Provost and Vice Chancellor for Academic Affairs  
English Language and Literature  
Drum Voices Revue

640.01  “Drum Voices Revue”

Dates:  1991-
Volume:  13 Cubic Feet
Annual Accumulation:  1 ½ Cubic Feet
Arrangement:  Chronological

This record series consists of department copies of back issues of the “Drum Voices Revue”, a multicultural journal of literary and visual arts published annually with occasional special issues and anthologies. Originals are maintained permanently by the University Archives.

Recommendation:  Retain in office until administrative value has expired or until the lapse of six (6) months from the dates of issue, whichever is longer, then dispose of.

Disposition Approved 8/20/08

640.02  Subscription Files (Originals)

Dates:  1991-
Volume:  Negligible
Annual Accumulation:  Negligible
Arrangement:  Alphabetical

This record series consists of data retained on subscribers to “Drum Voices Review” (i.e., fliers, correspondence, etc.).

Recommendation:  Retain for one (1) year after expiration of subscription, then dispose of.

Disposition Approved 8/20/08