Experiential Education Health Requirements

1. Create an account with CastleBranch: *Start this process now.*
   - Go to [https://mycb.castlebranch.com](https://mycb.castlebranch.com)
   - In the upper right-hand corner, enter the Package Code: **SN34p1**: Document Manager
   - Pay for your account. Your payment options include Visa, Mastercard, Discover, Debit, electronic check, and money orders. *Note: Use of electronic check or money order will delay processing.*
     - **Accessing your account:** Log in using the email address you provided and the password you created during order placement.
     - **Need Help? Contact CastleBranch:** For additional assistance, please contact the service desk at 888-723-4263 or visit [https://mycb.castlebranch.com/help](https://mycb.castlebranch.com/help) for further information.

2. Health Documentation Requirements: *These should be completed and uploaded to CastleBranch BEFORE classes start in the fall. Note that some requirements may take multiple steps to complete.*
   - At the time of this writing, adjustments in the healthcare system due to COVID-19 may lead to some of the following health screenings and requirements being more difficult to obtain.
   - We ask that you do your best to complete these prior to the start of classes in the fall; please work with your healthcare provider(s) to do so in the safest manner that complies with current CDC and state regulations.
   - Contact the [SIUE-SOP Experiential Office](https://mycb.castlebranch.com/help) with any questions.

**COVID Vaccination Information**
   - At the time of this writing, vaccination against COVID-19 is not required by SIUE-SOP, but it may be required by our rotation site partners now or in the future. This means that your ability to go on rotation at certain sites may be affected by your vaccination status or that you may be asked to receive the vaccine before your rotation.
   - Please be aware that current CDC recommendations are to *separate the COVID vaccine from any other vaccination by 14 days.* You should consult with your healthcare provider to determine which vaccinations you will need to enter pharmacy school and to carefully consider when each should be scheduled.
   - At this time, CDC recommends that any *tuberculosis (TB) skin test or blood test for screening purposes should be completed prior to beginning a COVID vaccine series.* If you have already started or completed a COVID vaccine series, you should delay your TB screening test(s) until four (4) weeks after your second dose of the COVID vaccine.

**Physical Examination**
   - Provide proof of recent (within 1 year) physical exam. Document must be completed and signed by a medical professional. The school does not require any specific form to be completed.

**Hepatitis B (Must complete one of the following):**
   - 3 vaccinations **OR**
   - Positive antibody titer for HBsAb (lab report required)
     - Titers are generally drawn 1-2 months after completing the three-dose series or after a booster. Most who received the series as infants will not have a titer on record.
- If you receive a negative titer, you will be prompted to receive a Hepatitis B booster and another subsequent titer 1-2 months after the booster

Tetanus, Diphtheria & Pertussis (Tdap) (Must complete one of the following):

- Provide documentation of a Tdap within the past 10 years OR
- Documentation of a Tdap (within any time frame) AND a Td booster within the past 10 years

Varicella (Chicken Pox) (Must complete one of the following):

- 2 vaccinations OR
- Positive antibody titer (Lab report required)
  - *Documentation that you’ve had chicken pox is NOT sufficient*

Measles, Mumps, Rubella (MMR) (Must complete one of the following):

- 2 vaccinations OR
- Positive antibody titer for each of the three components (Lab report required)

Tuberculosis (TB) (Must complete one of the following):

- Quantiferon Gold Blood test (lab report required) OR
- Proof of BCG vaccination PLUS Quantiferon Gold Blood test (lab report required) OR
- 2-Step TB skin test

  *2-step TB skin tests require 4 visits to complete.* You will have 2 separate TB skin tests placed (7-21 days apart). Each test will have to be read 2-3 days after it is administered. Your documentation should show the dates each test was placed and read, along with the result.

  - Day 1: Skin test #1 is administered
  - Day 2-3: Skin test #1 is read
  - Day 8-22: Skin test #2 is administered
  - Skin test #2 must be read 2-3 days after it is placed

  - If you have received a COVID vaccination, you must wait until 4 weeks after your last dose of the COVID vaccine to receive your TB screening test.

  - If you have positive TB Test results:
    - Provide a clear Chest X-ray (lab report required) AND
    - Provide signed TB Risk Assessment Form (contact the Experiential Education office for the form)

Proof of Health Insurance

- Upload the front and back of your health insurance card in CastleBranch.
  - If someone else’s name appears on the card, you may have to provide additional documentation to prove that you are covered under that entity.

  - You are required to carry health insurance for the duration of your rotations to protect you in case of accident or injury. This coverage must be in place before the start of your rotation.

  - If you do not have coverage you may be able to apply through the Marketplace or through the University. You can also find local help in finding a plan; as a student, you may meet the income requirements for Medicaid coverage. If you need to apply for Medicaid, please do so as soon as possible; processing time can be lengthy.
Illinois Technician license: All students shall maintain an Illinois license for the duration of your enrollment.

- If you are not already licensed, please apply for a pharmacy technician license on the IDFPR website.

- In the Welcome box, click “New Applications” and follow the directions on the screen.
- You can find additional instructions here.
- IDFPR will not grant “student” status to any applicant or license holder until after the first day of classes. We will provide instructions to obtain student status during the fall term.

Missouri Family Care Registry

- Complete the Registry
  - Instructions are located in your profile online within CastleBranch
  - Download the informational sheet from the Document Manager and follow the instructions

3. Additional requirements
   These may be completed AFTER classes begin

Missouri Technician or Intern Licensure

- Obtaining a Missouri technician license will only be required your first year only IF you are assigned to a Missouri rotation site (to be determined in the fall).
- If you know in advance that you are interested in a Missouri rotation and you would like to obtain a license before school starts, you can apply for a Missouri Pharmacy Technician License OR a Missouri Pharmacy Intern License (applications and forms may be found here).
- The Missouri Technician license may only be used during your P1 year; the Intern license will needed starting the P2 year and beyond.
- If you plan to work and/or do rotations in Missouri, it may be wise to apply for the Intern license. Note that the Intern license may take up to 6 weeks to process. Please contact the Office of Experiential Education if you have any questions.

Drug and background check

- Every student undergoes drug and background screening prior to rotations (P1 year, P2 year, and end of P3 year).
- Instructions for ordering and completing the drug and background screen will be covered once classes start.

CPR and Immunization training

- You will be required to complete Basic Life Support training for Healthcare Providers and Immunization training during the Spring term of your P1 year.
- Arrangements will be made for you to complete the training at the school; more details will follow.

Influenza immunization

- You will be expected to obtain a flu shot each year, unless you have a medical contraindication. The immunization must be completed in the fall of your first year before going on rotation.
- You are not expected to complete this prior to school starting. Please wait until the batch for the upcoming year becomes available.

Additional Notes

SIUE Health Services also requires proof of some of the above health requirements

- You will be asked to upload this information directly to SIUE Health Services through CougarCare
- The University system (CougarCare) and the School of Pharmacy System (CastleBranch) are not connected
- SIUE Health Services cannot view what you have uploaded in CastleBranch and SIUE-SOP Faculty and Staff cannot view what you upload in CougarCare
- Several requirements will need to be uploaded in both locations