.shtml>.

## **RECORDINGS OF CLASS CONTENT**

Faculty recordings of lectures and/or other course materials are meant to facilitate student learning and to help facilitate a student catching up who has missed class due to illness or quarantine. As such, students are reminded that the recording, as well as replicating or sharing of any course content and/or course materials without the express permission of the instructor of record, is not permitted, and may be considered a violation of the University's Student Conduct Code (3C1), linked here: <https://www.siu.edu/policies/3c1.shtml>.

## **POTENTIAL FOR CHANGES IN COURSE SCHEDULE OR MODALITY**

As the COVID-19 pandemic continues, there remains a possibility that planned classroom activities will need to be adjusted. Depending on circumstances and following state-issued recommendations, potential changes include changes in course modality (e.g., transition from face-to-face to online) or in course scheduled meetings. These changes would be implemented to ensure the successful completion of the course. In these cases, students will be provided with an addendum to the class syllabus that will supersede the original version.

## **SUBJECT TO CHANGE NOTICE**

All material, assignments, and deadlines are subject to change with prior notice. It is your responsibility to stay in touch with your instructor, review the course site regularly, or communicate with other students, to adjust as needed if assignments or due dates change.

*This syllabus and all course-related materials are the intellectual property of Cedric Harville, II, and/or SIUE. Students who give or sell this syllabus or course-related materials, without the written permission of (faculty name) to any outside agency or person who is not currently enrolled in this class or at SIUE, will be in violation of the University's code of conduct and may be subject to disciplinary action, including but not limited to, immediate removal from the class.*