MINUTES FROM THE
PARKING AND TRAFFIC COMMITTEE MEETING

May 10, 2019

Members Present: Laura Scaturro, Bill Dusenbery, Ryan Fries, Junvie Pailden, Kim Olson, David Balai, and Lisa Green

Ex-Officio Members Present: Tony Langendorf, Robert Vanzo, Lori Anderson, and Diane Chappel

Members Absent: George Pelekanos (excused), Kris Magee (excused), Mackenzie Rogers, Stefan Jones and Marcus Kwasa

Ex-Officio Members Absent: Craig Holan (excused), Lisa Johnson (excused), and Michael Schultz (excused)

The monthly Parking and Traffic Committee Meeting convened on Friday, May 10, 2019, at 10:00 a.m. in the Magnolia Room of the Morris University Center. Laura Scaturro presided as Chair.

Minutes from the meeting of April 12, 2019, were presented for approval. No objections or corrections made. Bill Dusenbery made a Motion to approve the Minutes. Ryan Fries seconded the Motion. Minutes approved.

COMMITTEES

A. Appeals: Bill Dusenbery reported three appeals were heard. One appeal was discussed via phone conversation. Two appeals were denied. One appeal was granted.

B. Policy Committee: No report.

C. Senate Reports:

Student Senate: No report.

Faculty Senate: No report.

Staff Senate: David Balai reported that the Staff Senate Banquet has been rescheduled for October, 2019.
CORRESPONDENCE

No correspondence.

OLD BUSINESS

A. Initiatives Assigned to Facilities Management:

1. Lot A – Add 16 “Pay by Space” spaces added to the central portion of the lot. Project has been completed. Laura inquired whether we could add more “pay by space” spaces since they are generating much needed revenue. Tony replied that Lot E is the most used “pay by space” locations. Lots B and C are down about $35,000 in transactions in the last year. Other lots exceeded expectations. Lot E has 26 “pay by space” spaces. Tony stated the lottery would have to be reduced if more “pay by space” spaces were designated. The conversion to “pay by space” spaces could be made over the summer months. It was decided to add additional “pay by space” spaces in Lot E.

B. Motorist Assistance, Citation, Towing Monthly Report, and Moving Violation Statistics: A copy of this report was provided to all committee members for their review. Tony commented that all areas were up in numbers.

C. Campus Construction Update – Facilities Management: Facilities Director, Craig Holan was absent. Tony Langendorf reported that the temporary road entrance for Lot A is almost completed and will be opened first thing Monday morning. The usual entrance will be blocked. The Korte Stadium parking lot construction began on Monday. There were a few issues with electrical and utilities. Tony will send out updates concerning the construction.

D. Speed Signs on Stadium Drive: The poles and new speed signs will be installed on Monday, weather permitting.

NEW BUSINESS

A. Bond Model Update: Tony reported that pay machine revenue was down. Bob stated Draft No. 1 was submitted for final approval. Parking permits will increase by $5.00 across the board, should the draft be approved as submitted.

B. Construction Signage Charges to External Requesters: This proposal also provided for raising no ticketing charges proportionately. Additionally, the code pass would be $4.00 per use, and the guest pass would go up to $4.00 also. Bill Dusenbery made a Motion to approve and forward on to the Vice Chancellor for approval. David Balai seconded the Motion. Motion approved. The changes will go in to effect July 1, 2019, if approved.
C. **Emergency Phone Locations:** A map of the emergency phone locations was handed out to all members showing a total of 85 emergency phones located on all three campuses. There will also be two additional emergency phones installed during the construction of the new parking lot at Korte Stadium.

D. **SFL Pregnant Parking Pass:** Bob Vanzo reported that he contacted Rianne in Health Services regarding pregnancy. She passed on to Bob that pregnancy is a condition not an illness. This group is wanting to obtain designated spaces for pregnant women to park close to campus or to temporarily upgrade red/blue permits. The plan we now have in place offers more than either of these proposals, as it is tailored to the individual’s specific needs. We could handle pregnancy issues the same as any medical issue with a note from the doctor. Bill Dusenbery made a Motion to add the pregnancy condition to the current disability policy allowing for 30 days up close parking and a renewal for up to 90 days with a note from a doctor. David Balai seconded the Motion. A vote was held and the Motion passed. This change would pertain to problem pregnancies only. Other short-term disabilities would continue to have a 30-day limit.

E. **MUC Pay Machine:** Bob added this topic to our Agenda to keep it in mind for adding a pay machine inside the MUC when the time comes for upgrading Lot B pay stations. He will have a meeting with Kelly Jo Karnes and Nick to discuss. Signage will also be added to Lot B directing individuals to the location of the pay station in the MUC, should that be approved.

**ANNOUNCEMENTS**

Facilities Management held a public meeting concerning construction on campus. Approximately 40 people attended and were given information on all construction projects. Feedback was positive.

Ryan Fries reported on the speed checks conducted on Stadium Drive and Poag Road by his senior design group. The speeds recorded on Stadium Drive on Saturday and Sunday were above the speed limit, but reasonable. The speed jumped up 7 ½ - 8 mph on Sunday and on Poag Road as well. There is a problem with pedestrians crossing Circle Drive from Evergreen Hall to Art and Design. Most vehicles are not coming to a full stop at the stop signs, with 80 – 90 percent just rolling through. The group also took a look at the signage height and determined that Stadium Drive was in pretty good compliance, but Whiteside and Northwest University Drive were not.

**ADJOURNMENT**

Bill Dusenbery made a Motion to Adjourn. Junvie Pailden seconded the Motion. All were in favor. The meeting adjourned at 11:00 a.m. The next meeting will be on Friday, June 14, 2019, at 10:00 a.m. in the Magnolia Room of the MUC.