SIUE INTERNATIONAL STUDENT JOB OFFER FORM

Southern Illinois University Edwardsville has offered employment to the following international student (F-1 visa holder)

<table>
<thead>
<tr>
<th>Name</th>
<th>First Name</th>
<th>Last/Family Name</th>
<th>Middle</th>
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</table>

**Job Title**

**Detailed Description from Job Posting:**

(E.g. Food Service Worker: cooking, serving, cleaning OR Teaching Assistant: grade papers, provide assistance to students etc.)

**Anticipated Start Date**

**Number of work hrs. per week**

(expect 4 weeks for processing SSN) (20 hrs. maximum)

☐ Student is registered for classes and completed online orientation module

☐ Student has updated U.S mailing and billing address in CougarNet

**Note:** New students can only go to Social Security Office 48 hours after updating mailing and billing address in CougarNet and registering for classes.

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<th>To be completed by EMPLOYER</th>
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</table>

**Employing Department**

**Employer phone number**

**Student’s immediate supervisor**

**SIUE employer tax identification number:** **37-0986220**

**Hiring Department Signature**

**Title**

**Date**

(The International Advisor must sign this form before the student can apply for a Social Security Number. The student must take this form to the Office of International Affairs.)

<table>
<thead>
<tr>
<th>(International Advisor/DSO Signature)</th>
<th>Date</th>
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</table>

(Rev. 8/17)

SIUE Office of International Affairs
Student Success Center, Room 0300, Edwardsville, Illinois 62026-1616, 618/650-3785, Fax: 618-650-5099