STEP (Seed Grants for Transitional and Exploratory Projects) FY 2016 Cover Page

PI Name: _____   PI SIUE Email: _____

Academic Rank: _____   Campus Box: _____

Department: _____   School/College: _____

Co-Investigator Name: _____   Co-I Department: _____

Co-Investigator Name: _____   Co-I Department: _____

Key Personnel (list): _____

(PI = Project Director; Co-I = substantial role that merits credit as collaborator; Key Person: smaller but important work scope, **ADDITIONAL PAGES MAY BE INCLUDED AS NECESSARY TO ACCOMMODATE MORE PERSONNEL.**)

Title of Project: _____
Project Abstract:

Requested Support (July 1, 2015 through June 30, 2016)

Type of Request	*See Program Guidelines Regarding Eligible Costs*	Total $ Requested
Personnel*	**Academic Year Assigned Time** *enter total amount by investigator using call staff rate*	*Double-click on gray square, enter default text, tab to next square*
*Please remember to	Name:	
calculate approx. 3%	Name:	
inflation rate for salaries	**Summer Salary Request**	
	Name:	
	GA Support enter total dollar amount	
	Student Worker (minimum wage) *enter total dollar amount*	
Commodities		
Contractual Services		
Equipment		
Travel		
Telecommunications		
Study Incentives		
Other		
TOTAL	**not to exceed $16,000**	

Checklist for Application Packet (refer to website guidelines for further information)*:

☐ Narrative
(no more than 10 double-spaced pages)

☐ References (no page limit) or
Bibliography (max 1 page)

☐ Budget Justification (max 2 pages,
double-spaced)

☐ Curriculum Vitae
(no more than two pages)

☐ Previous Funding Form(s)

*Please check your package carefully, as incomplete or ineligible applications will be returned without review.

Please check if this project involves any of the following:

☐ Human Subjects   ☐ Biosafety Control   ☐ Radiological Control

☐ Animal Care   ☐ Hazardous Waste   ☐ Other

Review Process (please indicate which review panel should evaluate your proposal):

☐ Panel 1: Life Sciences/Biomedical (includes Nursing, Pharmacy, and Dental Medicine)

☐ Panel 2: Physical Sciences and Engineering

☐ Panel 3: Social Sciences, Business, and Education

☐ Panel 4: Arts and Humanities

Please indicate any disciplines or areas of expertise that may be useful in the review of your project: _____

Reviewer Exclusion Request (please indicate anyone who might have a conflict of interest or should otherwise be excluded from reviewing your proposal). Name here or contact Patience Graybill at x5618: _____

See Signature Lines (continued on next page).

Signatures – Additional pages may be included as necessary

Team Members (PI and Co-I's only. Key Personnel do not need to sign.)
If funded, I understand that I (all PI's and Co-I's) must submit a grant proposal for external funding and a final report for this project before I am eligible for any future internal grants sponsored by the Graduate School.

PI   Signature: _____   Date: _____

Co-I Signature: _____   Date: _____

Co-I Signature: _____   Date: _____

Chair and Dean Signatures
I certify that the faculty or staff member has obtained the terminal degree appropriate to the profession and is a tenured or tenure-track faculty member or a staff member with a research appointment and, therefore, eligible for this program.

If a course buyout is requested and awarded, I agree that the faculty member, department, and dean will work together to identify a suitable course.

PI Chair Signature: _____   Date: _____

Co-I Chair Signature:_____   Date: _____

Co-I Chair Signature:_____   Date: _____

PI Dean's Signature: _____   Date: _____

Co-I Dean's Signature: _____   Date: _____

Co-I Dean's Signature: _____   Date: _____