

# Qualtrics – Add Default Choice Advanced

<https://siue.qualtrics.com>

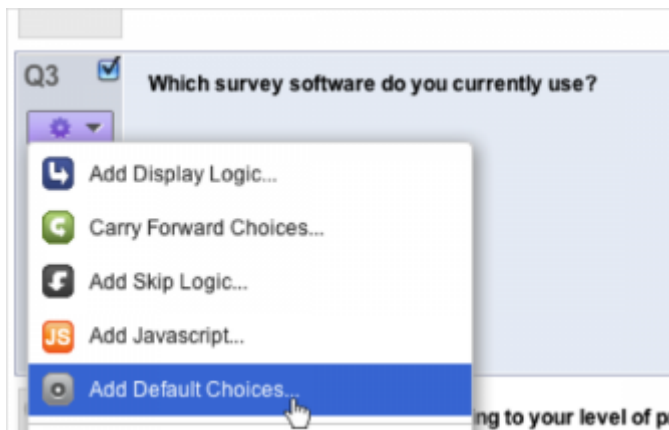
Pre-populate answer choices within a question. When the respondent opens the survey, they will see an answer choice selected by default.

[To add Default Choices:](#)

1. In Edit Survey, click on the question you would like to edit.



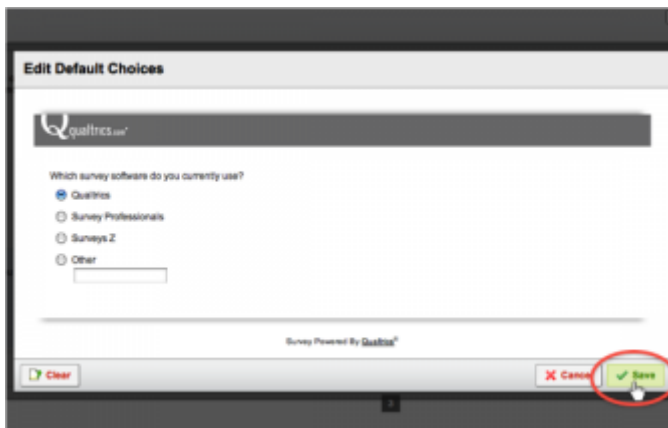
2. Click on the Purple Gear Box on the left of the question and select **Add Default Choices**.



3. In the pop-up box, you will be able to view the question and select the answer choices you would like to pre-populate. With Text Entry and Constant Sum questions you may enter the text and/or numbers that you would like pre-populated in the question.



4. Click **Save**.



## To Display Piped Information including Embedded Data as Default Choices in Text Entry Question:

1. Generate a piped text code for the field you would like to display. To do this, go to the piped text tab in any question, select to pipe from embedded data or a previous question Remember, if entering in an embedded data field, it is case sensitive.
2. Copy the Piped Text code you have generated.
3. Go to the question you would like to create the default choice for, click on the purple gear box, and select to **Add Default Choices**.
4. Paste the piped text code into the text box that you would the information to appear in.
5. The field will now be piped in as a default answer choice