Members Present: David Balai, Ryan Fries, John Foster, George Pelekanos, Nicole Robinson, Michelle Shatto, Collin Van Meter, Michelle Shatto, Nicole Burbach, and Olufunke Mercy Ayegbidun

Ex-Officio Members Present: Robert Vanzo, Tony Langendorf, and Diane Chappel

Members Absent: Cindy Cobetto (excused) and Alexia Burnett

Ex-Officio Members Absent: Craig Holan (excused), Mallory Sidarous (excused), and Daris Hicks

The monthly Parking and Traffic Committee Meeting convened on Friday, April 22, 2022, at 10:00 a.m. in person and via Zoom. Chair, David Balai, presided over the meeting.

Minutes from the meeting of March 18, 2022, were presented for approval. A Motion was made to approve the Minutes and seconded by Collin Van Meter. Requesting a vote and hearing no objections, the Minutes stand approved as written.

COMMITTEES

A. Appeals Committee: There were no Appeals to discuss.

B. Policy Committee: No Policy Meeting.

C. Senate Reports:
   1. Faculty Senate: No report.
   2. Staff Senate: No report.

CORRESPONDENCE

No correspondence to discuss.

OLD BUSINESS

A. Initiatives Assigned to Facilities Management or Telecommunications: No new initiatives have been assigned to either department.
B. **Motorist Assistance, Citation, Towing Monthly Report, and Moving Violation Statistics, and EV Charging Data:** Ryan stated he noticed that Citations for March, 2021 were the same as for March, 2022. Tony reported that things are improving but we are still down from past years. Dave pointed out that Scofflaw tickets seem to be trending. Tony stated in March, April and May Scofflaws get higher because students are closer to the end of the school year.

The EV Charging Stations are not bringing in enough money to cover costs. The cost is $2500 per year for each machine. The one in Alton, particularly, is not making any money. Tony suggested raising the rate from $1.00 per hour to $2.00 per hour. Bob Vanzo stated that we should never be losing money on any services we provide for students, faculty, staff, or visitors. Tony will present the issue to the Policy Committee and then discuss at the May 13th meeting. Bob Vanzo added that it may be helpful to put a message out on the listserv so people know we have charging stations.

C. **Campus Construction Update: (Parking Related) Facilities Management:**

   a. **Fall 2022/Summer 2023 Parking Lot Construction Projects:**

   Tony reported that the parking lot construction package will be presented to the Board of Trustees next week. We plan to begin construction first on the Woodland Hall parking lot and have it completed during Fall, 2022. The new Health Sciences Building will take over the present Woodland Hall Lot for their use. The remainder of the project will begin during May, 2023. Tony stated that once the Board votes to approve the construction, we will solicit bids and go back to the Board for approval by July 21, 2022. Construction should be ready to begin the end of August, 2022, on the Woodland Hall parking lot. Tony added that the Evergreen Hall Circle Drive and the Heating and Refrigeration Parking Lot need repair work done.

   Tony stated that adding Lot H provides students with closer parking on the West side of campus, especially to the Engineering and Science West Buildings. Bob Vanzo added that Lot H will be bid as an alternate.

D. **Payroll Deduction for Parking Permits:** Bob Vanzo reported the Policy Committee will try to meet before the May meeting to work out details and then present to the committee at that meeting. There are some things to work out, such as what to do about employees leaving or retiring before the permit is paid off and how to deal with the leftover balance. We also need to discuss interest income that will be lost.

NEW BUSINESS

A. **Break Week Parking:** Tony informed the members there is currently open parking during break week. He needs to know what determines break week. Commencement is May 6 and 7. May 9th begins Summer Session. Dave Balai added he would consider Break Week as beginning at Commencement. It was decided that the break period would be May 9-29, 2022. Electronic signs will be used to advertise the open parking.

B. **AY22-23 Permit Rates:** Bob Vanzo reported that Administrative Accounting determines our permit pricing. We provide them with revenue and expense projections; and, they determine what the rates will be to be able to provide funds to pay off our bonds. Once this is determined,
the rates are presented to Dr. Taylor for his approval. What I need now is for the Committee to give me approval to present it to Dr. Taylor. Dave requested a Motion to Approve the proposed rates so it can be passed on to Bob Vanzo, then to Dr. Taylor for his approval. John Foster made a Motion to Approve. Collin Van Meter seconded the Motion. All ayes were received. Motion carries.

ANNOUNCEMENTS

Tony added that crack fill and maintenance will continue on campus. The crack fill that has been completed will be cleaned up, and lime will be removed from the lots.

Nicole Robinson inquired whether any work was planned for the East St. Louis Campus this year. Tony stated the parking lots were re-sealed last year and the next re-seal is due in 2030. Nicole was asked to advise Tony of any major potholes or cracks that need to be repaired.

Ryan Fries announced that his Transportation Engineering Class will present their projects next week involving Poag Road and Route #143. They will be held in Peck Hall or by Zoom.

ADJOURNMENT

Collin Van Meter made a Motion to Adjourn the meeting. Ryan Fries seconded the Motion. Hearing no objections, the meeting was adjourned at 11:10 a.m. The next meeting will be on Friday, May 13, 2022, at 10:00 a.m. in person and via Zoom.