ITS | SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE
INFORMATION TECHNOLOGY SERVICES

ITS Faculty Computer Initiative (FCI) Order Form

Please complete this form to order a new or refresh Dell or Apple computer for eligible full-time faculty under the ITS Faculty Computer Initiative.

First Name | Last Name | e-ID

If refresh, service tag # to be replaced | 800# | Campus Phone

Install Location (building & room #) | FCI Coordinator: Lovejoy Library, Sheree Diaz

ITEM	DESCRIPTION
	○ **System A:** Dell Pro 24 All-in-One, 24" All-in-One with integrated webcam and sound bar, Intel Core Ultra 5 Processor, 32GB RAM, 512GB Solid State Hard Drive, wired keyboard and mouse
	○ **System B:** Dell Pro Slim Plus, Small Form Factor, Intel Core Ultra 5 Processor, 32GB RAM, 512GB Solid State Hard Drive, NO Monitor. ○ **System B:** Dell Pro Slip Plus includes Dell monitor with integrated sound bar and webcam, wired keyboard and mouse. *$200
	○ **System C:** 14" Laptop with 32GB RAM ○ **System C:** 14" Laptop with 32GB RAM, includes docking station. *$100 ○ **System C:** 14" Laptop with 32GB RAM, includes 24" monitor with hub, soundbar, and webcam. *$250
	○ **System D:** 24" iMac 256GB SSD *$368 ○ **System D:** 24" iMac 512GB SSD *$568
	○ **System E:** 13" MacBook Air, 512GB SSD *$100 ○ **System E:** 13" MacBook Air, 1TB SSD *$300
	○ **System F:** Dell Performance Desktop, NO MONITOR, 32GB RAM, 512GB SSD, 4GB Graphics Card *$190 ○ **System F:** Dell Performance Desktop, NO MONITOR, 64GB RAM, 1TB SSD, 4GB Graphics Card *$600

* The FCI program allows up to $1200 toward the purchase of a computer. The department will be responsible for the amount over $1200. That amount is listed with the option above. The budget purpose section below must be completed.

I certify that there is an unobligated balance available in the account indicated in the event of loss or damage of equipment.

☐ Check here if you need a customized Dell/Apple unit or monitor

NOTE: Any customized system resulting in a cost greater than $1200.00 will result in a one-time charge to BP Account for the entire amount over$1200.00. Please create a customized Dell or Apple quote, print, and include with this form.

BP Name | BP Number

The faculty member listed above meets all of the requirements of the FCI program and is currently entitled to a new or refresh Dell or Apple computer. The equipment shall remain on ITS inventory and the FCI Coordinator shall be responsible for accounting for this equipment during the annual FCI inventory certification period.

FCI Coordinator Signature | Date

Fiscal Officer Signature | Date

For Office Use Only

1) Pre-order _____ 3) Service Tag _____

2) FP _____ 4) Asset Tag _____