### SIUE MAILING SERVICES

**Departmental Stamp Requisition**

**STAMPS ARE ISSUED FOR SIUE BUSINESS ONLY.**

<table>
<thead>
<tr>
<th>Stamp</th>
<th>Quantity</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>55-cent stamps</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(55-cent stamps sold in sheets of 20 only)

- $ \quad \times .55 = $ ____________

**TOTAL** $ ____________

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**Fiscal Officer Signature:** ________________________________

**Stamps received by:** ________________________________

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--- FOR POST OFFICE USE ONLY ---

**Stamps issued by:** ________________________________

**Stamps verified by:** ________________________________