

Semester/Schedule Production Task	Date	Timeframe	
Spring 2027:			
Roll Spring 26 to Spring 27	02/23/2026	2 weeks	
Open CPI - Class Schedule Solicit email to depts	03/09/2026	3 weeks	
Deadline for Class Schedule & room preference changes to be entered in CPI. Close CPI at 8AM - Data enter scheduling information & optimize for classrooms.	03/30/2026	5 weeks	
Open CPI in read-only/Return final Class Schedule to departments for verification - Dept corrections routed through Associate Deans for approval	05/04/2026	1 week	No AB required
Associate Deans review Class Schedule & send corrections/changes to Academic Scheduling	05/11/2026	1 week	No AB required
Process dept corrections & Associate Dean changes	05/18/2026	1 week	
Class Schedule Viewable on CougarNet. AB Forms to add, change, & cancel Spring 2027 courses are accepted	05/22/2026		
Class Schedule Solicit with issues to resolve prior to Registration. (Missing Instructor, No Classroom, On Reserve, etc.). Depts provide updates routed through Associate Deans for approval	10/05/2026	1 week	No AB required
Associate Deans review & send corrections/changes to Academic Scheduling	10/12/2026	1 week	No AB required
Academic Scheduling processes corrections/changes. Any courses without classroom assignments placed on Reserve status	10/19/2026	1 week	
Class Schedule Solicit with Missing Instructor, On Reserve, to depts to resolve prior to start of the term. Depts provide updates routed through Associate Deans for approval to Academic Scheduling	11/30/2026	2 weeks	No AB required
Courses without instructor assignment will be assigned to department chair	12/14/2026		
Academic Scheduling runs 0 Enrollment Report & places courses on Cancel or Reserve status	01/25/2027		No AB required
Faculty Load Report sent to depts. Verification & update routed through Associate Deans for approval	02/01/2027	2 weeks	No AB required
Summer 2027:			
Roll Summer 26 to Summer 27	08/24/2026	2 weeks	
Open CPI - Class Schedule Solicit email to depts	09/08/2026	3 weeks	
Deadline for Class Schedule & room preference changes to be entered in CPI. Close CPI at 8AM - Data enter scheduling information & optimize for classrooms.	09/28/2026	5 weeks	
Open CPI in read-only/Return final Class Schedule to departments for verification - Dept corrections routed through Associate Deans for approval	11/02/2026	1 week	No AB required
Associate Deans review Class Schedule & send corrections/changes to Academic Scheduling	11/09/2026	1 week	No AB required
Process dept corrections & Associate Dean changes	11/16/2026	1 week	
Class Schedule Viewable on CougarNet. AB Forms to add, change, & cancel Summer 2027 courses are accepted.	11/20/2026		
Class Schedule Solicit with issues to resolve prior to registration. (Missing Instructor, No Classroom, On Reserve, etc.). Depts provide updates routed through Associate Deans for approval	02/25/2027	1 week	No AB required
Associate Deans review & send corrections/changes to Academic Scheduling	03/04/2027	1 week	No AB required

Academic Scheduling processes corrections/changes. Any courses without classroom assignments placed on Reserve status	03/11/2027	1 week	
Class Schedule Solicit with Missing Instructor, On Reserve, to depts to resolve prior to start of term. Depts provide updates routed through Associate Deans for approval to Academic Scheduling	05/03/2027	2 weeks	No AB required
Courses without instructor assignment will be assigned to department chair.	05/17/2027		
Academic Scheduling runs 0 Enrollment Report & places courses on Cancel or Reserve status	06/14/2027		No AB required
Faculty Load Report sent to depts. Verification & update routed through Associate Deans for approval	06/21/2027	2 weeks	No AB required
Fall 2027:			
Roll Fall 26 to Fall 27	09/21/2026	2 weeks	
Open CPI - Class Schedule Solicit email to depts	10/05/2026	3 weeks	
Deadline for Class Schedule & room preference changes to be entered in CPI. Close CPI at 8AM - Data enter scheduling information & optimize for classrooms.	10/26/2026	5 weeks	
Open CPI in read-only/Return final Class Schedule to departments for verification - Dept corrections routed through Associate Deans for approval	12/07/2026	1 weeks	No AB required
Associate Deans review Class Schedule & send corrections/changes to Academic Scheduling	12/14/2026	1 week	No AB required
Process dept corrections & Associate Dean changes	01/04/2027	1 week	
Class Schedule Viewable on CougarNet. AB Forms to add, change, & cancel Fall 2027 courses are accepted.	01/08/2027		
Class Schedule Solicit with issues to resolve prior to registration. (Missing Instructor, No Classroom, On Reserve, etc.). Depts provide updates routed through Associate Deans for approval	03/01/2027	1 week	No AB required
Associate Deans review & send corrections/changes to Academic Scheduling	03/08/2027	1 week	No AB required
Academic Scheduling processes corrections/changes. Any courses without classroom assignments placed on Reserve status	03/15/2027	1 week	
Class Schedule Solicit with Missing Instructor, On Reserve, to depts to resolve prior to start of term. Depts provide updates routed through Associate Deans for approval to Academic Scheduling	07/26/2027	2 weeks	No AB required
Courses without instructor assignment will be assigned to department chair	08/09/2027		
Academic Scheduling runs 0 Enrollment Report & places courses on Cancel or Reserve status	09/07/2027		No AB required
Faculty Load Report sent to depts. Verification & update routed through Associate Deans for approval	09/13/2027	2 weeks	No AB required