

Operating a Touch Panel Controlled Smart Classroom

For Immediate Classroom Help call 650-5000

1. Touch the Panel to Wake it Up

When you first enter the room, the touch panel may be completely black, like the image on the right. Simply touch anywhere on the screen and it will immediately wake up for you to use.



2. Touch to Start

When the panel wakes up, it will look very similar to the image shown on the right. Begin by touching the screen again to start the system. This turns on the projector for use. After the projector has completely turned on, choose the device you would like to share with the class by pressing the appropriate button on the screen. If you would like to share what you have on the podium computer screen, choose **"Computer"**. This will display the computer screen you see on the projector as well as play any audio you bring up on the computer over the classroom speakers.



Volume Control

The volume can be adjusted on any device, at anytime, by touching and dragging the volume slider on the right side of the screen.

Connecting a Laptop

To connect a laptop or tablet to share video, simply connect the VGA or HDMI cable at the top of the podium to your device. To share audio, connect the audio cable to your device. Once your device is connected, select "Laptop/Tablet" from the touch panel.



3. Controlling Devices

Other devices, such as the Document Camera, DVD, or VCR can be controlled by pressing the appropriate button and then using the controls on the touch panel, rather than a conventional remote control.



4. Press "SHUTDOWN" to Turn off the System

Also, please log off of the computer if you were using it.

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