## **Qualtrics - Create an Account**

https://siue.qualtrics.com

# EDWARDSVILLE

### Login

- Open browser
- Navigate to <a href="https://siue.qualtrics.com">https://siue.qualtrics.com</a>
  - A branded site that requires permission to access
- SIUE Central Authentication Server login will open
  - Enter e-ID
  - Enter e-ID password
  - Click Login
- Qualtrics opens

Do not go to www.qualtrics.com to log in. Qualtrics is not located at SIUE web site. SIUE is a Brand within Qualtrics.

### **Create Account**

- If you do not have a Qualtrics account, choose "I don't have a Qualtrics account"
- Complete the Account Information
  - Username e-ID
  - Email SIUE email address
  - First Name
  - Last Name
  - If a student, must complete:
    - o Check the box "I am a student"
    - o Enter anticipated graduation date
  - Click Update

If you have questions about creating your account, please contact ITS Help Desk, ext. 5500 or email <a href="help@siue.edu">help@siue.edu</a>.

If an account already exist and you wish to merge that
account with the SIUE branded account, please call ITS
Help Desk, ext. 5500 or email <a href="mailto:help@siue.edu">help@siue.edu</a> and request
a ticket to elevate your account in Qualtrics.

## **Qualtrics Support**

Qualtrics provides excellent online and phone support for their product including live online training. Please contact Qualtrics at:

Contact Us

Email: support@qualtrics.com

Phone: 800-340-9194 Hours: 9am – 8pm EST

http://www.qaultrics.com/university/researchsuite

#### SIUE Central Authentication Server (CAS) Login



### **Qualtrics First Time Login Prompt**



#### **Qualtrics Account Information**

