
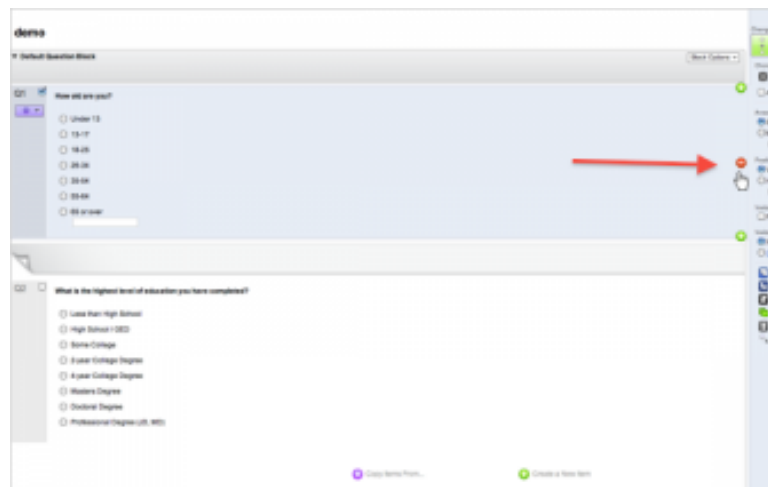


Remove Question

Remove One Question

- Hover your mouse over the unwanted question.
- Click the red minus  button that appears on the right.

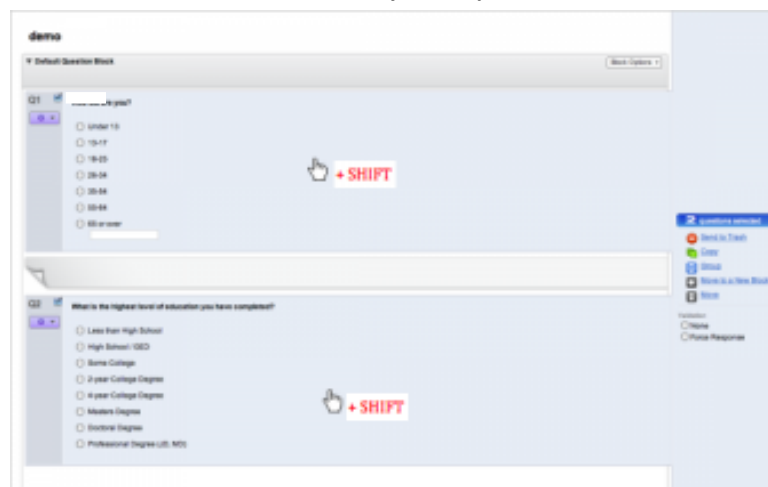
Qualtrics – Edit Survey – Single Question



Remove Multiple Questions

- Select **multiple questions** using Shift+Click.
- Click **Send to Trash** in the blue pane to the right.

Qualtrics – Edit Survey – Multiple Questions



Delete Button



When a question is deleted, it is moved to the **Trash/Unused Questions** block at the bottom of the page. You can recover accidentally deleted questions by clicking **Restore** to the right of the question. The system will put the question back into the survey.

Hide Questions

Deleted questions take their response data with them. If you still need the data from a question but no longer want to show the question in your survey, then you will need to hide it.

- Apply **Display Logic** to the question. For more information, refer to the [Display Logic](#) tutorial.
- Set the Display Logic condition so that the question will never be displayed. To do this, you will have to set a Display Logic condition that will never be met. For example, you know that your intro question will always be displayed to the respondent, so you could set the Display Logic condition to say “If the introduction question is not displayed to the respondent, then display this question.”
- Respondents won’t see the question, but you can still access the data.