

Minutes
University Honors Advisory Council
7 December 2015
9-10.30am
Provost's Conference Room

Present: Crk, I.; Hecht, K.; Roucka, T.; Seltzer, C.; Shustrin, K.; Ruckh, E. (chair)
Guest: Dean, V.

I. Approval of Minutes of 2 November 2015

Lacking a quorum, minutes were not approved.

II. Updates from Director

Director met with **CAS Deans on 10 November**. Productive discussion of procedure to schedule honors courses [a 'pre-meeting' (before meetings with their Chairs begin) each semester with Deans to discuss faculty participation from College, followed by a post-meeting after all meetings with Chairs (to coordinate actual schedules and make sure that honors seminars are spread and don't overlay key courses)]; initial discussion to map out long-term needs of honors program in terms of faculty and course content; enthusiastic support for honors expressed by Dean and Associate Deans.

Director met with the **SEHHB Deans and Chairs on 18 November**. The meeting was mainly a sharing of information; honors reform was greeted with enthusiastic support. There was a sense that there are many opportunities for SEHHB faculty to participate in the new program. The director will have a follow-up meeting with the School's program directors in December.

On 14 November, the director received a **response from the Chair of the Faculty Senate Undergraduate Courses Committee** (Dr. Hoo Sang Ko) requesting clarifications in relation to Honors 100, Honors 200, Honors 250, Honors 300, Honors 320A/B, Honors 420, and Honors 499. All were minor; the UGC Committee requested syllabi for the pro-seminars in either an 8 or 16 week format. **The Director prepared a response (and revised syllabi) and submitted it to the UGC on 23 November.**

Honors reform (1H2, 1R2) received its **second reading at the Faculty Senate Curriculum Council on 19 November**. The director proposed two minor changes: 1.) to II.C.2, allowing for URCA assistantships and associate-ships to count for honors extension credit; 2.) to VII.A, explicitly allowing students to request exceptions to the requirements of the program. The Curriculum Council highlighted the importance of developing equivalencies between honors courses and the Lincoln Program, so that when students either fail to retain in the program or request exit, it is clear what gen ed requirements they have satisfied. The director assured the CC that the Honors Council would develop this 'reverse transcription' in Spring 2016. **After discussion, the**

Curriculum Council approved the policy changes to 1H2 and 1R2; they go to their first reading at the Faculty Senate on 3 December.

Honors reform (1H2, 1R2) received its first reading at the Faculty Senate on 3 December. The Faculty Senate expressed its thanks to the UHAC for our hard work over the last 18 months. There were a number of positive comments about the curricular design. There were no pointed questions. **It was announced that all honors course additions, modifications, and deletions (except for Honors 499) were approved by the UGC; Honors 499 because it affects the Senior Assignment must be approved by the Committee on Assessment. Honors reform will receive its second reading and come up for a vote on 4 February 2016.**

III. Preliminary Discussion of UHAC Tasks for Spring 2016

The Council had a preliminary discussion of its tasks in Spring 2016. Three were prioritized: development of a basic assessment plan, development of equivalencies between honors and the Lincoln Program; development of a diversity plan.

The Council was also made aware that some members would assist the director in honors admissions in mid-Spring 2016.