

SIUE MAILING SERVICES

Departmental Stamp Requisition

STAMPS ARE ISSUED FOR SIUE BUSINESS ONLY.

Department: _____

Receipt No. _____

Box No.: _____

(Post Office Use Only)

Phone No.: _____

Date Stamp

Account Title: _____

Account No.: _____

Stamp	Quantity	Cost
63-cent stamps	_____	x .63 = \$
	(63-cent stamps sold in sheets of 25 only)	_____
	TOTAL	\$ _____

Fiscal Officer Signature: _____

Stamps received by: _____

-- FOR POST OFFICE USE ONLY --

Stamps issued by: _____

Stamps verified by: _____
As of: 10/20/2023